



INVITATION TO BID

CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK STREET, QUINCY, MA 02169

The City of Quincy invites sealed bids/proposals for furnishing and delivering to the City of Quincy:

PUBLIC BUILDINGS

**COLLABORATIVE CUSTODIAL BID
CUSTODIAL SUPPLIES**

MAY 26, 2016 at 11:00 a.m.

Detailed specifications are online at the City of Quincy's website, www.quincyma.gov and also available at the Office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30 a.m. and 4:30 p.m.

Bids/Proposals must be in a sealed envelope. The outside of the sealed envelope is to be clearly marked "**BID ENCLOSED**" with the time/date of bid call.

Firm bid prices will be given first consideration. Bids/Proposals will be received at the Office of the Purchasing Agent until the time and date stated above, at which time and date they will be publicly opened and read. Late bids/proposals, delivered by mail or in person, will be rejected.

If applicable, bids shall be in accordance with M.G.L. Chapter 30B, Chapter 149 as amended, and Chapter 30, Sections 39A, 39B and 39F-R. Bidder must abide by the prevailing wages as established by the Massachusetts Department of Labor and Industries.

The right is reserved to reject any or all bids or to accept any part of a bid or the one deemed best for the City and waive any informality in the bidding if it is in the best interest of the City to do so.

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent through fax: 617-376-1074 and email: khobin@quincyma.gov and cc: to purchasing@quincyma.gov. Questions will be accepted until May 23, 2016 at 4:00 p.m.

If you have received this bid from either the City of Quincy Website or through an email it is your responsibility to check for addenda (at www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible any bids received omitting addenda acknowledgement.

Thomas P. Koch, Mayor

Kathryn R. Hobin, Purchasing Agent

LEGAL: MAY 9, 2016
LEGAL: MAY 12, 2016

P.O. #GS052616
P.O. # S052616

DEPT. CHARGED: PUBLIC BUILDINGS
DEPT. CHARGED: PUBLIC BUILDINGS



**CITY OF QUINCY
PURCHASING DEPARTMENT
1305 HANCOCK STREET
QUINCY, MA 02169**

DETAILED SPECIFICATIONS AND REQUIREMENTS

ISSUE DATE: MAY 12, 2016
BID CALL: MAY 26, 2016 at 11:00 A.M.
DEPARTMENT: PUBLIC BUILDINGS
ITEM: COLLABORATIVE CUSTODIAL SUPPLIES

1. Certified check or 5% bid bond is **not** required.
 2. A Performance Bond and Payment Bond are **not** required.
 3. The following forms, **if contained in the bid documents, must** be completed and signed:
 - Certificate of Non-Collusion
 - Tax Compliance Certificate
 - Certification Relating to Debarment and Suspension
 - Signature Authorization Form
 - Proposal Sheet 5 of 5 (Lines 28 – 39)
 - Certification of General/Sub-bidders on Public Construction Projects Regarding Health and Safety and Non-Collusion and Debarment
 - Form for General Bid
 - Schedule of Participation Minority and Women Business Enterprise
 4. **Do not separate any sheets from this bid call.**
 5. All prices are to include delivery F.O.B. destination unless noted otherwise.
 6. Wherever a manufacturer's name or model number is specified, it is to be clearly understood that the words "or approved equal" follow.
 7. All vendors must acknowledge in writing receipt of any addenda.
 8. **Every bid delivered must contain one original and one copy**
- * TO THE EXTENT APPLICABLE THE FOLLOWING SECTIONS OF MASSACHUSETTS GENERAL LAWS ARE INCORPORATED HEREIN BY REFERENCE:

**M.G.L. CHAPTERS 30B, 30, SECTIONS 39A, 39B AND 39F-R.
M.G.L. CHAPTER 149, AS AMENDED**

In the event of any inconsistency between the Invitation to Bid, Information for Bidders, Bid Forms, Conditions or any other Contract Document or potential Contract Document and these statutes; or any other applicable statutes, by-laws or regulations existing on the date on which the bid is submitted, then the statute, by-laws or regulations shall govern. Such inconsistency shall not be grounds for invalidating the bidding preceding the Contract.

DATE: _____

SPECS: COLLABORATIVE CUSTODIAL SUPPLIES

BIDDER: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____



CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT, CITY HALL

INFORMATION AND INSTRUCTIONS TO BIDDERS

1. I. INVITING BIDS

2. (a) Sealed bids are invited for furnishing to the City of Quincy, Massachusetts, the described materials,
3. commodities or services all in accordance with the specifications and conditions attached hereto and made a part
4. thereof.

5. (b) Form of proposal to be used and copies of specifications and conditions are available at the Purchasing
6. Agent's office, 1305 Hancock Street.

7. (c) All bids must be filed with the Purchasing Agent of the City of Quincy, Massachusetts, at or before the
8. hour of time set forth in the legal and published advertisement, a copy of which is here attached, also at the definite
9. place so stated, and on the forms furnished by the Purchasing Agent. Each bid shall be accompanied by bid bond
10. or a certified check on, or a treasurer's or cashier's check issued by, a responsible bank or trust company, payable
11. to the City of Quincy, Massachusetts. The amount of such cash or check shall be not less than five percent (5%) of
12. the value of the proposed work, as estimated by the awarding authority, but in no event less than one hundred
13. dollars nor more than fifty thousand dollars. This deposit above mentioned shall be as a guarantee that the bidder
14. will enter into the proposed contract, if awarded to him. This requirement shall become effective unless stated to
15. the contrary or deleted under "Detailed Specifications and Requirements." This certified check will be returned
16. after the awarded contracts have been completely signed and proper delivery made, together with any performance
17. bond if required in the bid form.

18. (d) This proposal is genuine and not collusive or made in the interest of or in behalf of any person not
19. herein named, and that the bidder has not directly, or indirectly, induced or solicited any other bidder to put in a
20. sham bid or any other person, firm or corporation to refrain from bidding, and that the bidder has not in any
21. manner sought by collusion to secure for himself an advantage over any other bidder. Any bid made in violation
22. thereof, shall not be considered. This agreement in detail shall be found under paragraph XVIII (18) entitled
23. "Affidavit and/or Agreement."

24. (e) The successful bidder shall, within ten (10) days after the award, enter into a written contract with
25. said City in accordance with the draft of contract furnished by the City Solicitor for furnishing the described
26. materials, commodities or services and execute as a part of said contract, a satisfactory performance bond in the
27. amount of (100%) one hundred percent of the aggregate amount of the contract unless otherwise stated in the
28. "Detailed Specifications and Requirements," and shall be continued for the faithful performance of the contract
29. and executed by the Contractor and a responsible surety company.

30. (f) The right is reserved to reject any and all bids or to accept any bid or to accept any part of a bid or the
31. one deemed best for the City.

32. II. FORM OF PROPOSAL AND SIGNATURE

33. The proposal must be made on this form provided for that purpose, unless otherwise stated, enclosed in a
34. sealed envelope and plainly marked: "Bid Enclosed - Date: and Time of bid opening, (envelope provided,) and
35. addressed to the Purchasing Agent, 1305 Hancock Street, Quincy, Massachusetts. If the bid is made by an
36. individual it must be signed by the full name of the bidder, whose address must be given; if it is made by a firm -
37. (partnership) - it must be signed with the co-partnership name and by a member of the firm, and the name and
38. residential address of each member of the firm must be given. If made by a corporation it must be signed by the
39. proper officer in the corporate name, and the corporate seal must be attached to such signature. A certificate under
40. oath authorizing the proposal or contract signature as legal and binding upon the corporation must be submitted
41. with the proposal, especially before a contract is issued. No telegraphic or telephonic proposal will be considered
42. or accepted.

43. III. PROPOSALS

44. Blank spaces in the proposal must be properly filled in, using ink, indelible pencil or typewriter. Alterations
45. by erasure or interlineation must be explained or noted in the proposal over the signature of the bidder. Unless
46. otherwise stated bids will be received on one or more or all items, and the bidder may name a lump sum conditional
47. on two or more items being awarded to him. Bidders are invited to be present at the opening of proposals. Bidders
48. must specifically quote on units as shown on specification sheet. In case of error in extension of prices, the unit
49. price will govern.

50. IV. QUANTITIES

51. The quantities given are approximate, meaning more or less and are herein given and attached and are a
52. Part of the bid and/or proposal.

1. V. QUOTATION OFFERED:

2. (a) Firm price bids will be given first consideration. The city desires to have the advantage of any general
3. price decrease effective during the life of the contract, Will you, if the successful bidder, so grant?

4. (b) All quotations must be properly and correctly extended against each unit price offered.

5. (c) Every quotation sheet must be labeled at the bottom right hand section with the bidder's firm name, This
6. identification shall not be considered as a signature.

7. (d) Upon signing and offering his or their bid to the City, it shall be considered that he has seen, read and
8. had in his possession a full and complete bid call, all forms and information pertaining thereto.

9. VI. SAMPLES

10. Whenever samples are required, and so stated in specifications, all samples will be received at sender's risk
11. and expense. However, if samples are used by or retained as City Property, other than those considered as gift or
12. free or so stated in proposal, they will be paid for at the quoted unit price as offered in the proposal. Otherwise, all
13. samples will be returned with postage paid by the City. All samples must be properly marked or tagged with
14. complete identification and to also include: (1) firm name, (2) firm address, (3) catalogue number, and (4) quoted
15. price.

16. VII. PRODUCT

17. (a) The product shall meet the requirements and satisfaction of the City of Quincy and the using and/or
18. ordering department, Bidders must state and identify the product offered, such as manufacturer's name, trade
19. name, brand name and quality under each item on which they bid. If brand names are not given under each item, it
20. shall be considered "NO BID." WE MUST KNOW WHAT HAS BEEN OFFERED.

21. (b) Unless otherwise stated in writing under "Detailed Specifications" all products, material,
22. commodities, supplies or articles herein called for must be brand new, unused and the latest product manufactured
23. in the current year of any name and nature, whenever offered. Used or rebuilt or shopworn materials will not be
24. acceptable, unless otherwise stated in writing by the City.

25. VIII. BRAND NAMES

26. Wherever brand names are given or their particular specifications are mentioned or referred to, it is not the
27. City's intent to limit competition, but merely to indicate to the bidder the general type of commodity to be supplied.
28. The City invites bids on comparable commodities in all cases. All specifications and its basis are: "Or Equal."

29. IX. TERMS

30. The cash discount period shall not be less than twenty (20) days. All prices quoted or offered shall be net
31. and delivered F.O.B. using or ordering department. The cash discount will not be considered for a deciding factor
32. when determining the low bidder.

33. X. DELIVERY

34. All deliveries shall be as required and requested according to the using and/or ordering department. All
35. goods must be delivered in first class condition, if otherwise, they are subject to rejection. All deliveries shall con-
36. form in every respect with all laws applicable to the Federal Government and/or the Commonwealth of
37. Massachusetts and/or the City of Quincy.

38. The contractor shall be responsible for the delivery of the full net weight or count at the point of delivery for
39. which payment is made. Check weighing may be made by the City or any authorized representative at the point of
40. delivery or at any other point the City may elect. All original sworn certificates of weights at origin shall be attached
41. to the contractor's certificate of weight at time and place of delivery. The same shall be surrendered to the City of
42. Quincy.

43. Should the successful bidder fail to make delivery within a reasonable time after receipt of order, the City
44. Reserves the right to make the purchase on such orders at the open market and charge any excess over contract price
45. to the account of the successful bidder, who shall pay the same.

46. XI. TAXES

47. A tax exemption certificate will be issued in lieu of any refundable tax. It is desired that all prices be
48. quoted, exclusive of any tax applicable to this transaction. Such tax or taxes should be itemized and shown as a
49. separate rare item, preferably in dollars and cents, in both the proposal and on the invoices covering deliveries on a
50. contract. If the tax is applicable to this transaction, and is not definitely shown in the bidder's quotation, then such
51. quotation will be considered to be exclusive of such tax.

1. XII. INVOICING

2. Every commodity invoiced must be identified with the item number opposite such commodity shown and
3. Given on our bid form. All unit prices must be shown against each commodity invoiced; if not, invoice will be
4. returned for such information. This information will expedite the payment of all invoices. Invoices which do not
5. carry a cash discount period shall be rendered once a month. All invoices shall be rendered in triplicate to the
6. Purchasing Department, 1305 Hancock Street, Quincy, Massachusetts 02169.

7. XIII. PAYMENTS

8. Complete or partial payment on the contract will be made in approximately thirty days from date of
9. delivery or completion and acceptance, unless otherwise provided for in bidder's proposal or under "Detailed
10. Specifications."

11. XIV. FORCE MAJEURE CLAUSE

12. (a) The contractor will be excused from the performance of the contract in whole or in part, only by reason
13. of the following causes:

14. 1. When such performance is prevented by operation of law.

15. 2. When such performance is prevented by an irresistible super human cause.

16. 3. When such performance is prevented by an act of the public enemies of the Commonwealth of
17. Massachusetts, or of the United States of America, or by strike, mob violence, fire, delay in transportation beyond
18. the control of the contractor, or unavoidable casualty.

19. 4. When such performance is prevented by the inability of the contractor to secure necessary materials,
20. supplies or equipment by reason of:

21. (a) Appropriation or use thereof by the Federal Government; or

22. (b) Regulations imposed by the Federal Government.

23. (b) No other Force Majeure Clause or conditions may pertain to or become a part of this bid; and any
24. changes in the conditions stated herein will cause the bid to be rejected.

25. XV. ERRORS AND OMISSIONS

26. The contractor shall not be allowed to take advantage of any errors and/or omissions in these specifications
27. or in the contractor's specifications submitted with his proposal. Full instructions will always be given when such
28. errors or omissions are discovered.

29. XVI. PATENT RIGHTS

30. The contractor agrees to save, keep, bear harmless and fully indemnify the City and any of its officers or
31. agents from all damages, costs, or expenses in law or equity that may at any time arise or to be set up for any
32. infringement of the patent rights of any person or persons in consequence of the use of the City, or by any of its
33. officers or agents, of articles supplied under this contract, and of which the contractor is not the patentee or
34. assignee, or which the contractor is not lawfully entitled to sell.

35. XVII. DEFINITIONS

36. The following meanings are attached to the defined words when used in these specifications and the
37. contract:

38. (a) The word "City" means The City of Quincy, Massachusetts.

39. (b) The word "Bidder" means the person, firm or corporation submitting a bid on these specifications or
40. any part thereof.

41. (c) The word "Contractor" means the person, firm or corporation with whom the contract is made by
42. carrying out the provisions of these specifications and the contract.

43. (d) The words "Firm Price" shall mean a guarantee against price increase.

44. (e) Additional definitions may appear hereinafter under "Detailed Specifications."

45. XVIII. AFFIDAVIT and/or AGREEMENT

46. In all instances, the Affidavit terms and agreement contained herein shall become a part of the bid, and/or
47. proposal and/or contract in fact and without any reservation or secret evasion whatsoever.

48. The bidder named in the proposal and who has signed the same and who submits herewith to THE CITY
49. OF QUINCY, MASSACHUSETTS, the attached proposal states and agrees:

50. That he, she or they is (are) the person(s) whose name(s) is (are) signed to there hereto attached proposal; that
51. said proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; that
52. such proposal was not made in the interest of behalf of any person, partnership, company, association, organization
53. or corporation not therein named or disclosed.

1. Affiant further deposes and says: That the bidder has not directly or indirectly by agreement,
2. communication or conference with anyone attempted to induce action prejudicial to the interest of the public body
3. which is to award the contract, or of any other bidder, or anyone else interested in the proposed contract; that the
4. bidder has not in any manner sought by collusion to secure for himself, itself, themselves, an advantage over any
5. other bidder.

6. Affiant further deposes and says that prior to the public opening and reading of bids the said bidder:

7. (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid;

8. (b) did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or
9. anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw his bid;

10. (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with
11. anyone to raise or fix the bid price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost
12. element of his, its, their price or that of anyone else;

13. (d) did not, directly or indirectly, submit his, its, their bid price or any breakdown thereof, or the
14. contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company,
15. association, organization, bid, depository, or to any member or agent thereof, or to any individual or group of
16. individuals, except to the awarding authority or to any person or persons who have a partnership or other financial
17. interest with said bidder in his, its, their business.

18. Bidder shall strike out words not appropriate to his bid and initial same.

19. XIX. INSURANCE

20. An approved and satisfactory bona fide certificate of insurance in effect, to protect the insured, the con-
21. tractor and the City of Quincy resulting from this agreement, must be submitted to the City of Quincy through the
22. Purchasing Agent before any work of any name or nature can be started. This insurance must cover workmen's
23. compensation, public liability and property damage. The certificate of insurance must clearly state thereon that it
24. is a Certificate of Insurance, name of the insured and his or their address, kind of policies in effect, number of the
25. policy in effect for identification purposes, expiration date of said policy, limits of liability expressed in dollar value
26. for one person, for one accident, also the aggregate for each person and each accident, description of operations or
27. work covered and in what State or Commonwealth. There must also be a statement under signature to the effect
28. that, "in the event of cancellation of the said policies the company will mail notice thereof to the City of Quincy
29. Purchasing Agent, at 1305 Hancock Street, Quincy, Massachusetts at whose request this certificate is issued." This
30. certificate must be properly dated and legally signed by an authorized agent for the insurance company. This
31. certificate must state the name of the insurance company as underwriter and its home office address. All insurance
32. must satisfy all legal requirements as set forth in the laws, rules and regulations of the Commonwealth of
33. Massachusetts.

34. XX. CONTRACT

35. (a) The bidder to whom the award is made will be required to enter into a written contract with the City of
36. Quincy, in the form approved by the City Attorney. All materials or services given or supplied by the Contractor
37. shall conform to the applicable requirements of the City Charter, City Ordinances, or Commonwealth of
38. Massachusetts laws covering Labor, Wages, Insurance, Safety and all other legal requirements of any name or
39. Nature, as well as conforming to the specifications contained herein. In case of default by the Contractor, the City
40. reserves the right to procure the articles or services from other sources and to hold the Contractor responsible for
41. any and all excess costs occasioned by the City thereby.

42. (b) The period to be covered by the contract will be found under "Detailed Specifications."

43. (c) The City makes no guarantee as to the quantities to be delivered under the terms of the contract.

44. (d) The City reserves the right to order small quantities at the quoted prices prior to the execution of the
45. contract, as samples, testing, trial orders otherwise without any liability or commitment on the part of the City
46. whatsoever.

47. (e) Any qualifications or special information can be listed on a separate sheet and attached hereto with
48. signature.

49. (f) Any and all city purchases made as samples, testing, trial orders or of similar nature shall not be
50. considered a breach of contract or give cause for any legal action or litigation.

51. (g) Specifications, conditions, and Information and Instructions to Bidders are here attached and are a
52. part of the bid and/or proposal.

PROPOSAL TO CITY OF QUINCY, MASSACHUSETTS

1. To the Purchasing Agent
2. City of Quincy, Massachusetts

3. Date offered: _____ 20 _____

4. Gentlemen:

5. The undersigned hereby proposes to furnish the City of Quincy, complete or any part thereof, the listed services,
6. articles, commodities and materials, all in accordance with the attached list, conditions, specifications and the Information
7. and Instructions to Bidders made a part hereof

8. The undersigned furthermore agrees that he will execute the necessary and satisfactory bond together with
9. necessary contract in sextuplicate within ten (10) days from the date when he shall have been notified that his proposal
10. has been accepted in whole or in part by the City of Quincy.

11. The undersigned furthermore agrees that, in case of default in executing such contract, with necessary bond, that
12. the check accompanying this bid, and the money payable thereon, shall be fortified thereby to and remain the property
13. of the City of Quincy.

14. This offer and/or proposal has been given after having had the complete bid call to work from and considered
15. the same.

16. This offer and bid has been made and given all in accordance with Article and Paragraph Number Eighteen
17. (XVIII) and made a part hereof.

18. TERMS:

19. (a) The discount period shall not be less than twenty (20) days.
20. (b) The City will receive the benefit of any general price decrease effective during the life of the contract.
21. (c) The City will be notified of all price decreases.
22. (d) This is a *firm price* meaning guarantee against price increase.
23. (e) Delivered F.O.B. to using department, as directed.

24. (f) This offer to be accepted on or before _____ 20 _____

25. Delivery Offered: _____

26. Priority Required: _____

27. Firm Name: _____

28. Signed by: _____ Signature and Title _____ Corporate Seal or L.S.

29. Address: _____

30. Signature of Partners: 1. _____ 2. _____

31. " " " 3. _____ 4. _____

32. Name of Corporation President: _____

33. Name of Corporation Secretary: _____

34. Corporation organized under State of: _____ Date: _____

35. Partner's Residential Address:
36. 1. _____
37. 2. _____
38. 3. _____
39. 4. _____



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

TAX COMPLIANCE CERTIFICATE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support.

Signed under the pains and penalties of perjury.

(1) Individual Contractor

(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association
or Partnership

(Contractor's Name)

Federal Tax ID Number, or
Social Security Number

By:

(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract

Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made.

(b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

(c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions.

(d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract.

(e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: (617) 376-1060

Fax: (617) 376-1074

SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

(NAME OF CORPORATION)

held on _____, at which all the Directors were present or waived notice, it was
(DATE)

VOTED, that:

(NAME)

(OFFICER)

of this company, be and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such _____ under seal of the Company, shall be valid
(OFFICER)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST: _____
(CLERK'S SIGNATURE)

PLACE OF BUSINESS: _____

DATE OF THIS CONTRACT: _____

I hereby certify that I am the Clerk of the:

_____ that _____ is the
(COMPANY) (NAME)

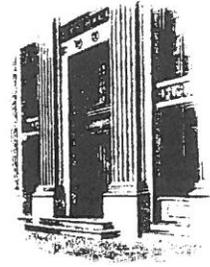
duly elected _____ of said Company, and that the above VOTE has not been
(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

CORPORATE SEAL



City of Quincy
City Hall
1305 Hancock Street
Quincy, Massachusetts 02169
Purchasing Department



THOMAS P. KOCH
Mayor

Kathryn R. Hobin
Purchasing Agent
Phone: (617) 376-1060
Fax: (617) 376-1074

Certificate of Non-Collusion

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

Name: _____

Address: _____

City, Town & Zip: _____

Email #: _____

Name of Business: _____

Deliveries are to be made to proper storage areas as directed by the on-site manager within each district. Vendors must comply with federal, state, and local safety and sanitation regulations. 24 hours prior to notice is required for all deliveries. No deliveries may be accepted at any location after 2:30 p.m. No payments will be made for any partial orders. All invoices shall reference the district's purchase order number where required. All orders must be received and correct before any payments will be made.

Products:

Any vendor bidding an equal on any chemicals will be required to submit a legible copy of the products Material Safety Data Sheet (M.S.D.S.). This is needed to help with determining whether a product is indeed an equal.

Except where otherwise specifically provided to the contrary in the contract documents, any proprietary name mentioned in the purchase description and specifications is for the purpose of information only and is not intended to limit competition. An item shall be considered equal to the item so named if (1) it is at least equal in quality, durability, appearance, strength, and design, (2) it will perform at least equally the function imposed by the general design for the work being contracted for or the material being purchased, and (3) it conforms substantially, even with deviations to the detailed requirements for the item in the said specifications. The decisions of the City of Quincy as to whether an item(s) is or is not equal shall be final.

All bids **must** indicate whether the products bids are “As Specified” or are an “Equal”. The proper response, either “S” for Specified or “E” for Equal **must** be circled. **Products that are bid and are not indicated either Specified or Equal will be deemed “Unresponsive” and disqualified, regardless of the price.** Please take the time to properly fill out this portion of the bid sheets, whereas entire bids have been disqualified in the past for this reason.

Each district reserves the right to increase or decrease the quantity of any line item, without an increase in price of the product.

Insurance:

The successful low bidder shall supply each participating political subdivision with a Certificate of Insurance naming the applicable political subdivision as certificate holder and additional insured. Liability, Property Damage and Workers' Compensation coverage is required of the successful bidder before any work can be started.

Award:

The Contract Administrator and Awarding Authority is the City of Quincy. The bid shall be awarded to the lowest responsive and responsible bidders, which shall mean the bidder whose bid is the lowest of those bidders possessing the skill, ability, experience, integrity, and past

performance necessary for the faithful performance of the work. Multiple contracts will be awarded to the lowest bidders for each item listed in the spreadsheet herein.

This bid award is a recommendation to each participating political subdivision to issue a separate contract with the vendor named in the recommended award. The contracting officer in each political subdivision may designate in writing at any time the names of ordering departments within the political subdivision who will be authorized to make purchases under the contract. The vendor shall make provisions for invoicing by the ordering department in each political subdivision when so requested.

A responsive bid answers all questions as required by this bid document, including all forms and certifications required by other sections.

A responsible bidder agrees to enter into a written agreement with each of the collaborative districts as described herein. The bidder demonstrates the ability to substantially and satisfactorily meet performance requirements within the dates provided.

The City of Quincy reserves the right to accept, or to reject, any bid, in whole or in part, which they deem not to be in the best interest of each district to do so. The City of Quincy reserves the right to waive any minor informalities.

Terms And Extension Provision:

All pricing shall be valid for a period of one (1) year starting July 1, 2016 through June 30, 2017.

Please Note: Except for line items number 19 and 20 in which will be a 3 month pricing from July 1, 2016 through October 1, 2016.

The Contract awarded in response to these specifications shall be effective for a period of one (1) year. Upon the satisfactory performance of the vendor, each collaborative member may extend the contract for two (2) additional terms of one (1) year each. Contract shall automatically renew upon anniversary date of contract execution, unless notification of termination is given 30 day prior, in writing, by either party.

Inquiries:

All inquiries shall be made in writing by **fax and email** and shall be directed to:

Kathryn R. Hobin, Purchasing Agent
City of Quincy
Purchasing Department
1305 Hancock Street
Quincy, MA 02169
Fax: (617) 376-1074

Email: khobin@quincyma.gov and purchasing@quincyma.gov

Inquiries shall be submitted no later than Thursday, May 23, 2016 @ 4:00 p.m.

It is the sole responsibility of the bidder to check for addenda at (www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible for any bids received omitting addenda acknowledgement.

REFERENCE LIST

All vendors are to fill out the following reference form, and submit it with the bid package.

Reference #1 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #2 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #3 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #4 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

The City of Quincy/Quincy Public Schools as agent for The Collaborative for Custodial Supplies and Paper Products Purchasing, invites proposals for furnishing and delivering cleaning/paper supplies for the period July 1, 2016 to June 30, 2017 for the following Communities:

City of Quincy/Quincy Public Schools

Kevin Segalla
300 Granite Street
Quincy, MA 02169

ph: 617-984-8852
fax: 617-984-8872

Massachusetts Maritime Academy

Name: TBD
101 Academy Drive
Buzzard Bay, MA 02532
Ph: 508-830-5000

South Shore Regional V-Tech High School

Robert Moorhead
476 Webster Street
Hanover, MA 02339

ph: 781-871-8822
fax: 781-982-0281

Hanover Public School

Robert Murray
188 Broadway Street
Hanover, MA 02339

ph: 781-706-2680
fax: 781-871-3374

Pembroke Public Schools

Brian Fitzgibbons
80 Learning Lane
Pembroke, MA 02359

ph: 781-293-3973
fax: 781-293-2812

Quincy College

William Hall
50 Saville Avenue
Quincy, MA 02169

ph: 617-984-1760
fax: 617-984-1779

Abington Public Schools

Jason Linn
1 Ralph Hamlin Lane
Abington, MA 02351

ph: 781-982-2154
fax: 781-982-2157

Taunton Public Schools

John Cabral/Julie Hackett
110 Country Street
Taunton, MA 02780

ph: 508-821-1100
fax: 508-821-1177

Bourne Public Schools

Steve LaMarche
32 Sandwich Road
Bourne, MA 02532

ph: 508-759-0660
fax: 508-759-1107

Upper Cape Cod Regional V-Tech High School

Ralph Tatro
220 Sandwich Road
Bourne, MA 02532

ph: 508-759-7711
fax: 508-759-7208

Milton Public Schools/Town

William Richie
629 Randolph Ave
Milton, MA 02186

ph: 617-799-7637
fax:

Scituate Public Schools/Town

Kevin Kelly
600 C J Cushing Highway
Scituate, MA 02066

ph: 781-545-7001
fax:

Rockland Public Schools

Mark Shom
34 Mackinlay Way
Rockland, Ma 02370

ph: 781- 414-2149
fax:

2016 - 2017 CUSTODIAL CLEANING SUPPLIES COLLABORATIVE ORDER FORM

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	As Specified Or Equal		Unit	Unit Price
					As Specified	Or Equal		
	FLOOR CARE/WAXES							
1	#13 Multi Purpose Glass Cleaner	Buckeye	4 x 1.25 L bags ECO #13 MP Glass Clnr 4 /case	359		S	bags	E
2	#23 Neutral Disinfectant	Buckeye	4 x 1.25 L bags ECO #23 Neutrl Disinfect. 4/case	1176		S	bags	E
3	#15 Hydrogen Peroxide Cleaner	Buckeye	4 x 1.25 L bags ECO #15 H202 Clnr 4/case	552		S	bags	E
4	#14 Muscle Cleaner	Buckeye	4 x 1.25 L bags ECO #14 Muscle Clnr 4/case	337		S	bags	E
5	#32 Concentrated Floor Cleaner	Buckeye	4 x 1.25 L bags ECO #32 Conc. Floor Clnr 4/case	1293		S	bags	E
6	25% Floor Finish - High Maintenance	Buckeye	Castleguard, 25% High Solids Floor Finish (Hallways)	2920		S	gals	E
7	25% Floor Finish - Low Maintenance	Buckeye	Clarion 25, 25% High Solids Floor Finish (Classrooms)	1870		S	gals	E
8	Sanitizing extraction cleaner	Buckeye	Jet Stream Extraction cleaner 4 gallons per case	52		S	gals	E
9	Floor Stripper	Buckeye	Rip Saw, No-Odor Stripper, contains ADI, 1:4 dilution 5gl	1484		S	gals	E
10	Top Scrubbing Cleaner	Buckeye	Tenacity All-Purpose Cleaner, Green Certified 5 gal	75		S	gals	E
11	Floor Cleaner	Buckeye	Work Out, 1/4dilution, 5 gal Containers	80		S	gals	E
	BARRELS/BUCKETS							
12	#2640 Brute Dollies	Rubbermaid	18 x 1/4" dia x 6 5/8" H, 2 packed	73		S	pkg	E
13	#2643 Brute Round Containers	Rubbermaid	24" dia x 31.5 "H, 44 gal, 4 packed	101		S	pkg	E
14	#12142 Galvanized steel can	White	20 gallons 25"H x 17" D	0		S	each	E
15	Ploy box truck - 40 x 34 x 46	Wesco	Trash cart 40 x 34 x 46, color blue	0		S	each	E
16	Mop bucket / Wringer combo pack	Rubbermaid	#6118-88 mop bucket / 7575 Wringer - yellow	63		S	each	E
17	#WH11303	White	Color- Desert Sage, 46 Quart 3/per box	96		S	pkg	E
18	10 qt. Plastic Pail w/handle	Rubbermaid	10 qt. plastic pail, with handle, 10.25 H x 10.5 D, Grey	34		S	each	E
	LINERS & PAPER BAGS PRODUCTS							
19	Large Black Plastic Liners, 37 x 57	Beta	1.2 Mil black, or equal in strength & durability, star sealed bottom, 100 per case.	3055		S	cases	E
20	High Density Liners	Inteplast Met	10 mic. 30 x 37, coreless rolls, .500/cs, clear	1040		S	cases	E
21	Proteam Micro Filter Coach Vacuum bag	Proteam	Genuine Proteam brand only, 10 pkg/200/per case	19		S	cases	E
22	Disposable vacuum bags to fit royal upright	Royal	Type "B" 3 pkg. Genuine Royal Brand only	160		S	pkg	E
23	Disposable vacuum bags to fit nobes back pack	Nobles	Genuine Nobles brand only, 10 pkg/200/per case	11		S	pkg	E
24	Disposable vacuum bags to fit NSS back pack	NSS	Genuine NSS brand only, 10 pkg/200/per case	3		S	cases	E
25	Waxed Bags / Sanitary Napkin Receptacles	Rubbermaid	50/bags/bundle, 250 carton, #FG614100	12		S	each	E
	HAND SOAP/SOAPS							
26	Foam Hand Soap	Buckeye	1250ml, 6 per case, free dispensers, Green Cert.	1505		S	cases	E
27	Non-Alcohol Foaming Sanitizer	Buckeye	1250ml, 6 per case, free dispensers, Non-Alcohol	199		S	cases	E
28	Laundry Detergent	Stetco	1 gallon jugs, 4/case	165		S	cases	E

2016 - 2017 CUSTODIAL CLEANING SUPPLIES COLLABORATIVE ORDER FORM

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	As Specified		Unit	Unit Price
					Or	Equal		
29	Truck/Auto Soap	Stetco	1 gallon jugs, 6/case, Auto Shine	17	S	E	cases	
30	Bar Soap	Dial	Bar Soap, 1.5 ounce , 500/case	0	S	E	cases	
	BROOMS/BRUSHES							
31	#36318 18" Sweeping brush	Fuller	18" Length, 3" Trim, Hardwood Block	12	S	E	each	
32	10" soft bristle brush	Rubbermaid	10" soft brittle brush	15	S	E	each	
33	#2531 Upright Lobby Dust Pan	Rubbermaid	Black - 12 3/4" x 11.25" W x 5" H, 6 packed	90	S	E	pkg	
34	#6374 Lobby Dust Pan Broom	Rubbermaid	Black - Polypropylene fill, 6 packed	86	S	E	pkg	
35	# UNG LH48 Long Handle Scraper	Unger	48" handle	28	S	E	each	
36	1 1/2" Putty knife	Unger	1 1/2" stiff blade putty knife	43	S	E	each	
37	#58231 Radiator brush	Fuller	20" overall brush length, 8" brush fac, trim 3"	10	S	E	each	
38	# BRU 136 Broom Handle	Pro-Line	60" Long aluminum threaded tip secured lacquered	112	S	E	each	
	MOPS/FRAMES							
39	Value-Plus Cone Bowl Mop.	Uni San	4.5 strands acid resistant poly,12 in plastic handle,	274	S	E	each	
40	Toilet Bowl Brush	Rubbermaid	Synthetic polypropylene bristles, Plastic,14 in length,	233	S	E	each	
41	Envromop20 Wet mop Head 20 oz	Rubbermaid	20 oz. wet mop head looped end cotton 12/case	259	S	E	case	
42	Metal Head Mop Handle	UNI San	Spring Grip Handle, rust resistant, 60"Long, 12/case	42	S	E	case	
43	#F467 Floor Finish Mop Head	Rubbermaid	20 oz finish mop premium looped end 12/case	153	S	E	case	
44	Sponge Mop	O'Cedar	O'cedar Mop complete 12/case	38	S	E	pkg	
45	Lambswool tele-Duster 45"	UNI San	Lambswool 45" long	81	S	E	each	
46	Wedge Dust Head	Uni San	Cut end white cotton yarn, fits wedge frame handle	52	S	E	each	
47	Wedge Dust Head frame and handle	Uni San	Wire frame, and plastic threaded 15/16 in dia x 48 in.	43	S	E	each	
48	UNS CS2 cellulose sponges	UNI San	15/8 x 4 1/7 x 6, 24/packed	19	S	E	pkg	
49	Lamps wool window squeegee	UNI San	12" lambs wool squeegee	9	S	E	each	
50	#UNS1490 Clip on Dust Mop Handle	UNI San	180 degrees swivel head with sliding nylon lock	36	S	E	each	
51	#UNS 1018 Industrial Dust Head 18" x 3.5"	UNI San	18" x 3 1/2" refill hygrade four play cotton	171	S	E	each	
51 A	#UNS 1018 Industrial Dust Head 18" x 5"	UNI San	18" x 5" refill hygrade four play cotton	12	S	E	each	
52	#UNS 1024 Industrial Dust Head 24" x 3.5"	UNI San	24" x 3 1/2" refill hygrade four play cotton	186	S	E	each	
52 A	#UNS 1024 Industrial Dust Head 24" x 5"	UNI San	24" x 5" refill hygrade four play cotton	12	S	E	each	
53	# UNS 1036 Industrial Dust Head 36" x 3.5"	UNI San	36" x 3 1/2" refill hygrade four play cotton	83	S	E	each	
53 A	# UNS 1036 Industrial Dust Head 36" x 5"	UNI San	36" x 5" refill hygrade four play cotton	12	S	E	each	
54	#UNS 1048 Industrial Dust Head 48" x 3.5"	UNI San	48" x 3 1/2" refill hygrade four play cotton	102	S	E	each	
54 A	#UNS 1048 Industrial Dust Head 48" x 5"	UNI San	48" x 5" refill hygrade four play cotton	12	S	E	each	
55	#UNS 1060 Industrial Dust Head 60" x 3.5"	UNI San	60" x 3 1/2" refill hygrade four play cotton	127	S	E	each	
55 A	#UNS 1060 Industrial Dust Head 60" x 5"	UNI San	60" x 5" refill hygrade four play cotton	12	S	E	each	

2016 - 2017 CUSTODIAL CLEANING SUPPLIES COLLABORATIVE ORDER FORM

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified		Unit Price
						Or	Equal	
56	#UNS Industrial Dry Mop Frame 18" x 3.5"	UNI San	18" x 3 1/2" Metal Frame	41	each	S	E	
56 A	#UNS Industrial Dry Mop Frame 18" x 5"	UNI San	18" x 5" Metal Frame	12	each	S	E	
57	#UNS Industrial Dry Mop Frame 24" x 3.5"	UNI San	24" x 3 1/2" Metal Frame	41	each	S	E	
57 A	#UNS Industrial Dry Mop Frame 24" x 5"	UNI San	24" x 5" Metal Frame	12	each	S	E	
58	#UNS Industrial Drym Mop Frame 36" x 3.5"	UNI San	36" x 3 1/2" Metal Frame	41	each	S	E	
58 A	#UNS Industrial Drym Mop Frame 36" x 5"	UNI San	36" x 5" Metal Frame	12	each	S	E	
59	#UNS1360 Industrial Dust Head 48" x 3.5"	UNI San	48" x 3 1/2" Metal Frame	41	each	S	E	
59 A	#UNS1360 Industrial Dust Head 48" x 5"	UNI San	48" x 5" Metal Frame	12	each	S	E	
60	#UNS1360 Industrial Dust Head 60" 3.5"	UNI San	60" x 3 1/2" Metal Frame	41	each	S	E	
60 A	#UNS1360 Industrial Dust Head 60" x 5"	UNI San	60" x 5" Metal Frame	12	each	S	E	
GYM FLOOR PORDUCT								
61	Applicator	MD Stetson	4 gal. tank w/ 24" cylindrical bar	1	each	S	E	
62	Gym finish applicator bar	MD Stetson	applicator bar 24" - lightweight	1	each	S	E	
63	Gym Finish Applicator - Synthetic	MD Stetson	Padco refill 24" white synthetic surface, packed 6	58	pkg	S	E	
64	Screen Clean wood floor cleaner	Buckeye	5 gal. Container, ph not less than 8.5 nor more than 9.5	245	gals	S	E	
65	Arena 300 Water-Based OMU	Buckeye	5 gal. Container, 95 VOC, water base, 30% solids	210	gals	S	E	
66	Coliseum 350 Oil Mod. Urethane	Buckeye	5 gal. Container, 350 VOC, polyurethane 53% solids	0	gals	S	E	
FLOOR PRODUCTS/PADS								
67	#7300 Hi-Pro Stripping Pad	3M	20" (5 per box) Black	137	boxes	S	E	
68	Hi-Speed Pad	3M	20" (5 per box) Horse Hair	71	boxes	S	E	
69	Hi-Speed Pad	3M	27" (5 per box) Horse Hair	32	boxes	S	E	
70	#4100N Hi-Speed Pad	3M	20" (5 per box) White	20	boxes	S	E	
71	#5100 Red buffer Pad	3M	20" (5 per box) Red	9	boxes	S	E	
72	#5100 Red buffer Pad	3M	15" (5 per box) Red	53	boxes	S	E	
73	#5100 Red buffer Pad	3M	14" (5 per box) Red	18	boxes	S	E	
74	#5100 Red buffer Pad	3M	13" (5 per box) Red	33	boxes	S	E	
75	#3100 Blue buffer Pad	3M	13" (5 per box) Blue	0	boxes	S	E	
76	Green Nylon Scrub Pads 96	3M	60 pads per case (3M)	25	cases	S	E	
77	#5400 Green 20" Scrubbing Pads	3M	20"(5 per box) Green	79	boxes	S	E	
78	White Floor Pad 11"	3M	11" (5 per box) White	8	boxes	S	E	
79	Black Floor Pad 11"	3M	11" (5 per box) Black	8	boxes	S	E	
80	Sand Screens 20"	Norton	20" 80 grit 10/box	0	boxes	S	E	
81	Sand Screens 20"	Norton	20" 120 grit 10/box	61	boxes	S	E	
82	Sand Screens 20"	Norton	20" 100 grit 10/box	3	boxes	S	E	

2016 - 2017 CUSTODIAL CLEANING SUPPLIES COLLABORATIVE ORDER FORM

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	As Specified		Unit	Unit Price
					Or	Equal		
83	Red Square Pad 14" x 28"	3M	14" x 28" (5 per box) Red	3	S	E	boxes	
84	Red Square Pad 14" x 32"	3M	14" x 32" (5 per box) Red	3	S	E	boxes	
85	Utility Pads / black 4.5" x 10"	3M	4.5" x 10" (5 per box) Black	40	S	E	boxes	
86	Utility Pads / White 4.5" x 10"	3M	4.5" x 10" (5 per box) White	28	S	E	boxes	
87	Utility Hand Pad Holder	Wilten	4" 9" Plastic Holder, with swivel action	32	S	E	each	
PAPER PRODUCTS								
88	Jumbo size Toilet Tissue - two ply	Sofidel America	Core Size 2.3", roll 3.6 x 9.25, 12/case, 1,125 ft roll. Dispensers included ~ 11.75"H x 20.5W x 5"D	2717	S	E	cases	
89	White Center Pull Towel	Sofidel America	Roll 8.50"D x 7.90W, sheet 7.90 x 12, 1,000 1 ply, 6 per case. Dispensers included ~ 14.25"H x 11.5"W x 10.5D	5420	S	E	cases	
90	Facial tissue - 2 ply	Scott	2 ply tissue .100 sheet/box , 48 box per case	130	S	E	cases	
91	Single Roll Toilet Tissue	Putney	Roll, single ply 1000 sheet per roll, 4.4 x 3.75 .96 /cs	144	S	E	cases	
92	Brown roll towel	Baywest	800" roll, 6 roll per case	530	S	E	cases	
93	Paper Towel / C.Fold, Bleached	Putney	C-Fold Bleached, 16/pkg/150, 2400/case	80	S	E	cases	
94	Disinfecting Wipes	Clorox	Fresh scent, 35 wipes per canister, 12per carton	58	S	E	cases	
POLISH								
95	# 94399 Furniture Polish Pledge	Drackett	12.5 oz Aerosols Furniture Polish, 12/case	11	S	E	cases	
96	#SS1 1 Sheila Shine	Sheila Shine	10 oz Aerosol 12/case	12	S	E	cases	
97	Metal Shine Cleaner	Noxon	12 ounce bottles, 12/case	7	S	E	cases	
FLAGS								
98	United States Flag - Nylon - Outdoor	Valley Forge	4' x 6', must be embroidered and made in USA	0	S	E	each	
99	United States Flag - Nylon - Outdoor	Valley Forge	5' x 8', must be embroidered and made in USA	130	S	E	each	
100	POW/MIA - Outdoor	Valley Forge	4' x 6', must be embroidered and made in USA	10	S	E	each	
101	United States Flag - Nylon - Outdoor	Valley Forge	6' x 10', must be embroidered and made in USA	32	S	E	each	
ICE MELT								
102	Ice Melt - Greenscape Natural	Greenscape	Calcium Chloride Pellets, 50LBS. Bags	1561	S	E	bags	
SAFETY GLOVES AND MASKS								
103	#GLX 1851 Work Gloves	Galaxy	Leather Palms - packed 12,knit wrist	99	S	E	pairs	
104	VINYL - Ex Large Gloves	Ansell	Ex. Large - Disposable - No powder -box of 100	796	S	E	boxes	
105	Blue Nitrile Powder Free ~ ExLarge Gloves	Ansell	Ex. Large - Disposable - powder free, 100/box	17	S	E	boxes	
106	Blue Nitrile Powder Free ~ Medium Gloves	Ansell	Medium - Disposable - powder free, 100/box	4	S	E	boxes	
107	Rubber coated gloves -	Impact	Cotton lined with knit cuffs, Rubber coated	0	S	E	pairs	
108	Masks	Moldex	Dust Masks - Moldex 220	21	S	E	boxes	
ENTRY MATTS								

2016 - 2017 CUSTODIAL CLEANING SUPPLIES COLLABORATIVE ORDER FORM

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	As Specified		Unit	Unit Price
					Or	Equal		
109	3 x 5 water hog eco	Anderson	(2) hunter green eco friendly ,(8) Bulestone #200	16	S	E	each	
110	3 x 10 water hog eco	Anderson	hunter green eco friendly	16	S	E	each	
111	4 x 6 water hog eco	Anderson	(4) hunter green eco friendly, (16) Bluestone #200	6	S	E	each	
112	6 x 10 water hog eco	Anderson	hunter green eco friendly	12	S	E	each	
113	4 x 15 water hog eco	Anderson	hunter green eco friendly	6	S	E	each	
114	3 x 5 Scraper matt	Anderson	Outdoor blk, rubber mat	16	S	E	each	
WIPING RAGS								
115	Wiping Rags - White terri towels	ERC	Large white terri towels rags, 35 lbs. Per box	82	S	E	boxes	
MISCELLANEOUS								
116	#WDC 10108 WD40	WD-40	8 oz aerosol spray cans - Packed / 12	19	S	E	pkg	
117	#UNG SR50 Safety Scraper/blades	Unger	Locking System- a non slip trigger	101	S	E	each	
118	4" razor blades replacement	Unger	4" razor blade replacement for pole scraper	60	S	E	each	
119	Absorbent scented compound sick bags	MD Stetson	24/1 LB. Bags P/CTN	28	S	E	cases	
120	FRS1215MC-CH Concentrated Deodorant	Fresh Prod.	Wick, 1.5 oz Cherry Scent bottles 12/cin	15	S	E	boxes	
121	FRY UO4 Odor Control Urinal Blocks	Krystal	4 oz. blocks 144/box	20	S	E	boxes	
122	2.0 Urinal Deodorizer Screens	Fresh Prod.	30 days freshens urinal, eliminate odors, 10 screen/box	86	S	E	boxes	
123	Posion - Free Insect Spray	Victor	Flying Insect Killer 6/case	28	S	E	cases	
124	Posion - Free Insect Spray	Victor	Wasp & Hornet Killer 6/case	21	S	E	cases	
125	Posion - Free Insect Spray	Victor	Ant & Roach Killer 6/case	13	S	E	cases	
126	Two Wheel Hand Truck	Gleeson	Red, Steel 550 Lb. Capacity, Pheumatic tires	2	S	E	each	
127	#1038 Royal - upright vacuum	Royal	14" Heavy Duty commercial royal vacuum	0	S	E	each	
128	3" Duck tape	Uline	Silver Color, Heavey Duty, 3" x 60 yard, 16/case	6	S	E	cases	
129	2" Duck tape	Uline	Silver Color, Heavy Duty, 2" x 60 yard, 24/case	8	S	E	cases	
130	Pencil Sharpeners	Ranger	Pencil Sharpeners - ranger 55	12	S	E	each	
131	46" Steel Barn/Snow Shovels - Metal	True Temper	11.5 x 13.3/4" steel blade, 46" handle.	37	S	E	each	
132	Snow Shovel ~ # 277525	True Temper	Poly Snow Pusher 18"W x 13"H, deep blade for lifting.	38	S	E	each	
133	Industraill Toilet Plunger	Uline	# 2246, rubber cup,unfolds, recommended & toilets & sinks	57	S	E	each	
134	Liquid Enzyme	Pro -zyme	Qt Bottles, 12/case ,Pro Liquid Enzyme Digest Deodorant	53	S	E	cases	
135	Liquid Bleach - House Stregnth	Clorox	Gallon Jugs (Clorox)	488	S	E	gals	
136	Vandal Mark Remover	Lift-off	22 oz bottles, 6 per case, pen, ink, and Marker remover	6	S	E	cases	
137	75 Foot Hose	Flexon	5/8 x 75 Foot Rubber / Vinyl Hose,	15	S	E	each	
138	Wet Floor Signs	Rubbermaid	2 x 4 Wet Floor Sign, yellow, folds flat, 6/case	26	S	E	each	
139	Super Hard Shell Wax	Turtle Wax	14oz paste, Performance Plus, Turtle Wax	12	S	E	each	
140	AA Batteries	Durcell	AA Batteries, 12 packed	312	S	E	pkg	

