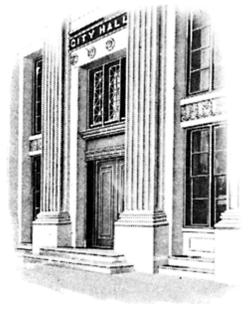




# City of Quincy, Massachusetts

Mayor James R. McIntyre City Hall  
1305 Hancock Street  
Quincy, Massachusetts 02169



Office of the City Clerk  
JOSEPH P. SHEA  
City Clerk

MAUREEN L. HALLSEN  
Assistant City Clerk

TEL: (617) 376-1131  
FAX: (617) 376-1139

Instructions: Use this form to request that the Clerk's staff research the city's records for a supplied name. If you do not have the exact date of record, send a \$10.00 search fee with the genealogy or certified copy fee. If record is not located, the copy fee will be returned. When search is completed, we will notify the applicant and furnish copies requested.

Name of person being researched.....

Type of record being requested.....Birth.....Marriage.....Death.....

Please provide as much information as you may have:

.....  
Date of Birth                      Date of Marriage                      Date of Death                      Spouse's Name

.....  
Father's name & place of birth                      Mother's maiden name & place of birth

Additional data.....

Number of & type of record requested .....Certified copies \$12.00 (\$10.00 in office)  
.....Genealogy copies \$2.00 (not for legal use)  
.....Search fee \$10.00 (if exact date is not given)

Mail this completed form, accompanied with fee enclosed to:

City Clerks Office  
1305 Hancock Street  
Quincy, MA 02169

Requestor's name & address.....

Requestor's phone.....

Your record will be expedited if you enclose a self addressed envelope.