OPEN END AGREEMENT

Made in quadruplicate this **January 29, 2018** between the City of Quincy, Massachusetts, a Municipal Corporation within the County of Norfolk, party of the first part and:

Regan Communications Group, Inc.
106 Union Wharf
Boston, Massachusetts 02109

party of the second part.

**WITNESS:** That for and in consideration of the following mutual covenants contained herein the parties agree with each other as follows:

**ARTICLE I:** The party of the second part agrees to the professional services or make available the following:

**PUBLIC RELATIONS SERVICES**

as set forth in the attached RFP opened January 11, 2018 at 11:00 a.m. and in its entirety to be made a part of this contract. This contract is for the period of one (1) year from the date of stamped execution. Upon satisfactory performance of the vendor, the City of Quincy may extend the contract for two (2) additional terms of one (1) year each. When applicable, the City of Quincy shall be named as a Certificate Holder and Additional Insured on the Certificate of Liability Insurance. The party of the first part makes no guarantee as to the services to be rendered under the terms of the contract. Services are to be performed as and when designated by the Purchase Order.

**ARTICLE II:** The party of the first part agrees to pay to the party of the second part upon satisfactory completion of the professional services rendered, as the amount as set forth in the attached schedule.

**IN WITNESS:** Whereof the respective parties hereto have caused this instrument to be duly subscribed and sealed.

This contract is conditional upon availability of funds which are subject to appropriation.

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This contract is being signed in accordance with the complete set of specifications that were bid and opened January 11, 2018 at 11:00 a.m. and on file in the Purchasing Office.

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CITY OF QUINCY

Mayor

City Solicitor

Assistant City Solicitor

Purchasing Agent

Contract #: 18-180

Department: City Wide