ADDENDUM NUMBER _1

RE: RFP/BID DUE: May 14, 2020 @ 11:00 A.M.

RFQ TITLE: “OPM FOR QUINCY CENTRAL FIRE STATION”

The following questions were submitted by potential bidders relative to the above referenced Invitation to Bid. The questions and answers are below;

Q1. Due to several states declaring a State of Emergency, various shut downs due to the COVID-19 crisis, and in an effort to reduce social interaction, we request an exception be made so that proposals are submitted electronically rather than via hard copy. In addition, we request that the original signatures and notary required on the forms be voided or postponed to a later date. If acceptable, please confirm email address for submission.

A1. As a result of the Covid pandemic; the City of Quincy has a secure box out in front of City Hall where proposals should be placed.

Q2. The RFQ states on pages 5 and 6 of 10, to “Limit this additional information to a maximum of 10 - 8½”x 11” pages, double-sided.” Please confirm if those 10 double-sided pages refer to additional information only and not to our response to the RFQ and Evaluation Criteria.

A2. The 10 double-sided pages refer to additional information and not the response to the RFQ and Evaluation Criteria.

Q3. Please provide the Contract Number for this RFP to fully complete two of the required forms, Certification Relating to Debarment and Suspension and Indemnity Agreement.

A3. This can be left blank

Q4. Has Quincy engaged an architectural firm for this project?
A4. No

Q5. At the bottom of page 4 of 10 in the RFP, it states that “Detailed specifications are available on-line at the City of Quincy’s website, www.quincyma.gov…” Please provide the detailed specifications as we are unable to locate them on the website.

A5. The specifications refer to the document you have been referring to on the City's website. There are no other specifications available associated with this project.

Q6. Can you please confirm that printed copies are required for this submission? Or is an electronic submission sufficient?

A6. Submit 1 Original hardcopy and 1 copy of the response to this Request for Services, as well as an electronic version in PDF format on a thumb drive. The RFQ may be mailed in, UPS/FedEx or may be hand delivered. We will have a drop off box in front of City Hall and a security person in the lobby delivers them up to our office upon arrival.

Thank you.

PLEASE ACKNOWLEDGE THIS ADDENDUM ON YOUR BID, AS IT IS NOW A PART OF THE BID.

Kathryn R. Logan
Kathryn R. Logan
Purchasing Agent