



# City of Quincy Information Request

OFFICE OF THE CITY CLERK  
VITAL STATISTICS  
1305 HANCOCK STREET QUINCY MA 02169

## MAIL REQUESTS FOR CERTIFIED COPY OF MARRIAGE CERTIFICATE INTENTIONS FILED IN QUINCY ONLY

PLEASE PRINT LEGIBLY

FULL NAME OF PARTY B     
First Middle Last

FULL NAME OF PARTY A     
First Middle Last

DATE OF MARRIAGE (If not known, \$10 Search Fee applies)

PLACE OF MARRIAGE

APPLICANT'S NAME

MAILING ADDRESS

RELATIONSHIP TO PERSON WHOSE CERTIFICATE IS REQUESTED

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Daytime Phone or email address

**FEES FOR BIRTH CERTIFICATES:**

- Certified Copies by mail \$12.00
- Fee for Genealogy copy is \$2.00
- Search fee \$ 10 .00
- Make check or money order payable to The City of Quincy
- Enclose a self-addressed stamped envelope.
- The City of Quincy Clerk's Office does not accept credit card payments.
- Please allow 1 week for mail requests to be filled.

**HOURS OF OPERATION:**

MONDAY-FRIDAY 8:30-4:30

**PHONE:**

**617-376-1135 617-376-1136 617-376-1137**

Note: If you need expedited service and have a major credit card you may also contact the Division of Vital Statistics at 617-740-2600 or 617-740-2606. The Division has all Massachusetts records for the years 1911 to present. Call them for fee information