



City of Quincy, Massachusetts
Purchasing Department
1305 Hancock Street
Quincy, MA 02169

Phone: 376-1060
Fax: 376-1074

ADDENDUM NUMBER 1

TITLE: Request For Proposals for the Development and Management of Quincy High School Banking Center

DUE: MAY 19, 2010 at 11:00 a.m.

The following are the responses to questions received by the Purchasing Department.

1) QUESTION

The current RFP states a contract term of 3 years and nothing further. Is there a chance the successful proposer would be allowed to extend the length of the contract beyond those three years?

ANSWER

Yes, the contract may be extended beyond three years with City Council approval.

2) QUESTION

Please explain the requirement of having a contract with the construction manager? Can the successful Proposer retain our own contractor?

ANSWER

Yes, to clarify, the successful Proposer will be allowed to choose its own contractor with the final approval of the Quincy High School Administration and the Director of Career and Technical Education. Please note all construction must be in compliance with M.G. L. Chapter 149.

3) QUESTION

What is the definition of the "school operating schedule?" Are the operational hours of the

banking center determined by the financial institution?

ANSWER

No, the operational hours of the banking center will not be determined by the financial institution. They will be in accordance with traditional school hours the specifics of which will be worked out in collaboration with the Quincy High School Administration and the Director of Career and Technical Education.

4) QUESTION

What time frame is described as the “trial period?”

ANSWER

As with most contracts entered into with the City of Quincy; the time period is for one year with an option to extend for up to two more years. Beyond that the applicable department must ask Council Approval.

5) QUESTION

Will the contract contain language on notice of termination and termination agreement terms?

ANSWER

Page 3 of the 5 sheets – Information and Instruction to Bidders discusses some termination language in the section entitled XIV. *FORCE MAJEURE CLAUSE*. Moreover, the City of Quincy reserves it’s rights under the applicable Laws of the Commonwealth when it comes to termination of contracts.

6) QUESTION

The package downloaded from the City of Quincy website included bid information from a South Coastal Work Force bid along with 5 pages of bidding instructions. Are we to follow the bid instructions or the instructions on the cover sheet of the RFP?

ANSWER

With regards to the mention of South Coastal; that was a cut and paste error. We have included a corrected form along with this addendum. Please disregard the other sheet and substitute it for the one included in the addendum.

The five pages which precede the RFP are included in the RFP and those instructions should be followed where applicable. They are the five sheets of instructions which have traditionally preceded all bids and RFP’s. Some language may not be applicable as it may pertain to

invitations to bid only. Please follow what would be general information that would apply to this particular RFP.

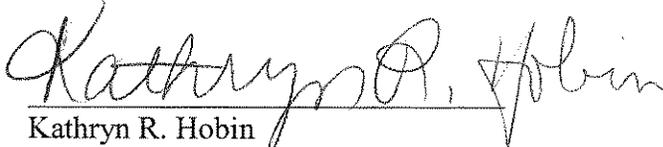
7) **QUESTION**

What is the normal turnaround period for granting of the RFP through contract negotiation?

ANSWER

The time frame can vary however we strive to turn around any contract within thirty days.

PLEASE SIGN THIS SHEET AND ATTACH IT TO YOUR BID, AS IT IS NOW A PART OF THE BID.


Kathryn R. Hobin
Purchasing Agent

Date:

Bidder's Signature: _____



**CITY OF QUINCY
PURCHASING DEPARTMENT
1305 HANCOCK STREET
QUINCY, MA 02169**

DETAILED SPECIFICATIONS AND REQUIREMENTS

ISSUE DATE: APRIL 28, 2010
BID CALL: MAY 19, 2010 @ 11:00 A.M.
DEPARTMENT: SCHOOL DEPARTMENT
ITEM: DEVELOPMENT & MANAGEMENT OF A BANKING CENTER TO BE LOCATED WITHIN THE NEW QUINCY HIGH SCHOOL

1. Certified check or bid bond is not required.
 2. A Performance and Payment Bond are not required.
 3. The following forms, **if contained** in the bid documents, must be completed and signed:
 - Certificate of Non-Collusion
 - Tax Compliance Certificate
 - Certification Relating to Debarment and Suspension
 - Signature Authorization Form
 - Proposal Sheet 5 of 5 (Lines 28 – 39)
 - Certification of General/Sub-bidders on Public Construction Projects Regarding Health and Safety and Non-Collusion and Debarment
 - Certification concerning Responsible Employer Ordinance (if contract is over \$100K)
 - Form for General Bid
 - Schedule of Participation Minority and Women Business Enterprise
 4. Do not separate any sheets from this bid call.
 5. All prices are to include delivery F.O.B. destination unless noted otherwise.
 6. Wherever a manufacturer's name or model number is specified, it is to be clearly understood that the words "or approved equal" follow.
 7. All vendors must acknowledge in writing receipt of any addenda.
 8. The Purchasing Department shall accept questions in writing via facsimile up until 48 hours prior to the opening.
- * TO THE EXTENT APPLICABLE THE FOLLOWING SECTIONS OF MASSACHUSETTS GENERAL LAWS ARE INCORPORATED HEREIN BY REFERENCE:

**M.G.L. CHAPTERS 30B, 30, SECTIONS 39A, 39B AND 39F-R.
M.G.L. CHAPTER 149, AS AMENDED**

In the event of any inconsistency between the Invitation to Bid, Information for Bidders, Bid Forms, Conditions or any other Contract Document or potential Contract Document and these statutes; or any other applicable statutes, by-laws or regulations existing on the date on which the bid is submitted, then the statute, by-laws or regulations shall govern. Such inconsistency shall not be grounds for invalidating the bidding proceeding the Contract.

DATE: _____

**SPECS: BANKING CENTER WITHIN THE NEW
QUINCY HIGH SCHOOL**

BIDDER: _____

ADDRESS: _____

TELEPHONE: _____