

**Request for Qualifications**  
**(RFQ)**  
**Architecture and Design for Fore River Clubhouse**  
Quincy, Massachusetts

The City of Quincy is seeking architecture and design proposals for improvements to the Fore River Clubhouse located at 16 Nevada Road in the Quincy Point neighborhood of the city. This municipal building is under the jurisdiction of the Quincy Park Department and the Department of Public Buildings and operates as community center and offers various programs conducted by city agencies and non-profits for residents during the week and on weekends. Successful proposals shall consider design improvements from a structural and aesthetic perspective while being mindful of ADA compliance. Implementation of interior and exterior security measures to ensure access by approved users only is of significant interest and importance.

Request for Qualifications will be received at the office of the Purchasing Department; City Hall, 1305 Hancock Street; Quincy, MA 02169, until **Thursday, May 2, 2013 at 12:00 p.m.** Late responses will be rejected.

Copies of the Request for Qualifications will be available on April 17, 2013 after 12:00 noon. Detailed specifications are available on-line at the City of Quincy's website, [www.quincyma.gov](http://www.quincyma.gov) and also available at the office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30<sup>AM</sup> and 4:30<sup>PM</sup>

The City of Quincy shall determine the selected consultant. The City of Quincy reserves the right to withdraw the Request for Qualifications; to reject any and all proposals; and to accept any proposal deemed to be in the best interest of the City of Quincy.

Issued in accordance with Massachusetts General Law chapter 7 section 38A½-O, this Request for Qualifications (RFQ) sets forth the procedures and requirements to be employed by the City of Quincy in the selection of a historic preservation/restoration/rehabilitation architectural consultant to prepare plans and documents to assist in the planning of the preservation/restoration/rehabilitation of the Fore River Club House. Work will include the design and engineering services needed to complete a historical survey, historical research, current conditions assessment, feasibility study, programming, pre-design, schematic design documents and preliminary cost estimates pertaining to such preservation, restoration and rehabilitation. All proposed work shall transition from new construction to the existing historic building based on the current conditions assessment and consultation with the City. The consultant will also evaluate, recommend and implement green energy systems and finishes to the project as applicable.

The City of Quincy reserves the sole right to amend this RFQ by formal Addendum.



**City of Quincy, Massachusetts**  
Thomas Peter Koch, Mayor

**Request for Qualifications**  
**Designer Services**

**Fore River Club House**  
**16 Nevada Road**  
**Quincy, MA 02169**

**Proposals Due May 2, 2013 12:00 pm**  
**Late Proposals Shall be Rejected**

**Please Deliver Response/ Submission and Required Copies to:**

**Kathryn Hobin, Chief Procurement Officer**  
**City of Quincy**  
**Quincy City Hall**  
**1305 Hancock Street**  
**Quincy, MA 02169**

**The City of Quincy reserves the right to reject all responses/submissions**

REQUEST FOR QUALIFICATIONS  
FORE RIVER CLUBHOUSE  
16 NEVADA ROAD  
QUINCY, MA 02169

**A. Introduction**

Issued in accordance with Massachusetts General Law chapter 7 section 38A½-O, this Request for Qualifications (RFQ) sets forth the procedures and requirements to be employed by the City of Quincy in the selection of a historic preservation/restoration/rehabilitation architectural consultant to prepare plans and documents to assist in the planning of the preservation/restoration/rehabilitation of the Fore River Club House. Work will include the design and engineering services needed to complete a historical survey, historical research, current conditions assessment, feasibility study, programming, pre-design, schematic design documents and preliminary cost estimates pertaining to such preservation, restoration and rehabilitation. All proposed work shall transition from new construction to the existing historic building based on the current conditions assessment and consultation with the City. The consultant will also evaluate, recommend and implement green energy systems and finishes to the project as applicable.

Activities will commence upon selection of a consultant and issuance of a notice to proceed.

The selected consultant shall have six weeks from execution of a contract for services to complete the required services.

The Consultant chosen by the City will negotiate an acceptable fee proposal for the work described herein. If an acceptable fee cannot be agreed upon the City of Quincy reserves the right to negotiate with the next consultant. A fee proposal form should be included in a separate envelope listing hourly rates of those parties who will be working on the project.

The Chief Procurement Officer shall appoint a Committee who will evaluate all timely proposals. The Committee shall make a recommendation for award of a contract to the Chief Procurement Officer.

A non mandatory briefing session and site walk shall be held on April 24, 2013 at 10:00 a.m. on site at the Fore River Clubhouse, 16 Nevada Road, Quincy, MA.

All questions regarding this Request for Qualifications should be directed in writing to Kathryn Hobin, Chief Procurement Officer via facsimile to 617-376-1074 and/or email to [khobin@quincyma.gov](mailto:khobin@quincyma.gov) with a copy to [kimtrillcott@quincyma.gov](mailto:kimtrillcott@quincyma.gov) All inquiries must be received by 4:00 pm April 26, 2013. The City of Quincy reserves the right to reject all responses/ submissions/proposals.

Throughout this document, the terms "Request for Qualifications" and "Request for Designer Services" may be used interchangeably. For the purposes of this document and the submissions in response hereto, the terms shall be deemed to be synonymous.

**B. Project Area**

The project area will include the Fore River Club House, 16 Nevada Road, Quincy, Massachusetts.

### **C. Project Objectives**

The City of Quincy, acting through the Office of the Mayor and its Parks Department, desires to restore and rehabilitate the building for its continued use as a community center. This request for qualifications seeks responses from those individuals or firms qualified and competent to provide the design and engineering services needed to complete a historical survey, historical research, current conditions assessment, feasibility study, programming, pre-design, schematic design documents and preliminary cost estimates pertaining to such restoration and rehabilitation. The selected consultant shall prepare such reports, surveys, plans and documents as are necessary or desirable for the City to plan for, undertake the design of, and fund the proposed work. Such work to include the restoration of the interior of the building to its historical character and appearance to the maximum extent practicable based upon historic records and photographic evidence, but in keeping with the needs of a 21<sup>st</sup> century municipal building.

The areas of the building proposed for rehabilitation and restoration include the exterior envelope, to include but not be limited to any necessary painting, exterior drainage, basement waterproofing, historic window repair and/or replacement as needed. Also included is the interior of the basement level and the first and second floors in their entirety, including all building systems. The intended scope of rehabilitation and restoration is to include improvements from a structural and aesthetic perspective while mindful of ADA compliance. Implementation of interior and exterior security measures to ensure access by approved users only is of significant interest and importance. The selected consultant will also evaluate, recommend and incorporate green energy systems and finishes into the project to the extent practicable.

The selected consultant shall be available to participate in such community outreach as determined to be necessary by the City. Once a feasibility study and preliminary plans/ drawings are completed and accepted consultant work shall include the preparation of bid specification documents, final plans and/or construction drawings or contracts and oversight of construction activities.

*Any extensions of the consultants contract which may be needed will be the subject of future monetary negotiations based on the pricing listed below in Attachment A. This attachment shall be included in a separate envelope and clearly marked as such.*

### **Standard of Work:**

The selected consultant agrees that the performance of the work and services under the proposed agreement with the City of Quincy shall conform to high professional standards in accordance with the Secretary of the Interior's Standards for Archaeology and for the Treatment of Historic Properties.

### **D. Qualifications of the Consultant**

Four (4) copies of the submission in response to this Request for Qualifications including the Fee Proposal Form, Attachment A, must be furnished to the City of Quincy Chief Procurement Officer,

Kathryn Hobin for review by the selection committee to be appointed by her. The submission in response to this Request for Qualifications shall be sealed in an envelope, which envelope is to be addressed to said Chief Procurement Office at the address detailed below.

1. The identity of the individual, partnership or corporation applying for contract award. If the applicant is a partnership or joint venture, the proposal should specify who will act as the lead consultant for purposes of assuming contractual responsibility. If the consultant intends to sub-contract any work required in the scope of services, the sub-contractor must be identified.
2. A description of the consultant's team by name, including the name of individuals to be assigned to this project who are employed by or contracted to any business entity on the team, with a summary of each individual's and entities' qualifications statement, including academic and professional work experience attesting to it's capacity to properly, professionally and fully perform the work detailed in this Request for Qualifications. Resumes are required for all project personnel. Include a description of the consultant's team's experience as it relates to historic preservation/renovation/rehabilitation. If there is no historic preservation/renovation/rehabilitation experience, describe how you will assure expert consultants are involved.
3. A description of the consultant's approach to this project: methodology, demonstrated understanding of the community's needs, and the consultant's expectations of assistance and services from the City of Quincy.
4. Consultants must meet the following minimum criteria:
  - a. Bachelor's Degree in Historic Preservation, Architectural history, History, Anthropology, Archaeology, Planning or a closely related field and at least five years full-time experience in an area relevant to the project; or
  - b. Master's Degree in Historic Preservation, Architectural History, History, Anthropology, Archaeology, Planning or a closely related field.
5. A client reference list, with names, addresses, and telephone numbers for clients for whom the consultant has performed similar historical preservation/restoration and rehabilitation services in the past.
6. Any other information deemed relevant to the project, and which the consultant believes will further the competitiveness of the submission, including work samples from similar completed projects.
7. Completed Fee Proposal Form, Attachment A.
8. Evidence of the required insurances.
9. All information pertaining to the consultant so as to allow the selection committee to review the submission utilizing the Selection Criteria set forth in Section E hereof.

Any submission that fails to include all of the above information will be rejected as unresponsive, and will not be afforded a complete review by the evaluation committee.

## **E. Selection Criteria**

The selection process will include an evaluation procedure based on the criteria identified below. Finalists may be required to appear for an interview. Submissions shall be evaluated using the following criteria.

Following the rating of all fully responsive submissions, the Selection Committee appointed by the Chief Procurement Officer may choose to interview the top finalists.

- Training/educational background appropriate to the project as described in the Request for Qualifications of all project personnel, including professional experience above and beyond the minimum qualifications.
- Depth of experience with similar projects, and prior experience with other historic building preservation/restoration and rehabilitation projects.
- Identity and qualifications of all project personnel.
- Strength and credibility of client references.
- Demonstrated understanding of the tasks to be performed and products to be created.
- Demonstrated familiarity with buildings of similar construction, period and significance.
- Completeness of submission.
- Current workload and ability to undertake the contract based upon the number and scope of projects for which the consultant is currently under contract.
- Geographical proximity of the consultant to the project site or willingness of the consultant to make site visits.
- Desirability of approach to project, and demonstrated understanding of the community's historic and cultural resource protection needs.
- Excellence of communication skills.
- Willingness and availability to participate in community outreach as determined to be necessary by the City.
- Willing to explore, propose and implement green energy systems and finishes into our project.
- Familiarity with the area.
- Familiarity with the current use of the building.
- Interview, if conducted
- Additional criteria that the selection committee considers relevant to the project.

**F. Comparative Evaluation Criteria**

Comparative Evaluation Criteria will be applied uniformly to all proposals. Each criterion shall be rated as follows:

- 1) **“Unacceptable”** 0 points - submission does not address the elements of this criterion
- 2) **“Not Advantageous”** 1 point - submission does not fully meet the evaluation criterion or leaves a question or issue not fully addressed
- 3) **“Advantageous”** 2 points - submission meets evaluation standard for the criterion
- 4) **“Highly Advantageous”** 3 points - submission excels on the specific criterion,

to include:

**1: Training/Educational Background**

Training/educational background appropriate to the project as described in the Request for Qualifications of all project personnel, including professional experience above and beyond the minimum qualifications

Points	Rating	Description
0	Unacceptable	The proposal indicates evidence of training or educational background in discipline necessary to complete this project of less than a bachelor degree.
1	Not Advantageous	The proposal indicates evidence of training or educational background in discipline necessary to complete this project of only a bachelor degree.
2	Advantageous	The proposal indicates evidence of training or educational background in a discipline necessary to complete this project of a bachelor degree and five or more years actual experience in one or more area of expertise in consulting necessary to complete this project.
3	Highly Advantageous	The proposal indicates evidence of training or educational background in a discipline necessary to complete this project of a masters degree in one or more area of expertise in consulting necessary to complete this project.

## 2: Experience

Depth of experience with similar projects, and prior experience with other historic building preservation/restoration and rehabilitation projects of all project personnel, including professional experience above and beyond the minimum qualifications outlined in this RFQ .

<b>Points</b>	<b>Rating</b>	<b>Description</b>
0	Unacceptable	The proposal indicates no evidence of experience with similar projects, and prior experience with other historic building preservation/restoration and rehabilitation projects.
1	Not Advantageous	The proposal indicates evidence of experience with similar projects, and prior experience with other historic building preservation/restoration and rehabilitation projects of between one and eight years.
2	Advantageous	The proposal indicates evidence of experience with similar projects, and prior experience with other historic building preservation/restoration and rehabilitation projects of between nine and fifteen years.
3	Highly Advantageous	The proposal indicates evidence of experience with similar projects, and prior experience with other historic building preservation/restoration and rehabilitation projects of more than fifteen years.

## 3: References

Strength and credibility of client references.

<b>Points</b>	<b>Rating</b>	<b>Description</b>
0	Unacceptable	The proposal indicates no strong and credible client references with contact information.
1	Not Advantageous	The proposal indicates less than five strong and credible client references with contact information.
2	Advantageous	The proposal indicates six to ten strong and credible client references with contact information.
3	Highly Advantageous	The proposal indicates eleven or more strong and credible client references with contact information

## 4: Qualifications

Professional qualifications of the consultant and all project personnel, including professional experience above and beyond the minimum qualifications outlined in the Request for Qualifications.

Points	Rating	Description
0	Unacceptable	The proposal fails to indicate a well-established firm/applicant, with proximity or availability of staff to complete work. The proposal provides no evidence that the firm/applicant is large enough and diverse enough to expedite all work within the City's schedule.
1	Not Advantageous	The proposal fails to provide either evidence of a well-established firm/applicant, with proximity or availability of staff to complete work. The proposal provides insufficient evidence that the firm/applicant is either large enough or diverse enough to expedite all work within the City's schedule.
2	Advantageous	The proposal provides a history of the firm/applicant, with proximity or availability of staff to complete work. The proposal provides adequate evidence that the firm/applicant is large enough and/or diverse enough to expedite all work within the City's schedule.
3	Highly Advantageous	The proposal provides a detailed history of the firm/applicant indicating a well-established firm/applicant, with proximity and availability of staff to complete work. The proposal provides evidence that the firm/applicant is both large enough and diverse enough to expedite all work within the City's schedule.

#### 5: Understanding Scope of Work

Desirability of approach to project, and demonstrated understanding of the community and it's plan for preservation, restoration and rehabilitation of it's historic Fore River Clubhouse.

Points	Rating	Description
0	Unacceptable	The proposal indicates inadequate review or understanding of the required Scope of Work.
1	Not Advantageous	The proposal indicates incomplete review or a vague understanding of the required Scope of Work.
2	Advantageous	The proposal indicates sufficient review and understanding of the required Scope of Work, and documents the firm/applicant's proposed approach.
3	Highly Advantageous	The proposal indicates a thorough review and full understanding of the required Scope of Work, and proposes a clear and comprehensive approach.

## 6: Quality of Past Work

Prior successful experience with municipalities providing consulting services for similar cities and towns. Quality of past consulting services as evidenced by sample submissions, lists of awards won for similar work.

<b>Points</b>	<b>Rating</b>	<b>Description</b>
0	Unacceptable	None of the sample submissions submitted by the firm/applicant are clear and complete and/or have relevance to the services being solicited under the RFQ.
1	Not Advantageous	One or two of the sample submissions submitted by the firm/applicant are unclear, incomplete, or have little relevance to the services being solicited under the RFQ.
2	Advantageous	All of the sample submissions submitted by the firm/applicant are written clearly and fully cover the relevant subject matter, having clear relevance to the services being solicited under the RFQ.
3	Highly Advantageous	All sample submissions are written clearly, fully cover the relevant subject matter, and also excel with respect to quality, graphics, formats, and/or writing style.

## 7: Communication and Presentation

Excellence of communication and graphic skills.

<b>Points</b>	<b>Rating</b>	<b>Description</b>
0	Unacceptable	The written and graphic response submitted by the firm/applicant is both unclear and incomplete.
1	Not Advantageous	The written and graphic response submitted by the firm/applicant is either unclear or incomplete.
2	Advantageous	The written and graphic response submitted by the firm/applicant is clear and complete, and fully covers the relevant subject matter.
3	Highly Advantageous	The written and graphic response submitted by the firm/applicant is clear and complete, fully covers the relevant subject matter, and excels with respect to graphics, formats, and/or writing style.

## 8: Familiarity with area

Ability to begin work on an immediate basis.

Points	Rating	Description
0	Unacceptable	The applicant has provided no evidence of familiarity with the area or for availability to begin work and/or ability to ensure project completion.
1	Not Advantageous	The applicant has indicated a vague familiarity with the area or incomplete timeline for availability and/or project completion.
2	Advantageous	The applicant has provided adequate evidence of familiarity with the area, immediate availability and a proposed timeline for project completion.
3	Highly Advantageous	The applicant has provided evidence of familiarity with the area and of immediate availability and has proposed a timeline for project completion which is ambitious and timely in nature.

### **G. Project Fee**

The City of Quincy will negotiate the fee with the winning consultant for the Scope of Services described herein. Submissions must include a completed Attachment A: Fee Proposal Form which shall merely list the hourly rates of all parties involved in working on the project should the need arise for a contract extension. Negotiated contract fee shall include all costs and expenses (copying, mileage, photographs, etc.) to complete the scope of work defined in the Request for Qualifications.

The selection committee will select the most overall advantageous proposal. If a reasonable fee cannot be agreed upon, the City of Quincy reserves the right to negotiate with the second consultant.

### **H. Withdrawals**

Respondents may only withdraw a submission when the request to do so is received in writing by the Chief Procurement Officer prior to the time and date of the proposed opening.

### **I. Waiver/Cure of Minor Informalities, Errors or Omissions**

The City reserves the right to waive or permit the cure of minor informalities, errors or omissions prior to the selection of a Respondent, and to conduct discussions with any qualified Respondent and to take any measures with respect to this Request for Qualifications in any manner necessary to serve the best interest of the City.

### **J. Rejection of Submissions, Modification of Request for Qualifications**

The City reserves the right to reject any and all responses if it determines, within its sole discretion, that it is in the City's best interest to do so. This Request for Qualifications does not commit the City to select any Respondent, award any contract, pay any costs in preparing a submission, or procure a contract for any services. The City also reserves the right to cancel or modify this Request for Qualifications in part or in its entirety, or to change the Request for Qualification guidelines. A Respondent may not alter the Request for Qualifications or its components.

FEE PROPOSAL FORM - ATTACHMENT A  
FORE RIVER CLUBHOUSE

The undersigned hereby submits a price proposal to perform the services outlined in this Request for Qualifications issued by the City of Quincy pertaining to design and engineering services needed to complete a historical survey, historical research, current conditions assessment, feasibility study, programming, pre-design, schematic design documents and preliminary cost estimates pertaining to such restoration and rehabilitation of the Fore River Club House, 16 Nevada Road, Quincy, MA. Contract term will commence upon selection of a consultant and execution of a contract for services.

The selected consultant shall have six weeks from execution of a contract for services to complete the required services in full.

The CONSULTANT hereby pledges to deliver the complete scope of services detailed in the Request for Qualification for a fee negotiated with the City upon entering into a final contract. The rates and charges shown below are for informational purposes should the consultant's services need to be extended for expanded scope.

**PROFESSIONAL SERVICES, Hourly Rates:**

1. \_\_\_\_\_  
Project Engineer

2. \_\_\_\_\_  
Licensed Architect

3. \_\_\_\_\_  
Other essential personnel

4. \_\_\_\_\_  
Other essential services

**CONSULTANT INFORMATION**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Signature: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Title: \_\_\_\_\_

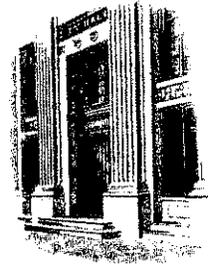
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Bidder acknowledges receipt of \_\_\_\_\_ Addendum (a). \_\_\_\_\_  
(Signature)



*City of Quincy*  
City Hall  
1305 Hancock Street  
Quincy, Massachusetts 02169  
*Purchasing Department*



THOMAS P. KOCH  
Mayor

Kathryn R. Hobin  
Purchasing Agent  
Phone: (617) 376-1060  
Fax: (617) 376-1074

*Certificate of Non-Collusion*

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Town & Zip: \_\_\_\_\_

Email #: \_\_\_\_\_

Name of Business: \_\_\_\_\_



CITY OF QUINCY  
Purchasing Department  
1305 Hancock Street, Quincy, MA 02169

Phone: (617) 376-1060

Fax: (617) 376-1074

### SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

\_\_\_\_\_  
(NAME OF CORPORATION)

held on \_\_\_\_\_, at which all the Directors were present or waived notice, it was  
(DATE)

VOTED, that:

\_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(TITLE)

of this company, be and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such \_\_\_\_\_ under seal of the Company, shall be valid  
(TITLE)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST:

\_\_\_\_\_  
(CLERK'S SIGNATURE)

PLACE OF BUSINESS: \_\_\_\_\_

DATE OF THIS CONTRACT: \_\_\_\_\_

I hereby certify that I am the Clerk of the:

\_\_\_\_\_  
(COMPANY)

that \_\_\_\_\_

\_\_\_\_\_  
(NAME)

is the

duly elected \_\_\_\_\_ of said Company, and that the above VOTE has not been  
(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

\_\_\_\_\_  
CORPORATE SEAL



CITY OF QUINCY  
Purchasing Department  
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

## TAX COMPLIANCE CERTIFICATE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support.

Signed under the pains and penalties of perjury.

(1) Individual Contractor

\_\_\_\_\_  
(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association  
or Partnership

\_\_\_\_\_  
(Contractor's Name)

Federal Tax ID Number, or  
Social Security Number

By:

\_\_\_\_\_  
(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

---

## CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

### Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract

Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made.

(b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

(c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions.

(d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract.

(e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.