



**DRAFT FOR
PUBLIC REVIEW AND COMMENT**

COMMENT PERIOD: SEPT 3 – SEPT 19, 2014

**The City of Quincy &
Quincy HOME Consortium**

**Consolidated Annual Performance and
Evaluation Report (CAPER)
FY 2013-2014**



City of Quincy



Town of Weymouth



Town of Braintree



Town of Holbrook



Town of Milton

CITY OF QUINCY AND
QUINCY CONSORTIUM
CAPER

On or before Sept. 26, 2014, the City of Quincy and the Quincy HOME Consortium will submit to the U.S. Dept. of Housing and Urban Development their Consolidated Annual Performance and Evaluation Report (CAPER), which presents the activities assisted with Community Development Block Grant (CDBG), HOME, Emergency Solutions Grant (ESG) and other funds for FY 2013-2014. A draft of this CAPER will be available for public review and comment from Sept. 3-19, 2014 online at www.quincy-ma.gov/Government/PLANNING and at the Thomas Crane Public Library (TCPL), 40 Washington St., Quincy, MA. All comments must be received in writing by 12:00 P.M. on Sept. 19, 2014 to Sean Glennon, CD Director, c/o 1305 Hancock Street, Quincy, MA 02171. A public hearing on the CAPER will be held at 10:00 A.M. on Sept. 17 at the TCPL. For more info, call 617-376-1167.
13154203 8/20/14

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected - Program Year	Actual - Program Year	Percent Complete
Code Enforcement	Code Enforcement	CDBG: \$62578	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	220	0	0.00%	110	0	0.00%
Economic Development	Non-Housing Community Development	CDBG: \$30000	Businesses assisted	Businesses Assisted	8	0	0.00%	4	0	0.00%
Homeless Objectives - Emergency & Veterans	Homeless	CDBG: \$13125 / ESG: \$125315	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	180	0	0.00%	90	0	0.00%
Homeless Objectives - Emergency & Veterans	Homeless	CDBG: \$13125 / ESG: \$125315	Housing for Homeless added	Household Housing Unit	16	0	0.00%	8	0	0.00%

Homeless Objectives - Employment Initiative	Homeless	Competitive McKinney-Vento Homeless Assistance Act: \$88157	Jobs created/retained	Jobs	60	0	0.00%	30	0	0.00%
Homeless Objectives - Permanent Housing	Homeless	Competitive McKinney-Vento Homeless Assistance Act: \$3394317	Housing for Homeless added	Household Housing Unit	374	0	0.00%	187	0	0.00%
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$105000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	0	0.00%	1000	0	0.00%
Owner Housing Objectives - Acq, Production, Rehab	Affordable Housing	HOME: \$88834	Homeowner Housing Added	Household Housing Unit		0		4	0	0.00%
Owner Housing Objectives - Acq, Production, Rehab	Affordable Housing	HOME: \$88834	Homeowner Housing Rehabilitated	Household Housing Unit	32	12	37.50%	6	12	200.00%
Owner Housing Objectives - Asst for Homeownership	Affordable Housing	HOME: \$88834	Direct Financial Assistance to Homebuyers	Households Assisted	196	0	0.00%	96	0	0.00%

Public Facilities	Non-Housing Community Development	CDBG: \$30000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1964	0	0.00%	982	0	0.00%
Public Services	Non-Housing Community Development	CDBG: \$292367	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20678	7200	34.82%	10339	7200	69.64%
Public Services	Non-Housing Community Development	CDBG: \$292367	Homeless Person Overnight Shelter	Persons Assisted		65			65	
Rental Housing Objectives	Affordable Housing	CDBG: \$76122 / HOME: \$375716	Rental units constructed	Household Housing Unit	6	0	0.00%	3	0	0.00%
Rental Housing Objectives	Affordable Housing	CDBG: \$76122 / HOME: \$375716	Rental units rehabilitated	Household Housing Unit	54	0	0.00%	27	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA
White	0	0	0
Black or African American	0	0	0
Asian	0	0	0
American Indian or American Native	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
Hispanic	0	0	0
Not Hispanic	0	0	0
Total	0	0	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year X
CDBG			858,698
HOME			54,684
ESG			

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	
2. Match contributed during current Federal fiscal year	
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	
4. Match liability for current Federal fiscal year	
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year									
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match	

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period			
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA
\$	\$	\$	\$
			Balance on hand at end of reporting period
			\$

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number						
Dollar Amount						
Sub-Contracts						
Number						
Dollar Amount						
	Total	Women Business Enterprises	Male			
Contracts						
Number						
Dollar Amount						
Sub-Contracts						
Number						
Dollar Amount						

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Cost						

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units		
Number of non-homeless households to be provided affordable housing units		
Number of special-needs households to be provided affordable housing units		
Total		

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance		
Number of households supported through the production of new units		
Number of households supported through the rehab of existing units		
Number of households supported through the acquisition of existing units		
Total		

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Discuss how these outcomes will impact future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	2	0
Low-income	6	0
Moderate-income	3	0
Total	11	0

Table 13 – Number of Persons Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Actions taken to provide assistance to troubled PHAs

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

CR-40 - Monitoring 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	QUINCY
Organizational DUNS Number	079532107
EIN/TIN Number	046001409
Identify the Field Office	BOSTON
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Quincy/Weymouth CoC

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code 02169-
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2013
	CAPER

Program Year End Date

06/30/2014

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: QUINCY COMMUNITY ACTION PROGRAMS

City: Quincy

State: MA

Zip Code: 02169, 5242

DUNS Number: 162107163

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 47126

Subrecipient or Contractor Name: FATHER BILLS & MAINSPRING

City: Quincy

State: MA

Zip Code: 02169, 5715

DUNS Number: 802347864

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 72189

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	29
Children	12
Don't Know/Refused/Other	0
Missing Information	0
Total	41

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	997
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	997

Table 16 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	1,026
Children	12
Don't Know/Refused/Other	0
Missing Information	0
Total	1,038

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	737
Female	299
Transgender	2
Don't Know/Refused/Other	0
Missing Information	0
Total	1,038

Table 19 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	12
18-24	72
25 and over	943
Don't Know/Refused/Other	0
Missing Information	11
Total	1,038

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters	Total
Veterans	103	2	0	101
Victims of Domestic Violence	186	2	0	184
Elderly	80	0	0	80
HIV/AIDS	19	0	0	19
Chronically Homeless	315	0	0	315
Persons with Disabilities:				
Severely Mentally Ill	478	1	0	477
Chronic Substance Abuse	528	0	0	528
Other Disability	299	1	0	298
Total (Unduplicated if possible)	759	2	0	757

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	27,375
Total Number of bed-nights provided	47,144
Capacity Utilization	172.22%

Table 22 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

For Emergency Shelter: The Quincy ESG grant provides support to Father Bill's Place in sheltering 997 individuals for the 2014 fiscal year. In providing emergency shelter we are engaging guests to identify their housing needs in order to move them on as quickly as possible to more appropriate housing options. Our team of triage case managers and operations staff were able to move 178 people from homelessness into permanent housing options and/or appropriate systems of care. In addition this funding is allowing us to focus on providing rapid assessments of each guest who enters the building, with a designated assessment specialist, This specialist is focusing on diverting individuals from shelter when they have a safe/alternative housing option.

For Prevention: We had planned to assist 25 households in Quincy and fell just short of that, assisting a total of 24. We attempted to stay in contact with all the households we served, to offer ongoing case management assistance and to determine longer term outcomes. After 3 months, we remained in contact with 21 of the households and all remained housed. This reflects an 88% success rate. After 6 months we were able to stay in touch with 9 out of 20 possible households, and all remained housed. This reflects a 31% success rate, but it is quite possible that many of those who did not respond were still housed but just chose not to respond. Clearly, prevention is a cost effective tool that has proved beneficial to 41 persons in Quincy, in a total of 24 households.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	70,954
Subtotal Homelessness Prevention	0	0	70,954

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	0	0	0

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Essential Services	0	0	0
Operations	0	0	72,189
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	0	72,189

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
HMIS	0	0	0
Administration	0	0	6,000
Street Outreach	0	0	0

Table 26 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	FY 2009	FY 2010	FY 2011
149,143	0	0	149,143

Table 27 - Total ESG Funds Expended

11f. Match Source

	FY 2009	FY 2010	FY 2011
Other Non-ESG HUD Funds	0	0	37,673
Other Federal Funds	0	0	9,500
State Government	0	0	898,683
Local Government	0	0	0
Private Funds	0	0	0
Other	0	0	23,100
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	968,956

Table 28 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	FY 2009	FY 2010	FY 2011
1,118,099	0	0	1,118,099

Table 29 - Total Amount of Funds Expended on ESG Activities

