



**City of Quincy  
Massachusetts**

**OFFICE OF THE CITY COUNCIL  
1305 HANCOCK STREET, QUINCY, MA 02169**

**Kevin F. Coughlin  
Brad L. Croall  
Joseph G. Finn  
Douglas S. Gutro**

**Kirsten L. Hughes  
Margaret E. Laforest  
Michael E. McFarland, President  
Brian F. McNamee  
Brian Palmucci**

**Joseph P. Shea, Clerk  
Jeanne E. Reardon  
Clerk of Committees  
Susan M. O'Connor, Auditor**

**MONDAY, OCTOBER 22, 2012**

**6:10 PM PUBLIC HEARING OF PUBLIC WORKS COM. RE: #2012-094  
2 PETITIONS FROM VERIZON FOR CONDUIT ON PKWY. &  
GRANITE ST. REQUIRED TO ACCOMMODATE  
RELOCATION OF TELECOMMUNICATIONS FACILITIES AS  
PART OF QUINCY CENTER REDEVELOPMENT PROJECT**

**6:20 PM PUBLIC HEARING OF PUBLIC WORKS COM. RE: #2012-151  
PETITION FROM NATIONAL GRID FOR NEW DUCT BANK  
ON FIELD ST. FOR QUINCY REDEVELOPMENT PROJECTS  
DOWNTOWN**

**6:30 PM PUBLIC WORKS COMMITTEE MEETING**

**7:20 PM SPGA MEETING FOR FINAL REVIEW OF #2012-103  
SPECIAL PERMIT FOR RINA INC., 847 HANCOCK STREET**

**7:30 PM CITY COUNCIL MEETING**

- 1. PRESENTATION BY ADMINISTRATION  
UPDATE ON CAPITAL IMPROVEMENT BOND**
- 2. ORDER AMENDING MUNICIPAL CODE WHICH WILL FORMALIZE  
CHANGES APPROVED IN FY13 BUDGET MUNICIPAL CODE:**
  - AMEND SECTION 2.04.050 – BRANCH OF PUBLIC SAFETY,  
SEC. (E) CONFIRM TRANSFER OF TRAFFIC & PARKING  
DEPT. AS PART OF DPW**
  - ORDER AMENDING SECTION 2.040.040 – CITY BRANCHES,  
DEPARTMENTS & DIVISIONS FORMALIZING PUBLIC  
BLDGS. AS AN INDEPENDENT DEPARTMENT**

- 3. APPROPRIATION OF \$150,000 TO PARKS DEPT. – CONTRACTUAL TO BE TRANSFERRED FROM COMMUNITY PRESERVATION FUND**
- 4. APPROPRIATION OF \$250,000 TO PARKS DEPT. AS FOLLOWS:  
\$150,000 CONTRACTUAL & \$100,000 TREE IMPROVEMENTS TO BE TRANSFERRED FROM HOTEL/MOTEL TAX – PARK IMPROVEMENTS**
- 5. APPROPRIATION OF \$25,000 TO RESERVE FOR APPROPRIATION –QUINCY HISTORICAL SOCIETY – TO BE TRANSFERRED FROM HOTEL/MOTEL TAX – TOURISM**
- 6. APPROPRIATION OF \$13,400 TO HEALTH DEPT. – EXPENSE (PUMP OUT BOAT) FROM THE WATERWAYS IMPROVEMENT FUND**
- 7. APPROPRIATION OF \$25,000 TO PARK DEPT. CONTRACTUAL FOR RESTORATION/RENOVATION OF GILBERT MEMORIAL PARK TO BE TRANSFERRED FROM GRANITE LOFTS MITIGATION FUND**
- 8. ACCEPTING GIFTS TOTALING \$7,530 FROM VARIOUS DONORS 2012 MAYOR’S CUP GOLF TOURNAMENT**
- 9. ACCEPTING GIFT OF \$50 FROM CHARLES & GLADYS CALDWELL FOR D.A.R.E. PROGRAM**
- 10. COUNCILLOR FINN REQUEST FOR RETURN OF TRANSCRIPTION OF CITY COUNCIL MEETINGS**
- 11. COUNCILLOR COUGHLIN REQUEST PUBLIC SAFETY COM. REVIEW IMPLEMENTATION OF #2010-169 SECTION 2.72.130 FALSE ALARM & INVESTIGATIONS (PASSED 8/16/10)**
- 12. COUNCILLOR LAFOREST RESOLVE RE: WORKING WITH MWRA RE: DIKE**



# City of Quincy, Massachusetts

## OFFICE OF THE COUNCIL

MICHAEL E. MCFARLAND  
COUNCIL PRESIDENT

Residence: (617) 376-1358  
Office: (617) 376-1341  
Fax: (617) 376-1345  
Email: mmcfarland@quincyma.gov

**TO: ALL MEMBERS OF THE QUINCY CITY COUNCIL ACTING  
IN ITS CAPACITY AS THE SPECIAL P.U.D. PERMIT GRANTING  
AUTHORITY**

**FROM: COUNCIL PRESIDENT MICHAEL E. MCFARLAND**

**RE: SPECIAL PERMIT GRANTING AUTHORITY MEETING**

**MONDAY, OCTOBER 22, 2012 at 7:20 PM**  
**#2012-103 RINA, INC. (845-847 HANCOCK STREET)**

The Quincy City Council acting in its capacity as the Special Permit Granting Authority will conduct a **MEETING** on **Monday, October 22, 2012 at 7:20 PM** in the new City Hall Council Chambers to review the final permit for Rina, Inc., at 847 Hancock Street (#2012-103).

Please attend this very important meeting.

jr  
Copy to All Councillors  
Quincy Sun, Patriot Ledger,  
QATV, Boston Globe  
Messrs. Fatseas, Walker, Timmins,  
Harrington, Duca, Shea  
Attorney Edward J. Fleming



*City of Quincy, Massachusetts*

Office of the Mayor

Thomas P. Koch  
Mayor

City Hall  
1305 Hancock Street  
Quincy, MA 02169

617-376-1990

October 17, 2012

Michael E. McFarland, President  
Quincy City Council  
1305 Hancock Street  
Quincy, MA 02169

Dear Mr. President:

As part of our ongoing efforts to reorganize City Departments by making efficiencies where possible, please find attached changes to City ordinances which will formalize changes approved in the Fiscal Year 2013 budget:

Amend Section 2.04.050 – Branch of Public Safety, section (E) – confirming the transfer of the Traffic and Parking Department as part of the Department of Public Works; and

Amend Section 2.040.040 – City Branches, Departments and Divisions – formalizing Public Buildings as an independent department.

You will also find attached Chapter 2.04 as it currently exists. Thank you for your continued cooperation in streamlining our valuable City services.

Sincerely,

Thomas P. Koch  
Mayor

**INTRODUCED BY:** Mayor Thomas P. Koch

CITY OF QUINCY  
IN COUNCIL

ORDER NO.

October 22, 2012

ORDERED:

***BE IT ORDAINED*** by the City Council that the Quincy Municipal Code is hereby amended by striking from Section 2.04.050 – Branch of Public Safety, subsection (E) Traffic and Parking and by adding the following Provisions to Section 2.04.070 – Branch of Public Works “(C) Traffic and Parking Department.”

PASS TO BE ORDAINED

ATTEST:

CLERK OF COUNCIL

**YEAS** Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

INTRODUCED BY: Mayor Thomas P. Koch

CITY OF QUINCY  
IN COUNCIL

ORDER NO.

October 22, 2012

ORDERED:

***BE IT ORDAINED*** by the City Council that the Quincy Municipal Code is hereby amended by inserting in Section 2.04.040 City Branches, Departments and Divisions the following provision:

- I. Public Buildings Department

PASS TO BE ORDAINED

ATTEST:

CLERK OF COUNCIL

**YEAS** Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

## Chapter 2.04

## CITY BRANCHES, DEPARTMENTS AND DIVISIONS

## Sections:

- 2.04.010 Office hours for public business.
- 2.04.020 City organization for administrative and fiscal purposes.
- 2.04.030 Branches under mayor's supervision.
- 2.04.040 Branch of general government.
- 2.04.050 Branch of public safety.
- 2.04.060 Branch of conservation.
- 2.04.070 Branch of public works.
- 2.04.080 Branch of public service.
- 2.04.090 Branch of central service.
- 2.04.100 Branch of education.
- 2.04.110 Legislative department.
- 2.04.120 Executive department.
- 2.04.130 Finance department.
- 2.04.140 Automotive and maintenance division—Established.
- 2.04.150 Automotive and maintenance division—Duties and powers.

**2.04.010 Office hours for public business.**

In accordance with the provisions of M.G.L. Ch. 41, Sec. 110A, every officer in charge of a department shall have all offices open for the transaction of public business for not less than eight hours on every day except Saturday, Sunday and legal holidays. (Prior code Ch. 2, § 5)

**2.04.020 City organization for administrative and fiscal purposes.**

The city, for administrative and fiscal purposes, shall be organized into the branches, departments and divisions designated or created by this chapter. (Prior code Ch. 2, § 7)

**2.04.030 Branches under mayor's supervision.**

There are hereby established the following administrative branches for whose administration the mayor, as chief administrative officer, shall be responsible:

- A. The branch of general government;
- B. The branch of public safety;
- C. The branch of conservation;
- D. The branch of public works;
- E. The branch of public service;
- F. The branch of central service.

(Prior code Ch. 2, § 8)

**2.04.040 Branch of general government.**

The branches of general government shall contain the following departments and divisions:

- A. Assessing department;

- B. ~~Department of finance~~; *Dept of Municipal Finance see 2008-272*
- C. ~~Personnel division~~; *Human Resource Dept see 2012-032*
- D. Law department;
- E. Purchasing department;
- F. Planning and zoning division;
- G. Community promotions division;
- H. Board of license commissioners.

(Prior code Ch. 2, § 9)

**2.04.050 Branch of public safety.**

The branch of public safety shall contain the following departments and divisions:

- A. Department of civilian defense;
- B. Police department;
- C. Fire department;
- D. Department of inspections;
- E. Department of traffic and parking.

(Ord. 97-337 § 1; Ord. 1988-387; prior code Ch. 2, § 10)

**2.04.060 Branch of conservation.**

The branch of conservation shall contain the following departments:

- A. Hospital department; ?
- B. Health department;
- C. Department of public welfare; ?
- D. Department of veterans' services.

(Prior code Ch. 2, § 11)

**2.04.070 Branch of public works.**

The branch of public works shall consist of the following departments:

- A. Sewer, water and drain department;
- B. Public works department.

(Ord. 94-227 (part); Ord. 1991-161; Ord. 1982-305; prior code Ch. 2, § 12)

**2.04.080 Branch of public service.**

The branch of public service shall contain the following:

- A. Library Department. The Thomas Crane Public Library shall be administered in a manner consistent with St. 1880 C. 202 as amended;
- B. Park and Recreation Board. The park and recreation board shall be administered in a manner consistent with St. 1961 C. 78, as amended. The park and recreation board shall consist of the following departments:
  - 1. Recreation department,
  - 2. Park department,
  - 3. Forestry department,
  - 4. Cemetery department.

The executive secretary of the park and recreation board shall, for purposes of supervising the cemetery department, be under the general supervision of the board of managers of public burial places established by St. 1958 C. 499. For all other purposes he shall be under the supervision of the park and recreation board established by St. 1961 C. 78. (Ord. 1982-304; prior code Ch. 2, § 13)

**2.04.090 Branch of central service.**

The branch of central service shall contain the following departments and divisions:

- A. Automotive and maintenance division;
- B. Equipment division;
- C. Printing division;
- D. Mailing and communication division;
- E. Department of data processing.

(Ord. 1982-250; prior code Ch. 2, § 14)

**2.04.100 Branch of education.**

The school committee, the school department and its associated activities shall, for administrative and fiscal purposes, be known as the branch of education. (Prior code Ch. 2, § 15)

**2.04.110 Legislative department.**

The city council, the clerk of committees and the city clerk shall be known, for administrative and budgetary purposes, as the legislative department. (Prior code Ch. 2, § 16)

**2.04.120 Executive department.**

The office of the mayor ~~and office of the city auditor~~ shall be known, for administrative and budgetary purposes, as the executive department. (Prior code Ch. 2, § 17) *Strike - see 2008-272*

**2.04.130 ~~Finance department.~~ DEPT of MUNICIPAL FINANCE see 2008-272**

~~The office of the treasurer and collector, the central accounting, payroll and budgetary divisions shall constitute the subdivisions of the department of finance.~~ (Prior code Ch. 2, § 18) *All 2005-272*

**2.04.140 Automotive and maintenance division—Established.**

The automotive and maintenance division is hereby established. (Prior code Ch. 2, § 19)

**2.04.150 Automotive and maintenance division—Duties and powers.**

The automotive and maintenance division shall undertake all necessary repairs, alterations and service work on all city-owned motor vehicles and equipment and shall have the use and control of all automotive repair equipment owned by the city. (Prior code Ch. 2, § 20)



*City of Quincy, Massachusetts*

Office of the Mayor

Thomas P. Koch  
Mayor

City Hall  
1305 Hancock Street  
Quincy, MA 02169

October 17, 2012

617-376-1990

President Michael E. McFarland  
Quincy City Council  
1305 Hancock Street  
Quincy, MA 02169

Dear Mr. President:

Enclosed you will find an appropriation package for important and necessary investments in our parks, gateway public spaces and neighborhoods with funding sources that will not affect the our operational budgetary bottom line for Fiscal Year 2013.

The bulk of this request, \$300,000 from two sources, relates directly to a provision we successfully negotiated as part of our landmark Quincy Center redevelopment agreement approved after substantial deliberation by this body. The agreement calls for our private development partner, Street-Works Development, to contribute \$10 million to create a public improvement fund that will be used for projects outside of the Quincy Center district.

Chief among those projects are park improvements and substantial upgrades to the gateways of our City. While the agreement requires this fund to be created next year, I believe it is necessary to start planning now. With this modest investment to help us design and engineer these park projects, it will allow us to be far better prepared to move forward efficiently when the City is in receipt of the full fund.

This is a tremendously exciting time for our City, anchored by the historic private investment in our downtown that will be underway in 2013. With the development program accelerating as approved by the Council in the Spring, it makes it all the more important for us to move forward on this important planning initiative.

The appropriation before you seeks \$150,000 from the Community Preservation Fund, a request that was recommended by the Committee at its October meeting. The second \$150,000 of the appropriation, as outlined in the formal Council order, will draw from revenue from the City's hotel room tax, which has increased in recent years.

Council President Michael E. McFarland

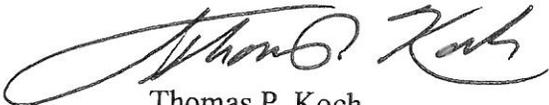
October 17, 2012

Page 2

In addition, the administration seeks a further \$100,000 appropriation from hotel-motel tax revenue for a tree-planting program. As you know, the economic crisis that we have weathered together sharply curtailed the Park Department's ability to plant new trees in our neighborhoods. We included a small amount in our FY2013 Park budget for tree planting as a starting point, but believe this investment is necessary to more fully restore this important function of our Park Department.

Thank you for your consideration of these important requests, and the administration stands ready to answer any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas P. Koch". The signature is fluid and cursive, with a large loop at the beginning and a distinct end.

Thomas P. Koch  
Mayor

c: Members of the Quincy City Council

INTRODUCED BY: **The Honorable Thomas P. Koch, Mayor**

**CITY OF QUINCY  
IN COUNCIL**

ORDER NO:

ORDERED:

**Upon the recommendation of the Community Preservation Committee, and with the approval of His Honor, the Mayor, the sum of \$150,000.00 is to be appropriated to the Parks Department ~ contractual, same is to be transferred from Community Preservation Fund.**

**YEAS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

INTRODUCED BY: The Honorable Thomas P. Koch, Mayor

**CITY OF QUINCY  
IN COUNCIL**

ORDER NO:

ORDERED:

**Upon the request of His Honor, the Mayor, the sum of \$250,000.00 is appropriated  
as follows:**

**\$150,000.00 to Parks Department ~ contractual;**

**\$100,000.00 to Parks Department ~ tree improvements.**

**same to be transferred from Hotel/Motel Tax ~ Park Improvements.**

**YEAS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

INTRODUCED BY: **The Honorable Thomas P. Koch, Mayor**

**CITY OF QUINCY  
IN COUNCIL**

ORDER NO:

ORDERED:

**Upon the request of His Honor, the Mayor, the sum of \$25,000.00 is appropriated to reserve for appropriation ~ Quincy Historical Society, same to be transferred from Hotel/Motel Tax ~ Tourism.**

**YEAS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci



# City of Quincy, Massachusetts

THOMAS P. KOCH, MAYOR

## DEPARTMENT OF HEALTH

440 East Squantum Street  
Quincy, MA 02171

ANDREW SCHEELE  
COMMISSIONER OF PUBLIC HEALTH

Telephone: (617) 376-1270  
Fax: (617) 376-1271

### MEMORANDUM

**TO:** James Fatseas, Executive Secretary  
**FROM:** Andrew Scheele, Health Commissioner  
**RE:** Appropriation for Pump out Boat FY 2013  
**DATE:** October 4, 2012



\*\*\*\*\*

Attached please find a copy of the contract from the Division of Marine Fisheries for Fy 2013 for the Pump out Boat Program. We have received \$9,500.00 from the state and the City is responsible for matching or supplying the remaining balance. These funds are transferred from the Waterways Improvement Fund. Below is a breakdown of expenditures for the operation of the pumpout boat for the 2013 season.

Winterization of Pump Out Boat-	\$ 1,900.00
Gas for Pump Out Boat-	\$ 800.00
Deodorant for Pump Out Boat-	\$ 200.00
Overtime for Labor-	\$ 14,000.00
Preparation of Boat for Season- & Tune Up	\$ 6,000.00
<b>TOTAL:</b>	<b>\$ 22,900.00</b>
<b>State Grant Funding</b>	<b>\$ 9,500.00</b>
<b>Requesting Amount</b>	<b>\$ 13,400.00</b>

Please prepare the necessary paperwork to have this item scheduled on the next City Council agenda for the appropriation.

If you have any further questions or concerns please feel free to contact me at x 1272.

Thank you.

INTRODUCED BY: **The Honorable Thomas P. Koch, Mayor**

**CITY OF QUINCY  
IN COUNCIL**

ORDER NO:

ORDERED:

**Upon the request of Health Commissioner, and with the approval of His Honor, the Mayor, the sum of \$13,400.00 is appropriated to Health Department ~ Expense (pump out boat), same to be transferred from the Waterways Improvement Fund.**

**YEAS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

INTRODUCED BY: Councillor Brian F. McNamee

**CITY OF QUINCY  
IN COUNCIL**

ORDER NO:

ORDERED:

**Upon the request of Councillor Brian F. McNamee, and with the approval of His Honor, the Mayor, the sum of \$25,000.00 hereby be transferred from Granite Lofts mitigation to Park Department, contractual for the restoration/renovation of Gilbert Memorial Park.**

**YEAS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

INTRODUCED BY: **The Honorable Thomas P. Koch, Mayor**

**CITY OF QUINCY  
IN COUNCIL**

ORDER NO:

ORDERED:

**Be it ordained that the City of Quincy accept the following gift upon conditions attached and herein set forth:**

<u>DONOR</u>	<u>GIFT</u>	<u>PURPOSE</u>
Various Donors	\$7,530.00	Various Local Charities Mayor's Charity Cup Golf Tournament

**YEAS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Croall, Coughlin, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

INTRODUCED BY

**CITY OF QUINCY  
IN COUNCIL**

ORDER NO. 2012-

October 22, 2012

Be it ordained that the City of Quincy accept the following gift upon the conditions attached and herein set forth:

<u>DONOR</u>	<u>GIFT</u>	<u>PURPOSE</u>
Charles & Gladys Caldwell	\$50.00	D.A.R.E

Deposit To: 31194-484000

**PASSED TO BE ORDAINED OCTOBER 22, 2012**

**ATTEST:**

**CLERK OF COUNCIL**

**YEAS Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci**  
**NAYS Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci**

INTRODUCED by **Councillor at Large Joseph G. Finn**

ORDERED:

CITY OF QUINCY  
IN COUNCIL

ORDER NO. **2012-**

**October 22, 2012**

**That the City Council immediately return to the practice of having transcripts produced of City Council meeting and City Council committee meeting minutes to be done in a timely manner in accordance with the Open Meeting laws.**

**YEAS: Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci**

**NAYS: Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci**

**Introduced by: Kevin F. Coughlin, Ward Three Councillor**

ORDER NO.

October 22, 2012

ORDERED

Be It hereby resolved that the Quincy City Council Public Safety Committee review the implementation of Council order 2010-169 – Section 2.72.130 False Alarm and Investigations passed by the Council on August 16, 2010

INTRODUCED by

**Ward One Councillor Margaret E. Laforest**

ORDERED:

CITY OF QUINCY  
IN COUNCIL

ORDER NO. **2012-**

October 22, 2012

WHEREAS Frederick Law Olmstead established the "Emerald Necklace" in Boston and promoted the connection of the waterfront to open spaces and parklands AND

WHEREAS the City of Quincy has an easement given to the Massachusetts Water Resource Authority, MWRA, which houses the MWRA high level sewer line and is commonly referred to as "THE DIKE" that begins at Nut Island, one of the islands in the Boston Harbor Islands National Park System, then abuts Brill Field and the vacant Chapel Park, the waterfront of Perry Beach and the Bayswater Boatyard, passes Labreque Field and the salt marsh between Rockland Streets and Kilby/Rhoda, passes one of Quincy's best kept open space secrets THE CRUSHER, follows Sea Street on one side and beautiful marsh views on the other, passes the Adams Shore Library, the soon to be open Broad Meadows Marsh and ends at the open space parcel referred to as "the Cobblestone" property AND

WHEREAS "the dike" connects Quincy's waterfront, open space and parklands and is commonly used for active and passive recreation and

WHEREAS improved landscape maintenance will make the area more enjoyable for the residents of Quincy and will alleviate public safety concerns from the overgrowth, particularly at the Kilby/Rhoda intersection.

WHEREAS the Memorandum of Understanding with the MWRA expires December 31, 2012

NOW THEREFORE BE IT RESOLVED that the Quincy City Council request Mayor Koch work with the MWRA to update their MOU to make infrastructure and landscape upgrades and maintenance along the dike as we want to promote the stellar views and recreational opportunities of Quincy's Emerald Necklace.

**YEAS** Coughlin, Croall, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci

**NAYS** Coughlin, Croll, Finn, Gutro, Hughes, Laforest, McFarland, McNamee, Palmucci