

If you have printed this bid from the City of Quincy's Website or through an email, it is your responsibility to check for addenda at www.quincyma.gov before you turn in your proposal.

"Please send an acknowledgment that you have printed out this bid via email to;

kimtrillcott@quincyma.gov" The

City of Quincy will not be responsible for any bids received omitting any addenda acknowledgement.

Thank you



INVITATION TO BID

CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK STREET, QUINCY, MA 02169

The City of Quincy invites sealed bids/proposals for furnishing and delivering to the City of Quincy:

PARK DEPT.	FENCE BID	MARCH 26, 2015 @ 11:00 A.M.
PARK DEPT.	TURFGRASS SOD MATERIALS	MARCH 26, 2015 @ 11:30 A.M.

Detailed specifications are on file at the office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30^{AM} and 4:30^{PM}.

Detailed specifications are available on-line at the City of Quincy's website, www.quincyma.gov and also available at the office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30^{AM} and 4:30^{PM}.

Bids/Proposals must be in a sealed envelope. The outside of the sealed envelope is to be clearly marked "**BID ENCLOSED**" with time/date of bid call. Late Bids/Proposals, delivered by mail or in person, will be rejected.

Bids/Proposals will be received at the office of the Purchasing Agent until the time and date stated above, at which time and date they will be publicly opened and read.

If applicable, bids shall be in accordance with M.G.L. Chapter 30B, Chapter 149 as amended, and Chapter 30, Sections 39A, 39B and 39F-R.

The successful bidder will be required to conform to the payment of Prevailing Wage Rates, as determined by the Commissioner of Labor & Industries under the provision of M.G.L. Chapter 149, Section 26 to 27D as amended

The right is reserved to reject any or all bids or to accept any part of a bid or the one deemed best for the City and waive any informality in the bidding if it is in the best interest of the City to do so.

Thomas P. Koch, Mayor

Kathryn R. Hobin, Purchasing Agent

LEGAL: MARCH 11, 2015
LEGAL: MARCH 9, 2015
LEGAL: MARCH 12, 2015

CENTRAL REGISTER
GOODS & SERVICE
P.O. # S032615

DEPT.CHARGED: PARK DEPARTMENT



**CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK STREET, QUINCY, MA 02169**

DETAILED SPECIFICATIONS AND REQUIREMENTS

ISSUE DATE: MARCH 11, 2015
BID CALL: MARCH 26, 2015 @ 11:30 A.M.
DEPARTMENT: PARK DEPARTMENT
BID: TURFGRASS SOD MATERIALS

1. A 5% certified check or bid bond is NOT required.
2. A Performance bond or Payment bond is NOT required.
4. The following forms, if contained in the bid documents, must be completed and signed:
 - √• Certificate of Non-Collusion
 - √• Tax Compliance Certificate
 - √• Certification Relating to Debarment and Suspension
 - √• Signature Authorization Form
 - √• Certification of General/Sub-bidders on Public Construction Projects Regarding Health and Safety and Non-Collusion
 - √• Form for General Bid
4. Do not separate any sheets from this bid call.
5. All prices are to include delivery F.O.B. destination unless noted otherwise.
6. Wherever a manufacturer's name or model number is specified, it is to be clearly understood that the words "or approved equal" follow.
7. All vendors must acknowledge in writing receipt of any addenda.
8. The Purchasing Department shall accept questions in writing via facsimile up until 48 hours prior to the opening.

* TO THE EXTENT APPLICABLE THE FOLLOWING SECTIONS OF MASSACHUSETTS GENERAL LAWS ARE INCORPORATED HEREIN BY REFERENCE:

**M.G.L. CHAPTER 30B, CHAPER 30, SECTIONS 39A, 39B AND 39F-R AND
M.G.L. CHAPTER 149, AS AMENDED.**

In the event of any inconsistency between the bid, Information for Bidders, Bid Forms, Conditions or any other Contract Document or potential Contract Document and these statutes; or any other applicable statutes, by-laws or regulations existing on the date on which the bid is submitted, then the statute, by-laws or regulations shall govern. Such inconsistency shall not be grounds for invalidating this invitation to bid.

LIABILITY, PROPERTY DAMAGE and WORKERS' COMPENSATION coverage is required of the successful bidder before any work can be started.

DATE: _____

BIDDER: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

TAX COMPLIANCE CERTIFICATE
MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that pursuant to MGL Chapter 62c, section 49a, I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support. This is being signed under the pains and penalties of perjury.

(1) Individual Contractor

(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association
or Partnership

(Contractor's Name)

Federal Tax ID Number, or
Social Security Number

By:

(Authorized Signature)

CERTIFICATE OF NON – COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union committee, club, or other organization, entity, or group of individuals.

(Name of person signing bid or proposal)
(Please print)

(Signature required)

(Name of business)



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: (617) 376-1060

Fax: (617) 376-1074

SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

(NAME OF CORPORATION)

held on _____, at which all the Directors were present or waived notice, it was
(DATE)

VOTED, that:

(NAME)

(OFFICER)

of this company, be and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such _____ under seal of the Company, shall be valid
(OFFICER)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST: _____
(CLERK'S SIGNATURE)

PLACE OF BUSINESS: _____

DATE OF THIS CONTRACT: _____

I hereby certify that I am the Clerk of the:

_____ that _____ is the
(COMPANY) (NAME)

duly elected _____ of said Company, and that the above VOTE has not been
(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

_____ CORPORATE SEAL

INDEMNITY AGREEMENT

In consideration of the award of Contract No. _____
by the City of Quincy, hereinafter referred to as INDEMNITEE, to the CONTRACTOR/BIDDER:

hereinafter referred to as INDEMNITOR, and for other good and valuable consideration, said INDEMNITOR agrees to hold INDEMNITEE, City of Quincy, and its various department and employees harmless from any and all liability, loss or damage that INDEMNITEE may suffer as the result of claims, demands, costs, including attorneys fees, or judgement or other actions against it by reason of any and all work done by or on behalf of the INDEMNITOR in connection with the above-referenced contract.

INDEMNITOR,

By Duly Authorized Agent

Date: _____

REFERENCE LIST

All vendors are to fill out the following reference form, and submit it with the bid package, with similar work over the last 3-5 years.

Reference #1 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #2 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #3 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #4 Name: _____

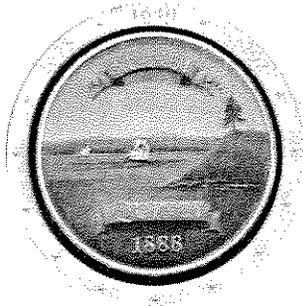
Address: _____

Telephone: _____

Fax: _____

Email: _____

THE CITY OF QUINCY, MASSACHUSETTS
Quincy Park Department



Invitation to Bid
Turfgrass Sod Materials
Deadline March 26, 2015 @ 11:30 a.m.

GENERAL:

The City of Quincy, acting on behalf of the Park Department is soliciting bids from qualified turfgrass sod supply contractors to furnish and deliver materials as described herein. Vendor must be established in Turfgrass Sod Materials for the minimum of 3 years and can provide 3 references of similar projects within the last year.

The Park Department is looking for a qualified vendor to supply and deliver Turfgrass for the period of one year.

The City will award a contract to the responsive and responsible vendor who meets the specification requirements offering the lowest price.

MATERIALS:

Quality Requirements

Class/Grade of Sod and Composition:

- a. Class of the turfgrass sod must be certified grass
- b. This turfgrass sod must be composed of Kentucky Blue Grass

Thickness of Cut:

Turfgrass sod must be machine cut at a uniform soil thickness of 0.60 inch (15mm), plus or minus 0.25 inch (6mm), at the time of cutting. Measurement for thickness shall exclude top growth and thatch.

Pad Size:

Individual pieces of turfgrass sod must be cut to the supplier's standard width and length (4'x62'). Maximum allowable deviation from standard widths and lengths must be plus or minus 0.5 inch (15mm) on width and plus or minus five percent on length. Broken pads and torn or uneven ends will not be acceptable.

Strength of Turf Sod Sections:

Standard size sections of turfgrass sod must be strong enough that it can be picked up and handled without damage.

Moisture Content:

Turfgrass sod must not be harvested or delivered when its moisture content (excessively dry or wet) may adversely affect its survival.

Mowing Height:

Before harvesting, the turfgrass must be mowed uniformly at a height of 0.75 to 1.50 inches (20 to 40 mm) on warm season grasses (ie., zoysiagrass, bermudagrass, St. Augustinegrass, etc.)

Time Limitations:

Turfgrass sod must be harvested and delivered within a period of 24 hours, unless a suitable preservation method is approved prior to delivery. Turfgrass sod not transplanted within this period shall be inspected and approved by the Director of Park Department or his designee prior to delivery acceptance.

Thatch:

Turfgrass sod must be relatively free of thatch, up to 0.5 inch (15mm) allowable (uncompressed)

Diseases, Nematodes and Insects:

Turfgrass sod must be reasonably free of diseases, nematodes and soil-borne insects. Specific nursery and/or plant materials laws may require that all sod entering inter-state commerce be inspected and approved for sale. The inspections and approval must be by the appropriate government representative of the agriculture department or office of entomologist.

Weeds:

a. Nursery Grown Turfgrass Sod: Must be free of objectionable grassy and broad leaf weeds. Turfgrass sod must be considered free of such weeds if less than 5 such plants are found per 100 square feet (10 sq m) of area. Turfgrass sod will not be acceptable if it contains any of the following weeds: common bermudagrass (wiregrass), quackgrass, johnsongrass, poison ivy, nutsedge, nimberwill, Canada thistle, bindweed, bentweed, bentgrass, wild garlic, ground ivy, perennial sorrel and/or bromegrass.

b. Field Turfgrass Sod: Must not contain more than 10 weeds per 100 square feet (10 sq m) of area. Turfgrass sod will not be acceptable if it contains any of the weeds listed in above (a.)

Delivery and Off-Loading:

Turfgrass sod will be delivered to various site(s) specified throughout the length of this contract and off-loaded using equipment furnished by the turfgrass sod supply contractor. Palletized or large-roll turfgrass sod shall be off-loaded at the locations(s) agreed upon at the time of ordering.

PRICE PROPOSAL PAGE

Park Department is soliciting bids from qualified turfgrass sod supply contractors to furnish and deliver materials as described herein.

Unit Price per square foot \$ _____

The City of Quincy shall award a contract based on the lowest responsible and responsive general bidder.

Receipt of Addendum No. _____ acknowledged by: _____

Company Name: _____

Address: _____

Telephone #: _____

Date: _____

Bid Signed By: _____

Title: _____

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent and emailed to: khobin@quincyma.gov and cc: to kimtrillcott@quincyma.gov they may also be fax: 617-376-1074. Questions will be accepted until September 28, 2012 at 4:00 p.m.