



REQUEST FOR QUALIFICATIONS

CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK ST., QUINCY, MA 02169

Invites sealed bids/proposals for furnishing and delivering to the City of Quincy:

TURNKEY PHOTOVOLTAIC INSTALLATION

PUBLIC BUILDINGS

NOVEMBER 14, 2012 @ 11:00 A.M.

The City of Quincy, Massachusetts is seeking a qualified supplier to provide turnkey photovoltaic installations on its public buildings, schools and land via Power Purchase Agreement ("PPA").

The objective of this Request for Qualifications (RFQ) is to identify and select the most qualified suppliers to then propose a turnkey photovoltaic system supplier. The winning supplier(s) will then begin negotiating for the design, qualification, assembly, test, shipping and installation, startup and monitoring of as much as 10 MW (or more) of fully functioning grid-connected PV systems, corresponding with the most advantageous PPA and largest financial benefit to the City.

Detailed specifications are available on-line at the City of Quincy's website, www.quincyma.gov and also available at the office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30^{AM} and 4:30^{PM} for a non-refundable printing charge of \$25.00

Bids/Proposals will be received at the office of the Purchasing Agent until the time and date stated above, at which time and date they will be opened and registered. Late Bids/Proposals, delivered by mail or in person, will be rejected.

Proposals must be in a sealed envelope/box. Submittals must be properly identified on the outer envelope: **"REQUEST FOR QUALIFICATIONS- TURNKEY PHOTOVOLTAIC INSTALLATION."**

If applicable, bids shall be in accordance with M.G.L. Chapter 30B, Chapter 149 as amended, and Chapter 30, Sections 39A, 39B and 39F-R.

The right is reserved to reject any or all RFQ's or to accept any part of an RFQ or the one deemed best for the City, and waive any informalities in the bidding, if it is in the best interest of the City to do so.

Thomas P. Koch, MAYOR

Kathryn R. Hobin, C.P.O.

LEGAL: OCTOBER 18 & 25, 2012
LEGAL: OCTOBER 10, 2012

REQ#: S110412
CENTRAL REGISTER

DEPT. CHARGED: PUBLIC BUILDINGS

THE CITY OF QUINCY, MASSACHUSETTS



Request for Qualifications Turnkey Photovoltaic Installations Deadline November 14, 2012 @ 11:00 a.m.

Section 1: Background and Objectives

The City of Quincy, Massachusetts is seeking a qualified supplier to provide turnkey photovoltaic installations on its public buildings, schools and land via Power Purchase Agreement (“PPA”).

The objective of this Request for Qualifications (RFQ) is to identify and select the most qualified suppliers to then propose a turnkey photovoltaic system supplier. The winning supplier(s) will then begin negotiating for the design, qualification, assembly, test, shipping and installation, startup and monitoring of as much as 10 MW (or more) of fully functioning grid-connected PV systems, corresponding with the most advantageous PPA and largest financial benefit to the City.

After the selection of qualified suppliers, there will be a Request for Proposals in the proper format. The chosen suppliers will then be asked to present to a committee designated by the city, which will then evaluate and choose the most advantageous bidder.

Section 2: Solicitation Process

Each respondent to the RFQ must demonstrate that it satisfies the minimum requirements described in Section 3 in order to be selected as an eligible Respondent. The response must meet the requirements in Section 4 and must adequately address all questions in Section 5.

Responses to this RFQ must be submitted in writing, signed by an authorized officer or an agent of the respondent. The City of Quincy must receive five hard copies and one electronic copy of the respondent’s package no later than the close of business day on **November 14, 2012 @ 11:00 a.m.** Responses submitted after this date cannot be accepted, and responses that are incomplete or do not conform to the requirements of this RFQ will be considered non responsive.

The City of Quincy intends to select several qualified RFQ bidders to then participate in a Request for Proposal (“RFP”) process, one (or more if the city decides) respondent(s) from the qualified RFP bidders list will be contracted to implement its turnkey PV system installation plans to begin immediately.

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent through email: khobin@quincyma.gov and cc: to kimtrillcott@quincyma.gov and faxed to: 617-376-1074 Questions will be accepted until November 9, 2012 at 4:00 p.m.

Responses must be submitted and clearly mark “RFQ” Turnkey Photovoltaic Installation” to:

City of Quincy-PURCHASING DEPARTMENT
C/O Kathryn R. Hobin, Purchasing Agent
1305 Hancock Street
Quincy, MA 02169

BIDS RECEIVED PAST “NOVEMBER 14, 2012 @ 11:00 A.M.” WILL BE REJECTED.

If you have received this bid from the City of Quincy Website it is your responsibility to check for addenda (at www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible any bids received omitting addenda acknowledgement.

Section 3: Assumptions and Minimum Project Requirements That Must be Included in Your Proposal

Proposals submitted in response to this RFQ must be specific concerning each of the areas identified herein, including obligations of each party as envisioned by the respondent. Each respondent must provide sufficient information to enable City of Quincy to understand the overall proposal, the service(s) to be provided, and the potential adverse impacts of the proposal. The City of Quincy reserves the right to deem any proposal as non-responsive and to give it no further consideration. The City of Quincy also reserves the right to request clarification and or additional information from any respondent.

While specific sites have not yet been identified, for the purposes of responding to the pricing section of this RFQ, respondents are asked to make the following general project assumptions:

- Turn-key grid-connected PV projects
- Bidder must own the system for the entire PPA period.
- Bidder must be prepared to design and implement an educational program for city schools and the community in general.
- There shall be no costs incurred by the City for any costs related to engineering, design, or preparation of the project should the City cancel the contract for any reason, prior to construction of the system.
- Quincy, Massachusetts based installations
- Assume one or both of the following two project types and fill out information related to each in Appendix A:
 - Flat, roof-mounted installations on facilities where appropriate
 - Ground-mounted stationary and/or tracking installations where appropriate
- Assume ‘clean’ installation (preparations to deal with shading, and roof protrusions if rooftop system)
- Easy access during working hours

- State of the Art Controls, Interconnections, PV Technology, Monitoring Technology

All products and components outlined herein must conform to the following codes, standards and rating methodologies:

- Rated PV system capacity – must be specified in direct current (DC) kilowatts peak STC and PTC:
 - The STC rating, or standard test conditions rating, assumes direct current, standard test conditions. (kWdc-stc). It is also referred to as kilowatts peak, or kWp. Specific PV module manufacturer maximum and minimum power data must be specified for this rating.
 - The PTC rating, or PV USA Test Conditions rating, is based on 1000 Watts/square meter solar irradiance, 20 degree Celsius ambient temperature and 1 meter/second wind speed.
- The mathematical method for specifying PV system output in kWh must be specified for each of the following steps:
 - Calculate effective alternating current (AC) power of the proposed module type, from the rated kWdc-stc. AC losses due to wiring, soiling and power conditioning unit (PCU) (inverter) efficiency must be taken into consideration. For full list of AC losses to consider please see Appendix B.¹
 - Calculate the annual kWh of the system using the *PVFORM algorithm, an algorithm developed by Sandia National Laboratories in the early 1990's. Please use the same AC loss assumptions in Appendix B.
 - Specify annual degradation expected over 20 years
- UL certification
- National Electrical Code – NFPA 2002
- Must comply with wind uplift requirements per the American Society of Civil Engineers Standard for Minimum Design Loads for Buildings and Other Structures (ASCE 7), and must be able to withstand design wind speeds of at least 100 mph (3-second gusts)
- All outdoor enclosures should be at minimum rated NEMA 3R
- Occupational Health and Safety Administration (OSHA) directives
- For roof-mounted installations:
 - PV array adds no more pounds per square foot to the facility roof structure in the array area than is allowable by structural analysis and local building code.
 - Rooftop system components should achieve Uniform Building Code (UBC) fire code rating of “B” or better

Warranty and Service Contract Requirements

- 1) All respondents must offer comprehensive on-site training in PV system operations, safety and maintenance consistent with warranty and service contract provisions.
- 2) The Respondent's standard warranty coverage should be at least 5 years for systems and 20 years for PV modules and provide:

¹ PVFORM is a program developed by Sandia National Laboratories in the early 1990's provide performance predictions that are accurate to within 5% of actual experience. PVFORM uses as “Typical Meteorological Year (TMY2) data file to simulate hourly PV performance. The TMY2s are data sets of hourly values of solar radiation and conversion systems and building energy analysis to facilitate performance comparisons of different system types, configurations and locations.

- a. Annual on-site system inspection, including:
 - system testing (including a check of the operating current of each electrical string)
 - adjustment and routine maintenance
- b. System performance monitoring and historical data access for customer via secure website. Data should include: system energy and power production, ambient temperature, wind speed, and insolation
- c. Daily system monitoring by Respondent, including:
 - reporting of problems to customer
 - dispatch of resources for expeditious resolution of problems

Section 4: Comprehensive List of RFQ Proposal Components for all Bidders

1. Project Team Qualifications – Please provide the following information:
 - a) Identify the team leader for the entire proposal, and his/her full contact information
 - b) Identify each entity, person or firm involved in the proposal and their role e.g. Design, installation, permitting, equipment supply by component, operations and maintenance
 - c) Provide both an organizational chart and a description of responsibilities for each person or firm, and an overall project organization chart

2. Respondent Qualifications – Please provide the following information
 - a) Provide a complete profile of your firm, including
 - 1) Year founded
 - 2) Status (private/ publicly-held)
 - 3) Number of employees
 - 4) States and countries in which you do business
 - 5) Target customers (residential, commercial, industrial, government etc.)
 - 6) Organizational structure
 - 7) Resumes or bios of personnel to be directly involved with the development of the proposed systems
 - 8) Audited financial statements for the most recent three years
 - 9) Letter from bonding company on respondent's performance to date

3. Respondent Experience and References
 - a) Overview of your company's grid connected PV experience
 - 1) MWp of grid connected PV installed to date
 - (1) Total
 - (2) By application (roof mounted, vs. ground mounted).
 - 2) Average grid-connected installed PV system size during the last three years
 - b) Experience: List of 5 or more grid-connected PV projects installed over the last three years that exceed 100 kWp. Include for each:
 - 1) Exact role(s) your organization performed for the project (eg. Lead contractor, electrical subcontractor, design, consulting etc)
 - 2) Location
 - 3) Application description (roof vs. ground mounted)
 - 4) Product name/type
 - 5) Customer name
 - 6) Date installed, including length of time from bid acceptance to project completion

- 7) PV module used
 - 8) kWdc-STC and kWac-PTC rating
 - 9) Cumulative kWh produced since system installation
 - 10) Current status of system (operational yes/no)
 - c) For the systems described above, please provide five active U.S.-based large grid-connected (>100 kWdc) customer references and their contact information.
 - d) Respondent must provide a list of references for ALL projects within the last three years of similar size and scope to this project.**
 - e) Has your firm or any of the executive officers of your firm been a party to a lawsuit involving the performance of any equipment it has installed? If so, please include a summary of the issues and the status of the lawsuit.
4. Product/technology description
- Respondents shall:
- a) Describe the technology (or technologies) that your company typically proposes for rooftop and/or ground-mounted applications including at least the following information:
 - 1) Photovoltaic module description, brand(s) and model numbers
 - 2) Inverter type and brand(s) and efficiency (in %)
 - 3) Structural materials
 - 4) Balance of system components
 - 5) Installed weight per square foot
 - b) For each technology described above, please provide evidence that your technology and equipment is commercially proven as evidence by completed projects
 - c) For each technology described above, please describe any other benefits your system provides that other system might not provide, but only if such benefits can be readily measured and confirmed by an independent engineering study.
 - d) For each technology described above, please provide information about any potentially adverse effects. For example, for rooftop systems, does your system typically penetrate the roof? If so, please describe, including expected number of penetrations per square foot, and plans to mitigate their effect.
 - e) Indicate the typical degradation experienced in the field, and, if empirical evidence is not available, project the degradation rates for the useful life of the panels (but not in excess of 30 years)
5. Pricing – Using Appendix A as a template, for each PV system product/ application, please provide turnkey system pricing information in \$/kW (kWdc-stc) and (\$/kWdc-ptc) for the entire PV system proposed.
- a) Do not include any sales tax or performance/payment bond fees
 - b) Provide the estimated total kWh output of the system over 20 years using the methodology suggested in Section 4. Clearly list the AC loss assumptions in Appendix B.
 - c) Clarify any pricing assumptions inherent in your bid at the time of submittal, and describe any market forces that could occur in the next 6 months to 1-year time frame that could affect those assumptions.
 - d) All Pricing information shall Assume SREC values at the statutory floor, less commission of the state.

6. Please provide an overview of your proposed system output performance verification methodology. Is it web-based? What does the end-user interface look like? Please also indicate whether or not you can comply with the minimum system performance and monitoring requirements set forth in Section 3, under Warranty and Service Requirements.
7. Typical project schedule and timing – For evaluation purposes, please submit a schedule for the elements of your proposed system project indicating the expected milestones, with each task referenced from the notice to proceed:

Section 6: Evaluation Criteria

Principal evaluation criteria includes the following:

Criteria	Weighting
Prior experience in developing, designing and constructing turnkey grid-connected PV projects in a timely manner (minimum of five 1 MWp functioning grid-connected PV projects). Maximizing use of city owned property.	35%
Price in \$/kWh (based on 20 years of output) and \$/kWdc-stc. / Overall Financial Benefit to the City	20%
Overall quality of the response to the RFQ.	10%
Building-friendly or structure-friendly product/system design (*no or few penetrations, and weighs < 8lbs/sf) ²	10%
Safe, sturdy product/system design (ASCE 7 compliant, UBC fire code rating of B or better) .	5%
Ability to provide required warranty obligations	5%
For roof-mounted systems - Incremental passive savings to the facility (e.g. energy conservation delivered to the building).	5%
Ability to provide user-friendly, web-based performance monitoring services.	5%
Aesthetics of system.	5%
Total	100%

The City of Quincy reserves the right, at its sole discretion, to accept a response or reject in the City of Quincy’s best interest. Any vendor who sufficiently demonstrates the ability to produce, delivery, design, permit and install a substantial volume of turnkey grid-connected PV projects and to satisfy the major requirements set forth in this RFQ. The City of Quincy reserves the right to interview any or all respondents to this RFQ, or to ask for additional information or clarifications. The City of Quincy expects to complete its evaluation process to select qualified contractors, but reserves the right to change key dates and action as the need arises.

² Typical buildings can support no more than 8lbs/sf of additional dead-load without detailed structural review.

Section 7: General Rules

1. No obligation – This RFQ does not obligate the City of Quincy to establish eligibility for any respondents, or to issue any subsequent RFPs or to enter into any agreements. The City of Quincy reserves the right to cancel or re-issue this RFQ at any time, and to solicit qualifications through any other appropriate method.
2. Rejection of Proposals – The City of Quincy may reject any response that it deems to be incomplete, unresponsive, and/or significantly inaccurate in its representation or which is unacceptable to the City of Quincy in the context of this RFQ.
3. One proposal per organization – a company or non-profit may submit only one response to this RFQ. However, a respondent may be a subcontractor to any number of other respondents that may submit responses to this RFQ.
4. Substitutions – Respondents may substitute or alter their responses subsequent to the submission date only if such changes are approved in writing by City of Quincy.
5. Cost of Proposal and Non Compensation – Each respondent is solely responsible for all costs associated with responding to this RFQ. The City of Quincy will not in any event reimburse any respondent for any costs associated with this RFQ.
6. Delivery of Proposals - Each respondent is solely responsible for assuring a timely submittal of its response. Late responses will not be accepted.
7. Withdrawal of Proposal – Responses to this RFQ may be withdrawn after submission by written request of the respondent's authorized representative prior to the date and time specified for response submissions.
8. Disposition of Proposals, Confidential Information – All submittals and the information, upon opening, therein become the property of the City of Quincy. The City of Quincy will employ reasonable efforts to hold portions of the responses specifically identified and marked as "confidential" in confidence to the extent permitted by law.

Appendix A – Pricing Table

Module type(s): _____

Type of technology: Crystalline ___ Thin film ___

Power output warranty term: 10 years ___ 20 years ___ 25 years ___ Other ___

Expected annual degradation in output: ___%

PV System Product/Technology Description

Maximum power conditioning unit (PCU) (inverter) efficiency _____ %,
 PCU Brand _____

Description of 'other benefits' provided by your product/ application

Pricing Table (assume a purchase of 5 MW of PV installations over the next two to three years; if more than one PV module is to be used, fill out table for each module):

System Type in kWp (kW dc-stc)	Expected total cumulative kWh output over 20 years	Price in \$/Cumulative kWh	Price in \$/kWp (kW dc-stc)
One 250 kWp roof-mount			
One 1 MW ground-mount			

(*Awarded vendor will be required to conform with the prevailing wage rates laws.)

Appendix B – AC Loss Assumptions – Backup for AC Power Rating and kWh Output Calculation

Loss factors are used to convert theoretical DC output at STC to actual AC output at PTC. Please indicate the AC loss assumptions your kWh output calculation. Please be sure to include efficiency factors for the following average annual loss factors:

DC Cabling

Connections

Module Coefficient of Temperature Calculation

Module Mismatch

Power Conditioning Unit (inverter)

Soiling

Shading Losses

Tracking Losses

Transformer Losses

AC Wiring

Auxiliary Loads

List of City Owned Properties

Attached is a list of all city owned properties that are to be considered for installation of solar PV systems. Bidders will be required to rank properties in spreadsheet format, starting with the property that accommodates the largest proposed PV system in decreasing order. (A separate listing shall be made of properties the bidder does not feel are feasible, setting forth the reason of their determination of feasibility or properties that they simply do not want to include.

Each proposed project shall also include the estimated size usable space on that particular property, type of PV system, location of the PV system, size of the PV system, estimated time of completion of the project, estimated start date of that particular property installation.

PUBLIC BUILDINGS & ADDRESSES

City Hall	1305 Hancock Street, Quincy Center
City Hall Annex	1305 Hancock Street, Quincy Center
Department of Public Works-Administration	55 Sea Street, Quincy
Department of Public Works-Garage	55 Sea Street, Quincy
Department of Public Works-Carpentry Shop	55 Sea Street, Quincy
Department of Public Works-Fueling Facility	55 Sea Street, Quincy
Police Department Headquarters	One Sea Street, Quincy
Fire Department Headquarters, Engine 1	40 Quincy Avenue
Engine 2	311 Hancock Street
Engine 3	615 Washington Street
Engine 4	111 Beal Street
Engine 5	182 Copeland Street
Engine 6	1082 Sea Street
Engine 7	86 Huckins Avenue
Thomas Crane-North Quincy Branch	381 Hancock Street
Thomas Crane-Wollaston Branch	41 Beal Street
Thomas Crane-Adams Shore Branch	519 Sea Street

Parks & Recreation - By Adams Field	1 Merrymouth Parkway
Fore River Club House	16 Nevada Road
Department of Public Works-Administration	55 Sea Street
Department of Public Works-Garage	55 Sea Street
Department of Public Works-Carpentry Shop	55 Sea Street
Department of Public Works-Fueling Facility	55 Sea Street
Cemetery Dept., Pine Hills	815 Willard Street
Cemetery Dept. Mt. Wollaston	Sea Street
Hough's Neck Marine Center	137 Bayview Road
Senior Center	440 E. Squantum

Schools:

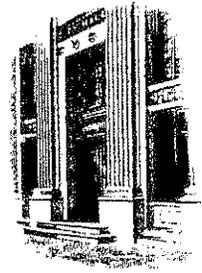
Amelio Delia Chiesa, Early Childhood Center	100 Brooks Avenue, W. Quincy
Atherton Hough Elementary School	1084 Sea Street
Beechwood Knoll Elementary School	225 Fenno Street
Lincoln Hancock Elementary School	300 Granite Street
Charles A. Bernazzani Elementary School	701 Furnace Brook Parkway
Clifford H. Marshall Elementary School	200 Moody Street
Merrymount Elementary School	4 Agawam Road
Montclair Elementary School	8 Belmont Street
F.W. Parker Elementary School	148 Billings Road
Snug Harbor Elementary School	333 Palmer Street
Squantum Elementary School	50 Huckins Avenue
Wollaston Elementary School	205 Beale Street

Atlantic Middle School	86 Hollis Avenue
Broad Meadows Middle School	50 Calvin Road
Central Middle School	1012 Hancock Street
Point Webster Middle School	62 Lancaster Street
Quincy High School	52 Coddington Street
Center for Technical Education	107 Woodward Avenue
North Quincy High School	316 Hancock Street
GOALS	12 Hunt Street

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City of Quincy
City Hall
1305 Hancock Street
Quincy, Massachusetts 02169
Purchasing Department



THOMAS P. KOCH
Mayor

Kathryn R. Hobin
Purchasing Agent
Phone: (617) 376-1060
Fax: (617) 376-1074

Certificate of Non-Collusion

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

Name: _____

Address: _____

City, Town & Zip: _____

Email #: _____

Name of Business: _____



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

TAX COMPLIANCE CERTIFICATE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support.

Signed under the pains and penalties of perjury.

(1) Individual Contractor

(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association
or Partnership

(Contractor's Name)

Federal Tax ID Number, or
Social Security Number

By:

(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract

Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made.

(b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

(c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions.

(d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract.

(e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

_____ (NAME OF CORPORATION)

held on _____, at which all the Directors were present or waived notice, it was
(DATE)

VOTED, that:

_____ (NAME) _____ (OFFICER)

of this company, be and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such _____ under seal of the Company, shall be valid
(OFFICER)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST: _____
(CLERK'S SIGNATURE)

PLACE OF BUSINESS: _____

DATE OF THIS CONTRACT: _____

I hereby certify that I am the Clerk of the:

_____ that _____ is the
(COMPANY) (NAME)

duly elected _____ of said Company, and that the above VOTE has not been
(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

_____ CORPORATE SEAL

INDEMNITY AGREEMENT

In consideration of the award of Contract No. _____
by the City of Quincy, hereinafter referred to as INDEMNITEE, to the CONTRACTOR/BIDDER:

hereinafter referred to as INDEMNITOR, and for other good and valuable consideration, said INDEMNITOR agrees to hold INDEMNITEE, City of Quincy, and its various department and employees harmless from any and all liability, loss or damage that INDEMNITEE may suffer as the result of claims, demands, costs, including attorneys fees, or judgement or other actions against it by reason of any and all work done by or on behalf of the INDEMNITOR in connection with the above-referenced contract.

INDEMNITOR,

By Duly Authorized Agent

Date: _____

CERTIFICATION RELATING TO DEBARMENT AND SUSPENSION

The undersigned contractor certifies to the City of Quincy that neither it nor its principals, officers or any affiliated entities has been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction in accordance with the requirements of OMB Circular A-87 and with Executive Order 12549, "Debarment and Suspension."

Furthermore, the contractor certifies that it shall not make any subcontract or permit any subcontract to be made with any party which is debarred or suspended or is otherwise excluded in accordance with said OMB Circular and with Executive Order 12549.

This certification shall be for the benefit of the City of Quincy and its successors and/or assigns and is binding upon the contractor, its successors and assigned.

Executed under seal this _____ day of _____, _____.

Contractor Name
By its duly authorized agent,

Contract Number _____

(Authorized Signature)

CERTIFICATION OF GENERAL BIDDERS ON PUBLIC CONSTRUCTION
PROJECTS

I. CERTIFICATION REGARDING HEALTH AND SAFETY

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least ten hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations application to awards made subject to section 44A.

II. CERTIFICATION REGARDING NON-COLLUSION AND DEBARMENT

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date: _____

Name of General Bidder

By _____
Signature

Print name and title

Business Address

Street Address City and State

CERTIFICATION OF SUB-BIDDERS (IF ANY) ON PUBLIC CONSTRUCTION
PROJECTS

I. CERTIFICATION REGARDING HEALTH AND SAFETY

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupation Safety and Health Administration that is at least ten hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards of subcontracts subject to section 44F.

II. CERTIFICATION REGARDING NON-COLLUSION AND DEBARMENT

The undersigned further certifies under penalties of perjury that this subbid is in all responses bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date _____

Name of Sub-bidder

By _____
Signature

Print Name and Title

Business Name

Street Address, City and State

INDEMNITY AGREEMENT

In consideration of the award of Contract No. _____,
by the City of Quincy, hereinafter referred to as INDEMNITEE, to the CONTRACTOR/BIDDER:
_____.

hereinafter referred to as INDEMNITOR, and for other good and valuable consideration, said INDEMNITOR agrees to hold INDEMNITEE, City of Quincy, and its various department and employees harmless from any and all liability, loss or damage that INDEMNITEE may suffer as the result of claims, demands, costs, including attorneys fees, or judgement or other actions against it by reason of any and all work done by or on behalf of the INDEMNITOR in connection with the above-referenced contract.

INDEMNITOR,

By Duly Authorized Agent

Date: _____.