



INVITATION TO BID

CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK ST., QUINCY, MA 02169

The City of Quincy invites sealed bids/proposals for:

PUBLIC BUILDINGS

FOUR FORD E250 WHITE CARGO VANS

JUNE 13, 2013 @ 11:30 a.m.

Detailed specifications are available on-line at the City of Quincy's website, www.quincyma.gov and also available at the office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30 ^{AM} and 4:30 ^{PM} for a non-refundable printing charge of \$25.00

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent through fax: 617-376-1074 and email: khobin@quincyma.gov and cc: to kimtrillcott@quincyma.gov Questions will be accepted until June 7, 2013 at 4:00 p.m.

Bids/Proposals must be in a sealed envelope. The outside of the sealed envelope is to be clearly marked "**BID ENCLOSED**" with time/date of bid call.

Firm bid prices will be given first consideration. Bids/Proposals will be received at the office of the Purchasing Agent until the time and date stated above, at which time and date they will be publicly opened and read. Late Bids/Proposals, delivered by mail or in person, will be rejected.

If applicable, bids shall be in accordance with M.G.L. Chapter 30B, Chapter 149 as amended, and Chapter 30, Sections 39A, 39B and 39F-R.

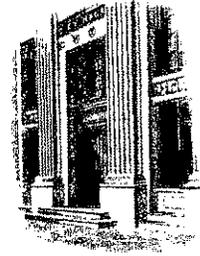
The right is reserved to reject any or all bids or to accept any part of a bid or the one deemed best for the City and waive any informality in the bidding if it is in the best interest of the City to do so.

Thomas P. Koch, MAYOR

Kathryn R. Hobin, PURCHASING AGENT



City of Quincy
City Hall
1305 Hancock Street
Quincy, Massachusetts 02169
Purchasing Department



THOMAS P. KOCH
Mayor

Kathryn R. Hobin
Purchasing Agent
Phone: (617) 376-1060
Fax: (617) 376-1074

Certificate of Non-Collusion

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

Name: _____

Address: _____

City, Town & Zip: _____

Email #: _____

Name of Business: _____



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

TAX COMPLIANCE CERTIFICATE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support.

Signed under the pains and penalties of perjury.

(1) Individual Contractor

(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association
or Partnership

(Contractor's Name)

Federal Tax ID Number, or
Social Security Number

By:

(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract

Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made.

(b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

(c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions.

(d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract.

(e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

(NAME OF CORPORATION)

held on _____, at which all the Directors were present or waived notice, it was
(DATE)

VOTED, that:

(NAME)

(OFFICER)

of this company, he and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such _____ under seal of the Company, shall be valid
(OFFICER)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST: _____
(CLERK'S SIGNATURE)

PLACE OF BUSINESS: _____

DATE OF THIS CONTRACT: _____

I hereby certify that I am the Clerk of the:

_____ that _____ is the
(COMPANY) (NAME)

duly elected _____ of said Company, and that the above VOTE has not been
(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

_____ CORPORATE SEAL

INVITATION TO BID

The City of Quincy
Purchasing Department
1305 Hancock Street Quincy, MA 02169

(4)-FOUR “2013” “OXFORD WHITE” - FORD E250 CARGO VANS

The City of Quincy Department of Public Buildings is seeking bids for 4-2013 Ford E250 Cargo Vans. The vehicles offered must conform to the attached specifications.

Vehicles shall meet the specifications and be of the latest design and unsold. Vehicles must carry a factory warranty.

Bid prices shall include delivery to the Public Buildings, 58 Saville Ave. Quincy, MA. The City of Quincy is exempt from sales tax. An exempt certificate will be furnished upon request.

The manufacturer's latest advertising literature and printed specifications shall accompany bids. Upon delivery of the equipment in this bid, the successful bidder will furnish an operator's manual, a parts book, and a service manual.

The attached specifications are intended to indicate minimum requirement for the equipment to be purchased. Proprietary names and features are mentioned for informational purposes only. Any product offering substantially equal form, fit and functions shall be considered. The decision of the purchasing official as to whether a feature of item is equal shall be final.

The City will award one contract to the responsive and responsible bidder offering the lowest total cost for all vehicles. Delivery must be on or before July 15, 2013 or sooner.

The City reserves the right to reject any and all quotes, or increase quantities, which is deemed to be at the best interest of the City.

(The City reserves the right to increase/decrease quantity depending on appropriations)

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent through fax: 617-376-1074 and email: khobin@quincyma.gov and cc: to kimtrillcott@quincyma.gov Questions will be accepted until June 7, 2013 @ 4:00 p.m.

If you have received this bid from either the City of Quincy Website or through an email it is your responsibility to check for addenda (at www.quincyma.gov) before you turn in your bid/proposal. The City of Quincy will not be responsible any bids received omitting addenda acknowledgement.

SPECIFICATIONS FOR
(4)-FOUR "2013" "OXFORD WHITE" - FORD E250 CARGO VANS
4.6 EFI V8 ENGINE ELECT. 4-SPD AUTO O/D TRANSMISSION

EXTERIOR

Interval Wipers
Manual Telescope Mirrors
Hinged side cargo doors
Sport wheel covers
LT245/75R16E BSW A/S Tires
Spare Tire and wheel
Sealed Halogen Headlamps
Black Grille/Bumpers
Oxford White Color

INTERIOR

Air Conditioning-Front
Tilt Steering Wheel
Dual Vinyl bucket Seats
AM/FM Stereo w/clock
Center & rear cargo light
Vinyl front headliner
Front Vinyl Floor Covering
Glove Box W/ 12V PWR PT
Medium Flintstd Vinyl bucket seats

FUNCTIONAL

Twin i-beam independent front suspension
Handling Package
Alternator 120-amp
Aux Transmission cooler
33 Gallon Fuel Tank
Electric Throttle Ctrl
Powerpoint, Front
Power Steering

SAFETY/SECURE

Driver/Passenger Air Bags
3 Point safety Belts
Side impact door beams
Advancetrac W/RSC
4-wheel anti-lock disc braking system
Tire Pressure monitor sys.

WARRANTY

3 YR/36000 Bumper to Bumper
5 YR/60000 Powertrain
5 YR/60000 Roadside Assist.

OPTIONAL EQUIPMENT

138 Inch Wheel base
Medium Flint Vinyl
Preferred Equipment Pkg. 750A
Standard Trim
Air Cond. Frt only-CFC Free
Conventional Instr. Cluster
Hinged 60/40 Side Doors
16" Sport Wheel Cover
Less Airbag Switch
16" Steel Wheel – SRW
Roll Stability Control
Gasoline FFV
LT245/75RX16E BSW All Season
3.75 Ratio Regular Axle X24
Commercial Cargo Van Package
Cruise Control
Mirrors, PWR RH & LH Exterior
Black Rear Step Bumper
Power Group
Remote keyless ent/Panic Alarm
Commercial Van Package Disc.
Front License Plate Bracket
Vinyl Floor covering, front and rear
Glass, fixed side/rr cargo
8900# GVWR Package
50 State emissions
Trailer towing pkg class 1
Inside rearview mirror
Divided wall (**w/hinged door to separate passenger from Cargo**)
Steel Racks & Bins-Interior shelves (**Only in 3 vans, one without**)
Roof Racks (**Only in 3 vans, 1 van without**)

PRICE PROPOSAL PAGE

Pursuant to M.G.L. Chapter 30b, the City of Quincy is soliciting sealed bids to supply the following equipment to the Public Buildings Department:

**(4)-FOUR "2013" "OXFORD WHITE" - FORD E250 CARGO VANS
4.6 EFI V8 ENGINE ELECT. 4-SPD AUTO O/D TRANSMISSION**

Unit Price: \$ _____

TOTAL IN WORDS

Total cost for (4) Vans \$ _____

TOTAL IN WORDS

Delivery provided by July 15, 2013 _____ Yes _____ No

Receipt of Addendum No. _____ acknowledged by: _____

Company Name: _____

Address: _____

Telephone #: _____

Date: _____

Bid Signed By: _____

Title: _____