



INVITATION TO BID

CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK ST., QUINCY, MA 02169

The City of Quincy invites sealed bids/proposals for:

BUILDING MAINT. MAINTENANCE & REPAIR OF ELEVATORS SEPTEMBER 5, 2013 @ 11:00 a.m.
BUILDING MAINT. ANNUAL BURNER AND BOILER SERVICE SEPTEMBER 5, 2013 @ 11:15 a.m.

Detailed specifications are available on-line at the City of Quincy's website, www.quincyma.gov and also available at the office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30^{AM} and 4:30^{PM} for a non-refundable printing charge of \$25.00

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent through fax: 617-376-1074 and email: khobin@quincyma.gov and cc: to kimtrillcott@quincyma.gov Questions will be accepted until August 25, 2013 at 12:00 p.m.

Bids/Proposals must be in a sealed envelope. The outside of the sealed envelope is to be clearly marked "**BID ENCLOSED**" with time/date of bid call.

The successful bidder will be required to conform to the payment of Prevailing Wage Rates, as determined by the Commissioner of Labor & Industries under the provision of M.G.L. Chapter 149, Section 26 to 27D as amended.

Firm bid prices will be given first consideration. Bids/Proposals will be received at the office of the Purchasing Agent until the time and date stated above, at which time and date they will be publicly opened and read. Late Bids/Proposals, delivered by mail or in person, will be rejected.

If applicable, bids shall be in accordance with M.G.L. Chapter 30B, Chapter 149 as amended, and Chapter 30, Sections 39A, 39B and 39F-R.

The right is reserved to reject any or all bids or to accept any part of a bid or the one deemed best for the City and waive any informality in the bidding if it is in the best interest of the City to do so.

Thomas P. Koch, MAYOR

Kathryn R. Hobin, PURCHASING AGENT



CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK STREET, QUINCY, MA 02169

DETAILED SPECIFICATIONS AND REQUIREMENTS

ISSUE DATE: AUGUST 21, 2013
BID CALL: SEPTEMBER 5, 2013 @ 11:15 A.M.
DEPARTMENT: PUBLIC BUILDING
ITEM: ANNUAL BURNER AND BOILER SERVICE

1. A 5% certified check or bid bond is required.
2. A 50 % Payment and 50%Performance Bond is required.
4. The following forms, if contained in the bid documents, must be completed and signed:
 - √• Certificate of Non-Collusion
 - √• Tax Compliance Certificate
 - √• Certification Relating to Debarment and Suspension
 - √• Signature Authorization Form
 - √• Certification of General/Sub-bidders on Public Construction Projects Regarding Health and Safety (OSHA form)
4. Do not separate any sheets from this bid call.
5. Wherever a manufacturer's name or model number is specified, it is to be clearly understood that the words "or approved equal" follow.
6. All vendors must acknowledge in writing receipt of any addenda.
7. Vendor should submit references on attached form provided.
8. **Vendor should submit one (1) original and (1) copy.**

* TO THE EXTENT APPLICABLE THE FOLLOWING SECTIONS OF MASSACHUSETTS GENERAL LAWS ARE INCORPORATED HEREIN BY REFERENCE:

**M.G.L. CHAPTER 30B, CHAPER 30, SECTIONS 39A, 39B AND 39F-R AND
M.G.L. CHAPTER 149, AS AMENDED.**

In the event of any inconsistency between the bid, Information for Bidders, Bid Forms, Conditions or any other Contract Document or potential Contract Document and these statutes; or any other applicable statutes, by-laws or regulations existing on the date on which the bid is submitted, then the statute, by-laws or regulations shall govern. Such inconsistency shall not be grounds for invalidating this invitation to bid.

NOTICE TO BIDDERS

The successful bidder will be required to conform to the payment of Prevailing Wage Rates, as determined by the Commissioner of Labor & Industries under the provision of M.G.L., Chap. 149, Sect. 26 to 27D as amended.

LIABILITY, PROPERTY DAMAGE and WORKERS' COMPENSATION coverage is required of the successful bidder before any work can be started.

DATE: _____

BIDDER: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

TAX COMPLIANCE CERTIFICATE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support.

Signed under the pains and penalties of perjury.

(1) Individual Contractor

(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association
or Partnership

(Contractor's Name)

Federal Tax ID Number, or
Social Security Number

By:

(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract

Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made.

(b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

(c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions.

(d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract.

(e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

_____ (NAME OF CORPORATION)

held on _____, at which all the Directors were present or waived notice, it was
(DATE)

VOTED, that:

_____ (NAME) _____ (OFFICER)

of this company, be and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such _____ under seal of the Company, shall be valid
(OFFICER)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST: _____
(CLERK'S SIGNATURE)

PLACE OF BUSINESS: _____

DATE OF THIS CONTRACT: _____

I hereby certify that I am the Clerk of the:

_____ that _____ is the
(COMPANY) (NAME)

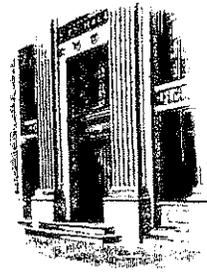
duly elected _____ of said Company, and that the above VOTE has not been
(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

_____ CORPORATE SEAL



City of Quincy
City Hall
1305 Hancock Street
Quincy, Massachusetts 02169
Purchasing Department



THOMAS P. KOCH
Mayor

Kathryn R. Hobin
Purchasing Agent
Phone: (617) 376-1060
Fax: (617) 376-1074

Certificate of Non-Collusion

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

Name: _____

Address: _____

City, Town & Zip: _____

Email #: _____

Name of Business: _____

CERTIFICATION RELATING TO DEBARMENT AND SUSPENSION

The undersigned contractor certifies to the City of Quincy that neither it nor its principals, officers or any affiliated entities has been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction in accordance with the requirements of OMB Circular A-87 and with Executive Order 12549, "Debarment and Suspension."

Furthermore, the contractor certifies that it shall not make any subcontract or permit any subcontract to be made with any party which is debarred or suspended or is otherwise excluded in accordance with said OMB Circular and with Executive Order 12549.

This certification shall be for the benefit of the City of Quincy and its successors and/or assigns and is binding upon the contractor, its successors and assigned.

Executed under seal this _____ day of _____, _____.

Contractor Name
By its duly authorized agent,

Contract Number _____

(Authorized Signature)

CERTIFICATION OF GENERAL BIDDERS ON PUBLIC CONSTRUCTION
PROJECTS

I. CERTIFICATION REGARDING HEALTH AND SAFETY

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least ten hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations application to awards made subject to section 44A.

II. CERTIFICATION REGARDING NON-COLLUSION AND DEBARMENT

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date: _____

Name of General Bidder

By _____
Signature

Print name and title

Business Address

Street Address City and State

INDEMNITY AGREEMENT

In consideration of the award of Contract No. _____.

by the City of Quincy, hereinafter referred to as INDEMNITEE, to the CONTRACTOR/BIDDER:

hereinafter referred to as INDEMNITOR, and for other good and valuable consideration, said INDEMNITOR agrees to hold INDEMNITEE, City of Quincy, and its various department and employees harmless from any and all liability, loss or damage that INDEMNITEE may suffer as the result of claims, demands, costs, including attorneys fees, or judgement or other actions against it by reason of any and all work done by or on behalf of the INDEMNITOR in connection with the above-referenced contract.

INDEMNITOR,

By Duly Authorized Agent

Date: _____.

CITY OF QUINCY
DEPARTMENT
OF
PUBLIC BUILDINGS

HEATING & DOMESTIC WATER HEATING SYSTEMS

ANNUAL BURNER & BOILER SERVICE

MINIMUM CRITERIA

1. Contractor must have five (5) years of experience in the field of burner and boiler service
2. Contractor must furnish with bid package five (5) references from whom this type of work has been performed, with at least two (2) of these references from schools. Please include school and/or company contact and telephone number.
3. Contractor must be within a 25-mile radius of Quincy or have area service available for emergency calls and respond within 2 hours of service call for emergency repairs.
4. Minimum criteria must be furnished with bid package.

NUMBERS OF YEARS EXPERIENCE: _____

(5) REFERENCES WHERE WORK HAS BEEN PERFORMED, WITH AT LEAST (2) OF THESE REFERENCES FROM SCHOOLS.

1. _____
2. _____
3. _____
4. _____
5. _____

Are you within 25-mile radius of Quincy or have area service available for emergency calls:

YES _____ **NO** _____

BIDDER'S NAME: _____

TITLE: _____

BIDDER'S SIGNATURE: _____

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE #: _____

FAX#: _____

SPECIFICATIONS AND SCOPE OF SERVICES

INTENT OF CONTRACT

The intent of this contract is for the contractor to supply all labor, materials and equipment necessary to perform the following: repair, clean, adjust, and prepare for inspection the city burners (heating and domestic hot water systems) and boilers, condensate tanks, neutralization tanks, and heat exchanges for fiscal year 2014.

The contractor shall guarantee in writing all work under this contract. Should any defects in material or workmanship develop within this period, the contractor agrees to promptly make all necessary repairs and replacements without additional cost to the Quincy Public Buildings Department.

Said guarantee shall further stipulate that the contractor shall remedy and correct any damage caused in making such necessary repairs and replacements.

The scope of work shall consist of but not be limited to:

The contractor shall perform the following maintenance services on the burners by qualified licensed technicians and in accordance with burner and manufacturer's specifications at buildings listed in Attachments A and B.

SCOPE OF WORK

OIL & NATURAL GAS BURNERS (AS APPLICABLE)

1. REMOVE AND DISMANTLE BURNER
2. REMOVE AND CLEAN FAN AND HOUSING
3. CLEAN PRIMARY AIR PASSAGES
4. CHECK ATOMIZERS, COMPRESSORS, CUPS
5. REMOVE AND CLEAN ALL STRAINERS
6. CHECK AND ADJUST ALL BELTS AND PULLEYS
7. REPLACE ALL FILTERS
8. LUBRICATE AND TEST ALL MOTORS, GEARS AND TRANSMISSION ASSEMBLIES
9. REPACK PUMPS
10. REPLACE NOZZLES AS NEEDED
11. OPEN AND CLEAN FUEL OIL HEAT EXCHANGER IN PUMP ROOM
12. CHECK BELTS AND PULLEYS ON FUEL OIL TRANSFER PUMPS
13. REMOVE, CLEAN AND ADJUST ALL IGNITION ASSEMBLIES
14. CLEAN FIRE EYES
15. INSPECT, TEST AND ADJUST ALL CONTROL CONTACTS AND REPLACE ANY WEAK OR DEFECTIVE CONTROL TUBES
16. INSPECT BURNER CONES AND REFRACTORY
17. VACUUM GAS NOZZLES, REPLACE AS NEEDED
18. CLEAN GAS LINE DIRT LEGS
19. ADJUST ALL LINKAGES AND DAMPERS
20. PAINT PARTS AS NEEDED

21. REASSEMBLE, REINSTALL, FIRE AND ADJUST BURNERS TO MANUFACTURERS SPECIFICATIONS
22. CHECK CONTROLS
23. CHECK GAGES AND TEMPERATURE SETTINGS
24. CHECK FIRING RATE AND FIRING SEQUENCE
25. SECURE FUEL SYSTEM COMPONENTS AND CHECK FOR FUEL SYSTEM LEAKS

BOILERS (AS APPLICABLE FOR CAST IRON SECCIONAL, FIRE TUBE, CONDENSING TYPES)

1. INSPECT, TEST, CLEAN AND ADJUST ALL AUTOMATIC WATER FEEDERS AND LOW WATER CUT OFFS, REMOVE HEADS, CLEAN INTERNAL CONTROLS, IMPACT FLOATS, REGASKET, AND TEST. REPLACE ALL STRAINERS AS NEEDED
2. DRAIN ALL HOT WATER EXPANSION TANKS
3. REMOVE, CLEAN, AND REGASKET ALL HANDHOLE AND/OR MANHOLE COVERS AND TIGHTEN AS NEEDED
4. REPLACE WATER COLUMN GAGE GLASSES IF CRACKED OR BROKEN
5. CHECK AND REPLACE HEAD GASKETS
6. RESEAL FRONT AND REAR DOORS WITH NEW GASKETS
7. BLOW DOWN BOILER AND OPEN
8. CLEAN VACUUM SECTIONS
9. CLEAN VACUUM FLUES
10. CLEAN FIRE SIDE OF COMBUSTION CHAMBERS
11. CLEAN SECONDARY DRAFT PORTS
12. CLEAN SMOKE PIPE AND BASE (ASH PIT) OF CHIMNEYS
13. WASH DOWN AS NEEDED
14. WIRE BRUSH (PUNCH) AND VACUUM FIRE TUBES
15. SCRAPE AND WIRE BRUSH SCALE FROM FRONT AND REAR TUBE SHEETS
16. SCRAPE CROWN SHEETS
17. CLEAN COMBUSTION CHAMBERS
18. REMOVE SOOT FROM I.D. FAN DUCT WORK TO CHIMNEY
19. CHECK I.D. FAN OPERATION FOR PROPER DRAFT
20. CHECK LEAD/LAG OPERATION
21. CLOSE, FILL, AND TEST FIRE BOILERS UP TO NORMAL OPERATING CONDITIONS

STEAM CONDENSATE SYSTEMS

1. SECURE PUMPS AND MAKE UP WATER
2. DRAIN RECEIVER TANKS
3. OPEN RECEIVERS AND CHECK/CLEAN SCALE
4. REPLACE WATER COLUMN GAGE GLASSES IF CRACKED OR BROKEN
5. FLUSH TANKS
6. CLEAN STRAINERS

HEAT EXCHANGERS

1. ISOLATE, DRAIN, OPEN AND INSPECT FOR SCALE
2. CLOSE AND REFILL

NEUTRALIZATION TANKS

1. REPLACE NEUTRALIZING MEDIA IF PH LEVEL IS BELOW 7
2. CHECK FOR RESIDUE BUILD-UP IN MEDIA TANK AND PUMP TANK

MATERIALS

- A. All materials used in the performance of these specifications shall meet the requirements required for this type of work, and installed in accordance with manufacturer's instructions and in compliance with the Massachusetts State Building Codes.

SPECIAL INSTRUCTIONS

- A. The contractor shall tag each unit indicating the date it was serviced and provide a copy of each work order report (for the building) in a large envelope inside the boiler room.
- B. The contractor is responsible for all permits that may be required for the execution of this contract.
- C. The contractor is to verify all locations and scope of work via an on site visit prior to bid date.
- D. The contractor is not to charge for mileage or travel time.
- E. All work performed under EPA/OSHA Guide Lines.
- F. The contractor must be in the business of oil burner service and repair. Must have a staff of at least seven (7) licensed burner technicians and one (1) licensed electrician.

EXECUTION

- A. Within ten (10) working days of the contract signing, a meeting will be held between the Public Buildings Department and the Contractor. At this meeting service dates will be established.
- B. All work shall be performed between the hours of 7:30 a.m. and 4:30 p.m. unless directed or approved by the Public Buildings Department.
- C. The contractor shall supply all labor, materials and equipment necessary to perform the work involved and complete the work prior to the end of August.
- D. A detailed report for each burner/boiler is to be submitted per building. Invoices will not be processed without reports. The report on the boilers to consist of but not limited to:

Condition of refractory, water legs, tubes or sections, drums, hand holes covers and ends, burner mountings, insulation/jacketing, burners, and controls as well as other pertinent information and recommendations.

SUPERVISION

Adequate supervision must be assigned to the job by the contractor. The number of men and names of supervisory personnel assigned must be supplied to the Director of Building Maintenance.

PROTECTION OF CITY PROPERTY

The contractor shall furnish and place temporary protective coverings above pedestrian areas and on all walls and floors wherever required. Protection shall include padding of elevator cars, if required, protection of floors and all points of heavy pedestrian traffic. Protection shall be furnished for all buildings and other surfaces involved in any staging or hoisting operations. If any City owned or controlled property is lost or damaged during the performance of these requirements, the City may require the contractor to pay for or replace, at its expense, all property damaged. In the event that the contractor fails to pay or replace such damaged property the Public Buildings Department at its option, may withhold from any payment due the contractor a sum of money which will satisfy the reasonable cost of replacement or repair of such property.

WORK AREA

The work area must be cleaned and swept at the conclusion of each work day

ATTACHMENTS

See Attachment A for locations: Burners/Boilers – Schools Buildings
See Attachment B for locations: Burners/Boilers – Municipal Buildings

AWARD

Once the contractor (lowest responsible and eligible bidder) is notified by letter of intent and/or verbal confirmation that he/she is selected to be awarded the contract, they must within two weeks, submit to the Purchasing Department at Quincy City Hall, all required bonds and certificates of insurance in order to execute a formal contract.

Failure by the selected contractor to supply all required documentation within the prescribed time limit, will at the discretion of the awarding authority, be cause for non selection. After expiration of the designated time limit, the awarding authority will exercise its options to select the next lowest qualified bidder.

Extension provision: The Contract awarded in response to these specifications shall be effective for a period of one year, upon the satisfactory performances of the vendor; the City of Quincy may extend the contract for two (2) additional terms of one (1) year each. Contract shall automatically renew upon anniversary date of contract execution, unless notified to the contrary by the City.

All questions regarding this bid should be directed to Kathryn Hobin, Purchasing Agent through email to: khobin@quincyma.gov and cc to kimtrillcott@quincyma.gov or fax: 617-376-1074. Questions will be accepted until Thursday, August 28, 2013 at 12:00 p.m.

If you have received this bid from either the City of Quincy Website or through an email it is your responsibility to check for addenda (at www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible any bids received omitting addenda acknowledgement.

ATTACHMENT A

LOCATION OF BURNERS/BOILERS TO BE SERVICED – SCHOOL BUILDINGS

SCHOOL	ADDRESS	#UNITS #4 FUEL	#UNITS #2 FUEL	#UNITS NATURAL GAS
Atherton Hough	1084 Sea St.			2
Bernazzani	701 Furnace Brook Pkwy		2	4
Merrymount	4 Agawam Rd.			2
Montclair	8 Belmont St.			2
Parker	148 Billings Rd.			2
Snug Harbor	333 Palmer St.			2
Squantum	50 Huckins Ave.			2
Wollaston	205 Beale St.			2
ECC	100 Brooks Ave.			2
Beechwood	225 Fenno St.			7
Marshall	200 Moody St.			2
Atlantic Middle	86 Hollis Ave.			2 BOILERS 2 DHW
Broad Meadows	50 Calvin Rd.			2 BOILERS 2 HYDROTHERM 2 DHW
Sterling	444 Granite St.			2
Webster	60 Lancaster St.			2 BOILERS 2 DHW
North Quincy High	316 Hancock St.			2 BOILERS 4 HYDROTHERM 1 DHW
Quincy High	100 Coddington St.			5 LOCINVAR 2 DHW
BUS Depot	Rear 440 E. Squantum St.		1	
Veterans Stadium	900 Hancock St.			1

ATTACHMENT B

LOCATION OF BURNERS/BOILERS TO BE SERVICED – MUNICIPAL BUILDINGS

LOCATION	ADDRESS	GAS	OIL (#2 FUEL)
City Hall	1350 Hancock St.	1	
Police Station	Sea St.	2	
Public Works Admin. Bldg.	55 Sea St.	1	
Sewer, Water, Drain, Highway	55 Sea St. Rear	3	
Library:			
Main -	Washington St.	3	
North Quincy	Hancock St.	1	
Wollaston	Beale St.		1
Snug Harbor/Adams Shore	Palmer & Sea St.	1	
Senior Center	440 East Squantum St.	4	
Park Dept.	1 Merrymount Pkwy	2	
Public Buildings Offices	58 Saville Ave	1	
	50 Saville Ave	1	
Fire Stations			
Central Sta. Eng. 1	40 Quincy Ave.	1	
North Quincy Eng. 2	311 Hancock St.	1	
Quincy Point Eng. 3	615 Washington St.	1	
Wollaston Eng. 4	111 Beale St.	1	
West Quincy Eng. 5	118 Copeland St.	1	
Houghs Neck Eng. 6	1082 Sea St.	1	
Squantum Eng. 7	86 Huckins Ave.		1
Germantown Eng. 8	140 Doane St.		1
Training Academy	East Howard St.		
Fore River Club House	Nevada Rd.		1

BURNER/BOILER ANNUAL SERVICE BID SHEET

1. BID PRICE PER SPECIFICATIONS:

SCHOOL BUILDING SYSTEMS SERVICE \$ _____

2. BID PRICE PER SPECIFICATIONS:

MUNICIPAL BUILDING SYSTEM SERVICE \$ _____

TOTAL \$ _____

HOURLY RATES

STRAIGHT TIME SERVICE CALL \$ _____

OVER TIME SERVICE CALL \$ _____

EMERGENCY SERVICE CALL \$ _____

BIDDER'S SIGNATURE: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____

OWNER AND CONTRACTOR SIGN OFF SHEET:

HEATING SYSTEM SUMMER WORK BY CONTRACTOR

BUILDING: _____

**CONTRACTOR
COMPLETED DATE**

**OWNER
APPROVED BY**

BURNERS (OIL/GAS)

- 1. Cleaned, serviced, tested

BOILERS

- 1. Cleaned, serviced, tested

CONDENSATE RECEIVER TANKS

- 1. Cleaned, serviced, tested

HEAT EXCHANGERS

- 1. Cleaned, serviced, tested

CONDENSATE NEUTRALIZATION

- 1. Cleaned, serviced, tested

DOCUMENTATION

- 1. Report submitted, equipment tagged
