



City of Quincy Inspectional Services Department

55 Sea Street • Quincy, Massachusetts 02169 • Telephone: (617) 376-1450 • Fax: (617) 376-1465

Thomas P. Koch
Mayor

Jay Duca
Director

CHECKLIST FOR OBTAINING A DEMOLITION PERMIT

(this form is part of the demolition permit)

Address of the property: _____

Letters are required from the following:

- National Grid – stating when service was terminated at street and when meter was removed.
- National Grid – stating when service was terminated at pole/lot, connection and meter removed.
- Water Dept – stating when service was terminated at street shut off and meter removed.
- Extermination Company – Submit invoice or Certification of Pest Extermination

Checked items require Approval

- Verizon Engineering Department, 125 Lundquist Dr, Braintree, MA 02184, C/O Ernest Olson Tel: (781) 849-6341 Fax: (781) 849-0324 _____
- Plumbing (Sewer is capped off and approved by both the Plumbing Inspectors & Sewer Dept.) _____
- Health Department _____
- Fire Department (possible need for a fire watch) _____
- Historic Commission (If property is located within the Historic District) _____
- Conservation Commission (if applicable) _____
- Police Department (demolition may require a fence and/or police detail) _____
- Public Works (May require hydrant meter for dust control) _____
- SWD Engineering, Highway _____

Notifications:

- D.E.P. (notification is required for all commercial, industrial and residential buildings over four dwelling units prior to the issuance of a demolition permit. Verification must be provided to this office. There is a twenty (20) day waiting period after notification.)
- Abutting Owners (Submit letter of Abutter Notification)
- Dig Safe 1-888-DIG SAFE (1-888-344-7233)

D.P.W. OFFICIAL : _____ DATE: _____

BUILDING OFFICIAL: _____ DATE: _____

HEALTH OFFICIAL: _____ DATE: _____