



INVITATION TO BID

CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK STREET, QUINCY, MA 02169

The City of Quincy invites sealed bids/proposals for furnishing and delivering to the City of Quincy:

PUBLIC BUILDINGS

**COLLABORATIVE CUSTODIAL BID
CUSTODIAL SUPPLIES**

MAY 31, 2013 @ 11:00 a.m.

Detailed specifications are on file at the Office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30 a.m. and 4:30 p.m.

Bids/Proposals must be in a sealed envelope. The outside of the sealed envelope is to be clearly marked "**BID ENCLOSED**" with the time/date of bid call.

Firm bid prices will be given first consideration. Bids/Proposals will be received at the Office of the Purchasing Agent until the time and date stated above, at which time and date they will be publicly opened and read. Late bids/proposals, delivered by mail or in person, will be rejected.

If applicable, bids shall be in accordance with M.G.L. Chapter 30B, Chapter 149 as amended, and Chapter 30, Sections 39A, 39B and 39F-R. Bidder must abide by the prevailing wages as established by the Massachusetts Department of Labor and Industries.

The right is reserved to reject any or all bids or to accept any part of a bid or the one deemed best for the City and waive any informality in the bidding if it is in the best interest of the City to do so.

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent through fax: 617-376-1074 and email: khobin@quincyma.gov and cc: to mmarini@quincyma.gov. Questions will be accepted until May 24, 2013 at 4:00 p.m.

If you have received this bid from either the City of Quincy Website or through an email it is your responsibility to check for addenda (at www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible any bids received omitting addenda acknowledgement.

Thomas P. Koch, Mayor

Kathryn R. Hobin, Purchasing Agent



CITY OF QUINCY
PURCHASING DEPARTMENT
1305 HANCOCK STREET
QUINCY, MA 02169

DETAILED SPECIFICATIONS AND REQUIREMENTS

ISSUE DATE: MAY 16, 2012
BID CALL: MAY 31, 2013 @ 11:00 A.M.
DEPARTMENT: PUBLIC BUILDINGS
ITEM: COLLABORATIVE CUSTODIAL SUPPLIES

1. Certified check or 5% bid bond is not required.
2. A Performance Bond and Payment Bond is not required.
3. The following forms, **if contained in the bid documents, must** be completed and signed:
 - Certificate of Non-Collusion
 - Tax Compliance Certificate
 - Certification Relating to Debarment and Suspension
 - Signature Authorization Form
 - Proposal Sheet 5 of 5 (Lines 28 – 39)
 - Certification of General/Sub-bidders on Public Construction Projects Regarding Health and Safety and Non-Collusion and Debarment
 - Form for General Bid
 - Schedule of Participation Minority and Women Business Enterprise
4. **Do not separate any sheets from this bid call.**
5. All prices are to include delivery F.O.B. destination unless noted otherwise.
6. Wherever a manufacturer's name or model number is specified, it is to be clearly understood that the words "or approved equal" follow.
7. All vendors must acknowledge in writing receipt of any addenda.
8. **Every bid delivered must contain one original and one copy**

* TO THE EXTENT APPLICABLE THE FOLLOWING SECTIONS OF MASSACHUSETTS GENERAL LAWS ARE INCORPORATED HEREIN BY REFERENCE:

M.G.L. CHAPTERS 30B, 30, SECTIONS 39A, 39B AND 39F-R.
M.G.L. CHAPTER 149, AS AMENDED

In the event of any inconsistency between the Invitation to Bid, Information for Bidders, Bid Forms, Conditions or any other Contract Document or potential Contract Document and these statutes; or any other applicable statutes, by-laws or regulations existing on the date on which the bid is submitted, then the statute, by-laws or regulations shall govern. Such inconsistency shall not be grounds for invalidating the bidding preceding the Contract.

DATE: _____

SPECS: COLLABORATIVE CUSTODIAL SUPPLIES

BIDDER: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____



CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT, CITY HALL

INFORMATION AND INSTRUCTIONS TO BIDDERS

I. INVITING BIDS

(a) Sealed bids are invited for furnishing to the City of Quincy, Massachusetts, the described materials, commodities or services all in accordance with the specifications and conditions attached hereto and made a part thereof.

(b) Form of proposal to be used and copies of specifications and conditions are available at the Purchasing Agent's office, 1305 Hancock Street.

(c) All bids must be filed with the Purchasing Agent of the City of Quincy, Massachusetts, at or before the hour of time set forth in the legal and published advertisement, a copy of which is here attached, also at the definite place so stated, and on the forms furnished by the Purchasing Agent. Each bid shall be accompanied by bid bond or a certified check on, or a treasurer's or cashier's check issued by, a responsible bank or trust company, payable to the City of Quincy, Massachusetts. The amount of such cash or check shall be not less than five percent (5%) of the value of the proposed work, as estimated by the awarding authority, but in no event less than one hundred dollars nor more than fifty thousand dollars. This deposit above mentioned shall be as a guarantee that the bidder will enter into the proposed contract, if awarded to him. This requirement shall become effective unless stated to the contrary or deleted under "Detailed Specifications and Requirements." This certified check will be returned after the awarded contracts have been completely signed and proper delivery made, together with any performance bond if required in the bid form.

(d) This proposal is genuine and not collusive or made in the interest of or in behalf of any person not herein named, and that the bidder has not directly, or indirectly, induced or solicited any other bidder to put in a sham bid or any other person, firm or corporation to refrain from bidding, and that the bidder has not in any manner sought by collusion to secure for himself an advantage over any other bidder. Any bid made in violation thereof, shall not be considered. This agreement in detail shall be found under paragraph XVIII (18) entitled "Affidavit and/or Agreement."

(e) The successful bidder shall, within ten (10) days after the award, enter into a written contract with said City in accordance with the draft of contract furnished by the City Solicitor for furnishing the described materials, commodities or services and execute as a part of said contract, a satisfactory performance bond in the amount of (100%) one hundred percent of the aggregate amount of the contract unless otherwise stated in the "Detailed Specifications and Requirements," and shall be continued for the faithful performance of the contract and executed by the Contractor and a responsible surety company.

(f) The right is reserved to reject any and all bids or to accept any bid or to accept any part of a bid or the one deemed best for the City.

II. FORM OF PROPOSAL AND SIGNATURE

The proposal must be made on this form provided for that purpose, unless otherwise stated, enclosed in a sealed envelope and plainly marked: "Bid Enclosed - Date: and Time of bid opening, (envelope provided,) and addressed to the Purchasing Agent, 1305 Hancock Street, Quincy, Massachusetts. If the bid is made by an individual it must be signed by the full name of the bidder, whose address must be given; if it is made by a firm - (partnership) - it must be signed with the co-partnership name and by a member of the firm, and the name and residential address of each member of the firm must be given. If made by a corporation it must be signed by the proper officer in the corporate name, and the corporate seal must be attached to such signature. A certificate under oath authorizing the proposal or contract signature as legal and binding upon the corporation must be submitted with the proposal, especially before a contract is issued. No telegraphic or telephonic proposal will be considered or accepted.

III. PROPOSALS

Blank spaces in the proposal must be properly filled in, using ink, indelible pencil or typewriter. Alterations by erasure or interlineation must be explained or noted in the proposal over the signature of the bidder. Unless otherwise stated bids will be received on one or more or all items, and the bidder may name a lump sum conditional on two or more items being awarded to him. Bidders are invited to be present at the opening of proposals. Bidders must specifically quote on units as shown on specification sheet. In case of error in extension of prices, the unit price will govern.

IV. QUANTITIES

The quantities given are approximate, meaning more or less and are herein given and attached and are a Part of the bid and/or proposal.

1. V. QUOTATION OFFERED:

2. (a) Firm price bids will be given first consideration. The city desires to have the advantage of any general
3. price decrease effective during the life of the contract, Will you, if the successful bidder, so grant?

4. (b) All quotations must be properly and correctly extended against each unit price offered.

5. (c) Every quotation sheet must be labeled at the bottom right hand section with the bidder's firm name, This
6. identification shall not be considered as a signature.

7. (d) Upon signing and offering his or their bid to the City, it shall be considered that he has seen, read and
8. had in his possession a full and complete bid call, all forms and information pertaining thereto.

9. VI. SAMPLES

10. Whenever samples are required, and so stated in specifications, all samples will be received at sender's risk
11. and expense. However, if samples are used by or retained as City Property, other than those considered as gift or
12. free or so stated in proposal, they will be paid for at the quoted unit price as offered in the proposal. Otherwise, all
13. samples will be returned with postage paid by the City. All samples must be properly marked or tagged with
14. complete identification and to also include: (1) firm name, (2) firm address, (3) catalogue number, and (4) quoted
15. price.

16. VII. PRODUCT

17. (a) The product shall meet the requirements and satisfaction of the City of Quincy and the using and/or
18. ordering department, Bidders must state and identify the product offered, such as manufacturer's name, trade
19. name, brand name and quality under each item on which they bid. If brand names are not given under each item, it
20. shall be considered "NO BID." WE MUST KNOW WHAT HAS BEEN OFFERED.

21. (b) Unless otherwise stated in writing under "Detailed Specifications" all products, material,
22. commodities, supplies or articles herein called for must be brand new, unused and the latest product manufactured
23. in the current year of any name and nature, whenever offered. Used or rebuilt or shopworn materials will not be
24. acceptable, unless otherwise stated in writing by the City.

25. VIII. BRAND NAMES

26. Wherever brand names are given or their particular specifications are mentioned or referred to, it is not the
27. City's intent to limit competition, but merely to indicate to the bidder the general type of commodity to be supplied.
28. The City invites bids on comparable commodities in all cases. All specifications and its basis are: "Or Equal."

29. IX. TERMS

30. The cash discount period shall not be less than twenty (20) days. All prices quoted or offered shall be net
31. and delivered F.O.B. using or ordering department. The cash discount will not be considered for a deciding factor
32. when determining the low bidder.

33. X. DELIVERY

34. All deliveries shall be as required and requested according to the using and/or ordering department. All
35. goods must be delivered in first class condition, if otherwise, they are subject to rejection. All deliveries shall con-
36. form in every respect with all laws applicable to the Federal Government and/or the Commonwealth of
37. Massachusetts and/or the City of Quincy.

38. The contractor shall be responsible for the delivery of the full net weight or count at the point of delivery for
39. which payment is made. Check weighing may be made by the City or any authorized representative at the point of
40. delivery or at any other point the City may elect. All original sworn certificates of weights at origin shall be attached
41. to the contractor's certificate of weight at time and place of delivery. The same shall be surrendered to the City of
42. Quincy.

43. Should the successful bidder fail to make delivery within a reasonable time after receipt of order, the City
44. Reserves the right to make the purchase on such orders at the open market and charge any excess over contract price
45. to the account of the successful bidder, who shall pay the same.

46. XI. TAXES

47. A tax exemption certificate will be issued in lieu of any refundable tax. It is desired that all prices be
48. quoted, exclusive of any tax applicable to this transaction. Such tax or taxes should be itemized and shown as a
49. separate rare item, preferably in dollars and cents, in both the proposal and on the invoices covering deliveries on a
50. contract. If the tax is applicable to this transaction, and is not definitely shown in the bidder's quotation, then such
51. quotation will be considered to be exclusive of such tax.

1. XII. INVOICING

2. Every commodity invoiced must be identified with the item number opposite such commodity shown and
3. Given on our bid form. All unit prices must be shown against each commodity invoiced; if not, invoice will be
4. returned for such information. This information will expedite the payment of all invoices. Invoices which do not
5. carry a cash discount period shall be rendered once a month. All invoices shall be rendered in triplicate to the
6. Purchasing Department, 1305 Hancock Street, Quincy, Massachusetts 02169.

7. XIII. PAYMENTS

8. Complete or partial payment on the contract will be made in approximately thirty days from date of
9. delivery or completion and acceptance, unless otherwise provided for in bidder's proposal or under "Detailed
10. Specifications."

11. XIV. FORCE MAJEURE CLAUSE

12. (a) The contractor will be excused from the performance of the contract in whole or in part, only by reason
13. of the following causes:

14. 1. When such performance is prevented by operation of law.
15. 2. When such performance is prevented by an irresistible super human cause.
16. 3. When such performance is prevented by an act of the public enemies of the Commonwealth of
17. Massachusetts, or of the United States of America, or by strike, mob violence, fire, delay in transportation beyond
18. the control of the contractor, or unavoidable casualty.
19. 4. When such performance is prevented by the inability of the contractor to secure necessary materials,
20. supplies or equipment by reason of:

21. (a) Appropriation or use thereof by the Federal Government; or

22. (b) Regulations imposed by the Federal Government.

23. (b) No other Force Majeure Clause or conditions may pertain to or become a part of this bid; and any
24. changes in the conditions stated herein will cause the bid to be rejected.

25. XV. ERRORS AND OMISSIONS

26. The contractor shall not be allowed to take advantage of any errors and/or omissions in these specifications
27. or in the contractor's specifications submitted with his proposal. Full instructions will always be given when such
28. errors or omissions are discovered.

29. XVI. PATENT RIGHTS

30. The contractor agrees to save, keep, bear harmless and fully indemnify the City and any of its officers or
31. agents from all damages, costs, or expenses in law or equity that may at any time arise or to be set up for any
32. infringement of the patent rights of any person or persons in consequence of the use of the City, or by any of its
33. officers or agents, of articles supplied under this contract, and of which the contractor is not the patentee or
34. assignee, or which the contractor is not lawfully entitled to sell.

35. XVII. DEFINITIONS

36. The following meanings are attached to the defined words when used in these specifications and the
37. contract:

38. (a) The word "City" means The City of Quincy, Massachusetts.

39. (b) The word "Bidder" means the person, firm or corporation submitting a bid on these specifications or
40. any part thereof.

41. (c) The word "Contractor" means the person, firm or corporation with whom the contract is made by
42. carrying out the provisions of these specifications and the contract.

43. (d) The words "Firm Price" shall mean a guarantee against price increase.

44. (e) Additional definitions may appear hereinafter under "Detailed Specifications."

45. XVIII. AFFIDAVIT and/or AGREEMENT

46. In all instances, the Affidavit terms and agreement contained herein shall become a part of the bid, and/or
47. proposal and/or contract in fact and without any reservation or secret evasion whatsoever.

48. The bidder named in the proposal and who has signed the same and who submits herewith to THE CITY
49. OF QUINCY, MASSACHUSETTS, the attached proposal states and agrees:

50. That he, she or they is (are) the person(s) whose name(s) is (are) signed to there hereto attached proposal; that
51. said proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; that
52. such proposal was not made in the interest of behalf of any person, partnership, company, association, organization
53. or corporation not therein named or disclosed.

1. Affiant further deposes and says: That the bidder has not directly or indirectly by agreement,
2. communication or conference with anyone attempted to induce action prejudicial to the interest of the public body
3. which is to award the contract, or of any other bidder, or anyone else interested in the proposed contract; that the
4. bidder has not in any manner sought by collusion to secure for himself, itself, themselves, an advantage over any
5. other bidder.

6. Affiant further deposes and says that prior to the public opening and reading of bids the said bidder:

7. (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid;

8. (b) did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or
9. anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw his bid;

10. (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with
11. anyone to raise or fix the bid price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost
12. element of his, its, their price or that of anyone else;

13. (d) did not, directly or indirectly, submit his, its, their bid price or any breakdown thereof, or the
14. contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company,
15. association, organization, bid, depository, or to any member or agent thereof, or to any individual or group of
16. individuals, except to the awarding authority or to any person or persons who have a partnership or other financial
17. interest with said bidder in his, its, their business.

18. Bidder shall strike out words not appropriate to his bid and initial same.

19. XIX. INSURANCE

20. An approved and satisfactory bona fide certificate of insurance in effect, to protect the insured, the con-
21. tractor and the City of Quincy resulting from this agreement, must be submitted to the City of Quincy through the
22. Purchasing Agent before any work of any name or nature can be started. This insurance must cover workmen's
23. compensation, public liability and property damage. The certificate of insurance must clearly state thereon that it
24. is a Certificate of Insurance, name of the insured and his or their address, kind of policies in effect, number of the
25. policy in effect for identification purposes, expiration date of said policy, limits of liability expressed in dollar value
26. for one person, for one accident, also the aggregate for each person and each accident, description of operations or
27. work covered and in what State or Commonwealth. There must also be a statement under signature to the effect
28. that, "in the event of cancellation of the said policies the company will mail notice thereof to the City of Quincy
29. Purchasing Agent, at 1305 Hancock Street, Quincy, Massachusetts at whose request this certificate is issued." This
30. certificate must be properly dated and legally signed by an authorized agent for the insurance company. This
31. certificate must state the name of the insurance company as underwriter and its home office address. All insurance
32. must satisfy all legal requirements as set forth in the laws, rules and regulations of the Commonwealth of
33. Massachusetts.

34. XX. CONTRACT

35. (a) The bidder to whom the award is made will be required to enter into a written contract with the City of
36. Quincy, in the form approved by the City Attorney. All materials or services given or supplied by the Contractor
37. shall conform to the applicable requirements of the City Charter, City Ordinances, or Commonwealth of
38. Massachusetts laws covering Labor, Wages, Insurance, Safety and all other legal requirements of any name or
39. Nature, as well as conforming to the specifications contained herein. In case of default by the Contractor, the City
40. reserves the right to procure the articles or services from other sources and to hold the Contractor responsible for
41. any and all excess costs occasioned by the City thereby.

42. (b) The period to be covered by the contract will be found under "Detailed Specifications."

43. (c) The City makes no guarantee as to the quantities to be delivered under the terms of the contract.

44. (d) The City reserves the right to order small quantities at the quoted prices prior to the execution of the
45. contract, as samples, testing, trial orders otherwise without any liability or commitment on the part of the City
46. whatsoever.

47. (e) Any qualifications or special information can be listed on a separate sheet and attached hereto with
48. signature.

49. (f) Any and all city purchases made as samples, testing, trial orders or of similar nature shall not be
50. considered a breach of contract or give cause for any legal action or litigation.

51. (g) Specifications, conditions, and Information and Instructions to Bidders are here attached and are a
52. part of the bid and/or proposal.

PROPOSAL TO CITY OF QUINCY, MASSACHUSETTS

1. To the Purchasing Agent
2. City of Quincy, Massachusetts

3. Date offered: _____ 20____

4. Gentlemen:

5. The undersigned hereby proposes to furnish the City of Quincy, complete or any part thereof, the listed services,
6. articles, commodities and materials, all in accordance with the attached list, conditions, specifications and the information
7. and Instructions to Bidders made a part hereof.

8. The undersigned furthermore agrees that he will execute the necessary and satisfactory bond together with
9. necessary contract in sextuplicate within ten (10) days from the date when he shall have been notified that his proposal
10. has been accepted in whole or in part by the City of Quincy.

11. The undersigned furthermore agrees that, in case of default in executing such contract, with necessary bond, that
12. the check accompanying this bid, and the money payable thereon, shall be fortified thereby to and remain the property
13. of the City of Quincy.

14. This offer and/or proposal has been given after having had the complete bid call to work from and considered
15. the same.

16. This offer and bid has been made and given all in accordance with Article and Paragraph Number Eighteen
17. (XVIII) and made a part hereof.

18. TERMS:

19. (a) The discount period shall not be less than twenty (20) days.

20. (b) The City will receive the benefit of any general price decrease effective during the life of the contract.

21. (c) The City will be notified of all price decreases.

22. (d) This is a *firm price* meaning guarantee against price increase.

23. (e) Delivered F.O.B. to using department, as directed.

24. (f) This offer to be accepted on or before _____ 20____

25. Delivery Offered: _____

26. Priority Required: _____

27. Firm Name: _____

28. Signed by: _____ Signature and Title _____ Corporate Seal or E.S.

29. Address: _____

30. Signature of Partners: 1. _____ 2. _____

31. " " " 3. _____ 4. _____

32. Name of Corporation President: _____

33. Name of Corporation Secretary: _____

34. Corporation organized under State of: _____ Date: _____

35. Partner's Residential Address:

36. 1. _____

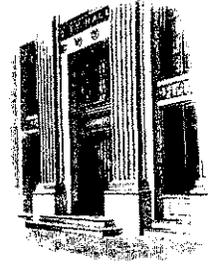
37. 2. _____

38. 3. _____

39. 4. _____



City of Quincy
City Hall
1305 Hancock Street
Quincy, Massachusetts 02169
Purchasing Department



THOMAS P. KOCH
Mayor

Kathryn R. Hobin
Purchasing Agent
Phone: (617) 376-1060
Fax: (617) 376-1074

Certificate of Non-Collusion

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

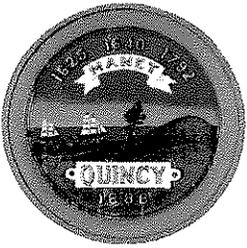
Name: _____

Address: _____

City, Town & Zip: _____

Email #: _____

Name of Business: _____



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: (617) 376-1060

Fax: (617) 376-1074

SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

(NAME OF CORPORATION)

held on _____, at which all the Directors were present or waived notice, it was

(DATE)

VOTED, that:

(NAME)

(TITLE)

of this company, be and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such _____ under seal of the Company, shall be valid

(TITLE)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST: _____

(CLERK'S SIGNATURE)

PLACE OF BUSINESS: _____

DATE OF THIS CONTRACT: _____

I hereby certify that I am the Clerk of the:

(COMPANY)

that _____

(NAME)

is the

duly elected _____ of said Company, and that the above VOTE has not been

(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

CORPORATE SEAL



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

TAX COMPLIANCE CERTIFICATE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support.

Signed under the pains and penalties of perjury.

(1) Individual Contractor

(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association
or Partnership

(Contractor's Name)

Federal Tax ID Number, or
Social Security Number

By:

(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract

Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made.

(b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

(c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions.

(d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract.

(e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.

INDEMNITY AGREEMENT

In consideration of the award of Contract No. _____
by the City of Quincy, hereinafter referred to as INDEMNITEE, to the CONTRACTOR/BIDDER:

hereinafter referred to as INDEMNITOR, and for other good and valuable consideration, said INDEMNITOR agrees to hold INDEMNITEE, City of Quincy, and its various department and employees harmless from any and all liability, loss or damage that INDEMNITEE may suffer as the result of claims, demands, costs, including attorneys fees, or judgement or other actions against it by reason of any and all work done by or on behalf of the INDEMNITOR in connection with the above-referenced contract.

INDEMNITOR,

By Duly Authorized Agent

Date: _____

CERTIFICATION RELATING TO DEBARMENT AND SUSPENSION

The undersigned contractor certifies to the City of Quincy that neither it nor its principals, officers or any affiliated entities has been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction in accordance with the requirements of OMB Circular A-87 and with Executive Order 12549, "Debarment and Suspension."

Furthermore, the contractor certifies that it shall not make any subcontract or permit any subcontract to be made with any party which is debarred or suspended or is otherwise excluded in accordance with said OMB Circular and with Executive Order 12549.

This certification shall be for the benefit of the City of Quincy and its successors and/or assigns and is binding upon the contractor, its successors and assigned.

Executed under seal this _____ day of _____, _____.

Contractor Name
By its duly authorized agent,

Contract Number _____

(Authorized Signature)

**CERTIFICATION OF GENERAL BIDDERS ON PUBLIC CONSTRUCTION
PROJECTS**

I. CERTIFICATION REGARDING HEALTH AND SAFETY

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least ten hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations application to awards made subject to section 44A.

II. CERTIFICATION REGARDING NON-COLLUSION AND DEBARMENT

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date: _____

Name of General Bidder

By _____
Signature

Print name and title

Business Address

Street Address City and State

**CERTIFICATION OF SUB- BIDDERS (IF ANY) ON PUBLIC CONSTRUCTION
PROJECTS**

I. CERTIFICATION REGARDING HEALTH AND SAFETY

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupation Safety and Health Administration that is at least ten hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards of subcontracts subject to section 44F.

II. CERTIFICATION REGARDING NON-COLLUSION AND DEBARMENT

The undersigned further certifies under penalties of perjury that this subbid is in all responses bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date _____

Name of Sub-bidder

By _____
Signature

Print Name and Title

Business Name

Street Address, City and State

Collaborative Custodial Supplies Bid

The City of Quincy is collaboratively seeking bids for custodial supplies with the following entities: Quincy Public Buildings, Quincy Public Schools, Quincy College, Town of Hanover, Hanover Public Schools, Pembroke Public Schools, Abington Public Schools, Taunton Public Schools, Bourne Public Schools, South Shore Regional Vocational Technical High School, Upper Cape Cod Vocational Technical High School, Town of Milton and Milton Public Schools. All references to "the contract" shall apply to the several contracts that may be issued by the participating political subdivisions named herein. In order for your submission to be considered responsive, this original document must be delivered to the City of Quincy, Purchasing Department, 1305 Hancock Street, Quincy, Massachusetts, 02169, before the time and date indicated herein. Bidders must return this original bid document in its entirety in addition to one (1) duplicate copy of the same.

Bid Opening Date and Time: **Friday, May 31, 2013 at 11:00 a.m.**
 City of Quincy, Purchasing Department
 1305 Hancock Street, Quincy, MA 02169

This bid is issued pursuant to Massachusetts General Laws, Chapter 7, Section 22b, Collective Purchasing by Political Subdivisions, and Chapter 30B, the Uniform Procurement Act. The City of Quincy is furnishing procurement administration for this bid. Quantities attached to the bid are specified for each collaborative district. Each participating City/Town will contract directly with the vendor if the results of the bid are acceptable to them.

The City of Quincy assumes no responsibility or liability for any other participating City/Town.

No bid may be withdrawn after the time set for bid opening except by written notice received by the City of Quincy prior to the time and date set for the bid opening as set forth in the advertisement. No bid filed by any responsible and responsive bidder may be withdrawn after the date and time of opening, nor prior to the execution and delivery of a contract to the lowest responsible and responsive bidder.

Delivery Specifications:

The successful bidder shall be prepared to deliver supplies to one (1) location within the City of Quincy and separately to one (1) location in each of the districts. It is the intent that the successful bidder shall deliver amounts requested within sixty (60) days of the receipt of any purchase order. Each district reserves the right to order additional quantities if needed during the duration of this contract. No payments will be made for any partial orders. All orders must be delivered in full and correct before any payments will be made.

Deliveries are to be made to proper storage areas as directed by the on-site manager within each district. Vendors must comply with federal, state, and local safety and sanitation regulations. 24 hours prior to notice is required for all deliveries. No deliveries may be accepted at any location after 2:30 p.m. No payments will be made for any partial orders. All invoices shall reference the district's purchase order number where required. All orders must be received and correct before any payments will be made.

Products:

Any vendor bidding an equal on any chemicals will be required to submit a legible copy of the products Material Safety Data Sheet (M.S.D.S.). This is needed to help with determining whether a product is indeed an equal.

Except where otherwise specifically provided to the contrary in the contract documents, any proprietary name mentioned in the purchase description and specifications is for the purpose of information only and is not intended to limit competition. An item shall be considered equal to the item so named if (1) it is at least equal in quality, durability, appearance, strength, and design, (2) it will perform at least equally the function imposed by the general design for the work being contracted for or the material being purchased, and (3) it conforms substantially, even with deviations to the detailed requirements for the item in the said specifications. The decisions of the City of Quincy as to whether an item(s) is or is not equal shall be final.

All bids **must** indicate whether the products bids are “As Specified” or are an “Equal”. The proper response, either “S” for Specified or “E” for Equal **must** be circled. **Products that are bid and are not indicated either Specified or Equal will be deemed “Unresponsive” and disqualified, regardless of the price.** Please take the time to properly fill out this portion of the bid sheets, whereas entire bids have been disqualified in the past for this reason.

Each district reserves the right to increase or decrease the quantity of any line item, without an increase in price of the product.

Insurance:

The successful low bidder shall supply each participating political subdivision with a Certificate of Insurance naming the applicable political subdivision as certificate holder. Liability, Property Damage and Workers' Compensation coverage is required of the successful bidder before any work can be started.

Award:

The Contract Administrator and Awarding Authority is the City of Quincy. The bid shall be awarded to the lowest responsive and responsible bidders, which shall mean the bidder whose bid is the lowest of those bidders possessing the skill, ability, experience, integrity, and past performance necessary for the faithful performance of the work. Multiple contracts will be awarded to the lowest bidders for each item listed in the spreadsheet herein.

This bid award is a recommendation to each participating political subdivision to issue a separate contract with the vendor named in the recommended award. The contracting officer in each political subdivision may designate in writing at any time the names of ordering departments within the political subdivision who will be authorized to make purchases under the contract. The vendor shall make provisions for invoicing by the ordering department in each political subdivision when so requested.

A responsive bid answers all questions as required by this bid document, including all forms and certifications required by other sections.

A responsible bidder agrees to enter into a written agreement with each of the collaborative districts as described herein. The bidder demonstrates the ability to substantially and satisfactorily meet performance requirements within the dates provided.

The City of Quincy reserves the right to accept, or to reject, any bid, in whole or in part, which they deem not to be in the best interest of each district to do so. The City of Quincy reserves the right to waive any minor informalities.

Terms And Extension Provision:

All pricing shall be valid for a period of one (1) year starting July 1, 2013 through June 30, 2014.

Please Note: Except for line items number 18 and 19 in which will be a 3 month pricing from July 1, 2013 through October 1, 2013.

The Contract awarded in response to these specifications shall be effective for a period of one (1) year. Upon the satisfactory performance of the vendor, each collaborative member may extend the contract for two (2) additional terms of one (1) year each. Contract shall automatically renew upon anniversary date of contract execution, unless notification of termination is given 30 day prior, in writing, by either party.

Inquiries:

All inquiries shall be made in writing by **fax and email** and shall be directed to:

Kathryn R. Hobin, Purchasing Agent
City of Quincy
Purchasing Department
1305 Hancock Street
Quincy, MA 02169
Fax: (617) 376-1074

Email: khobin@quincyma.gov and mmarini@quincyma.gov

Inquiries shall be submitted no later than Friday, May 24, 2013 @ 4:00 p.m.

It is the sole responsibility of the bidder to check for addenda at (www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible for any bids received omitting addenda acknowledgement.

REFERENCE LIST

All vendors are to fill out the following reference form, and submit it with the bid package.

Reference #1 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #2 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #3 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #4 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

The City of Quincy/Quincy Public Schools as agent for The Collaborative for Custodial Supplies and Paper Products Purchasing, invites proposals for furnishing and delivering cleaning/paper supplies for the period July 1, 2013 to June 30, 2014 for the following Communities:

City of Quincy/Quincy Public Schools
Kevin Segalla
300 Granite Street
Quincy, MA 02169
ph: 617-984-8852
fax: 617-984-8872

South Shore Regional V-Tech High School
Robert Moorhead
476 Webster Street
Hanover, MA 02339
ph: 781-871-8822
fax: 781-982-0281

Hanover Public School
Robert Murray
188 Broadway Street
Hanover, MA 02339
ph: 781-706-2680
fax: 781-871-3374

Pembroke Public Schools
Steven LaMarche
80 Learning Lane
Pembroke, MA 02359
ph: 781-293-3973
fax: 781-293-2812

Quincy College
William Hall
50 Saville Avenue
Quincy, MA 02169
ph: 617-984-1760
fax: 617-984-1779

Abington Public Schools
Jason Linn
1 Ralph Hamlin Lane
Abington, MA 02351
ph: 781-982-2154
fax: 781-982-2157

Taunton Public Schools
John Cabral/Julie Hackett
110 Country Street
Taunton, MA 02780
ph: 508-821-1100
fax: 508-821-1177

Bourne Public Schools
Steve LaMarche
32 Sandwich Road
Bourne, MA 02532
ph: 508-759-0660
fax: 508-759-1107

Upper Cape Cod Regional V-Tech High School
Ralph Tatro
220 Sandwhich Road
Bourne, MA 02532
ph: 508-759-7711
fax: 508-759-7208

Milton Public Schools/Town
William Richie
629 Randolph Ave
Milton, MA 02186
ph: 617-799-7637
fax:

CUSTODIAL SUPPLIES BID 13/14

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified Or Equal	Unit Price
FLOOR CARE/WAXES							
1	Glass + Hard Surface Cleaner	Buckeye	Star Spray, 1.32 gallon container, 3/case, smart center	201	bags	S	E
2	Disinfectant	Buckeye	Terminator, 1.32 gallon container 3/case, smart center	658	bags	S	E
3	Hydrogen Peroxide Cleaner	Buckeye	Marauder, 1.32 gallons container 3/case, smart center	719	bags	S	E
4	23% Floor Finish	Buckeye	Castleguard,	1220	gals	S	E
5	17% Floor Finish	Buckeye	Clarion	4260	gals	S	E
6	Neutral Cleaner	Buckeye	Straight - up, 1.32 gallon container, 3/case, smar center	250	bags	S	E
7	Screen Clean wood floor clenaer	Buckeye	5 gal. Container, ph not less than 8.5 nor more than 9.5	125	gals	S	E
8	Arena 300	Buckeye	5 gal. Container, 95 VOC, water base, 30% solids	125	gals	S	E
9	Sanitizing extraction cleaner	Buckeye	Extraction cleaner 4 gallons per case	1	gals	S	E
10	Floor Stripper	Buckeye	Rip Saw, 1/4dilution, 5 gal Containers	1161	gals	S	E
11	Floor Cleaner	Buckeye	Work Out, 1/4dilution, 5 gal Containers	1	gals	S	E
BARRELS/BUCKETS							
12	#2640 Brute Dollies	Rubbermaid	18 x 1/4" dia x 6.5/8" h 2 packed	24	pkg	S	E
13	#2643 Brute Round Containers	Rubbermaid	24" dia x 31 1/2" h 44 gal. 4 packed	24	pkg	S	E
14	#12142 Galvanized steel can	White	20 gallons 25"H x 17" D	1	each	S	E
15	Play box truck - 40 x 34 x 46	Wesco	Trash cart 40 x 34 x 46, color blue	1	each	S	E
16	Mop bucket / Wringer combo pack	Rubbermaid	#6118-88 mop bucket / 7575 Wringer - yellow	37	each	S	E
17	#WHH1303	White	Color- Desert Sage, 46 Quart 3/per box	126	pkg	S	E
LINERS, PAPER BAGS							
18	Large Black Plastic Liners, 22 x 15 x 57	SEPECO	1.2 Mil 100/per case heavy duty weight, Black	3205	cases	S	E
19	High Density Liners	SEPECO	10 mic. 30 x 37, coreless rolls, 500/cs, clear	1108	cases	S	E
HAND SOAP/SOAPS							
20	Foam Hand Soap		1250ml, 6 per case, free dipensets, Green Cert.	932	cases	S	E
21	Laundry Detergent	Stetco	1 gallon jugs, 4/case	135	cases	S	E
22	Truck/Auto Soap		1 gallon jugs, 6/case, Auto Shine	10	cases	S	E
23	Bar Soap	Dial	Bar Soap, 1.5 ounce , 500/case	1	cases	S	E
BROOMS/BRUSHES							
24	#36318 18" Sweeping brush	Fuller	18" Length, 3" Trim, Hardwood Block	1	each	S	E
25	10" soft bristle brush	Rubbermaid	10" soft bristle brush	24	each	S	E
26	#2531 Upright Lobby Dust Pan	Rubbermaid	Black - 12 3/4" x 11 1/4" w x 5" h 6 packed	82	pkg	S	E
27	#6374 Lobby Dust Pan Broom	Rubbermaid	Black - Polypropylene fill 6 packed	94	pkg	S	E
28	# UNG LH48 Long Handle Scraper	Unger	48" handle	22	each	S	E
29	1 1/2" Putty knife	Unger	1 1/2" stiff blade putty knife	1	each	S	E
30	#58231 Radiator brush	Fuller	20" overall brush length, 8" brush fac, trim 3"	1	each	S	E
31	#58231 Radiator brush	Pro-Line	60" Long aluminum threaded lip secured lacquered	92	each	S	E

CUSTODIAL SUPPLIES BID 13/14

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified Or Equal		Unit Price
MOPS/FRAMES								
32	#2968 18" Bowl Mop	Fuller	18" Length, safe and sanitary resists bacteria	132	each	S	E	
33	Enviromop20 Wet mop Head 20 oz	Rubbermaid	24 oz. wet mop head looped end cotton 12/case	485	case	S	E	
34	#F-467 Floor Finish Mop Head	Rubbermaid	20 oz finish mop premium looped end 12/case	59	case	S	E	
35	Sponge Mop	O'Cedar	O'cedar Mop complete 12/case	2	pkg	S	E	
36	Lambswol tele-Duster 45"	UNI San	Lambswol 45" long	32	each	S	E	
37	UNS CS2 cellulose sponges	UNI San	15/8 x 4 1/7 x 6, 24/packed	39	pkg	S	E	
38	Lamps wool window squeegee	UNI San	12" lambs wool squeegee	1	each	S	E	
39	#UNS1490 Clip on Dust Mop Handle	UNI San	180 degrees swivel head with sliding nylon lock	60	each	S	E	
40	#UNS 1018 Industrial Dust Head 18"	UNI San	18" x 3 1/2" refill hygrade four play cotton	95	each	S	E	
41	#UNS 1024 Industrial Dust Head 24"	UNI San	24" x 3 1/2" refill hygrade four play cotton	114	each	S	E	
42	# UNS 1036 Industrial Dust Head 36"	UNI San	36" x 3 1/2" refill hygrade four play cotton	64	each	S	E	
43	#UNS 1048 Industrial Dust Head 48"	UNI San	48" x 3 1/2" refill hygrade four play cotton	88	each	S	E	
44	#UNS 1060 Industrial Dust Head 60"	UNI San	60" x 3 1/2" refill hygrade four play cotton	118	each	S	E	
45	#UNS Industrial Dry Mop Frame 18"	UNI San	18" x 31/2" Metal Frame	12	each	S	E	
46	#UNS Industrial Dry Mop Frame 24"	UNI San	24" x 31/2" Metal Frame	12	each	S	E	
47	#UNS Industrial Drym Mop Frame 36"	UNI San	36" x 31/2" Metal Frame	12	each	S	E	
48	#UNS1360 Industrial Dust Head 48"	UNI San	48" x 31/2" Metal Frame	12	each	S	E	
49	#UNS1360 Industrial Dust Head 60"	UNI San	60" x 31/2" Metal Frame	12	each	S	E	
GYM FLOOR PORTDUCT								
50	Coliseum 350 Oil Mod. Urethane	Buckeye	5 gal. Container,	175	gals	S	E	
51	Applicator	MD Stetson	4 gal. tank w/ 24" cylindrical bar	1	each	S	E	
52	Gym finish applicator bar	MD Stetson	applicator bar 24" - lightweight	1	each	S	E	
53	Gym Finish Applicator - Synthetic	MD Stetson	Padco refill 24" white synthetic surface, packed 6	40	pkg	S	E	
FLOOR PRODUCTS/PADS								
54	#7300 Hi-Pro Stripping Pad	3M	20" (5 per box) Black	175	boxes	S	E	
55	Hi-Speed Pad	3M	20" (5 per box) Horse Hair	99	boxes	S	E	
56	Hi-Speed Pad	3M	27" (5 per box) Horse Hair	25	boxes	S	E	
57	#4100N Hi-Speed Pad	3M	20" (5 per box) White	10	boxes	S	E	
58	#5100 Red buffer Pad	3M	20" (5 per box) Red	1	boxes	S	E	
59	#5100 Red buffer Pad	3M	15" (5 per box) Red	5	boxes	S	E	
60	#5100 Red buffer Pad	3M	14" (5 per box) Red	10	boxes	S	E	
61	#5100 Red buffer Pad	3M	13" (5 per box) Red	10	boxes	S	E	
62	#3100 Blue buffer Pad	3M	13" (5 per box) Blue	1	boxes	S	E	
63	Green Nylon Scrub Pads 96	3M	60 pads per case (3M)	10	cases	S	E	
64	#5400 Green 20" Scrubbing Pads	3M	20"(5 per box) Green	72	boxes	S	E	
65	Sand Screens 20"	Norton	20" 80 grit 10/box	1	boxes	S	E	
66	Sand Screens 20"	Norton	20" 120 grit 10/box	55	boxes	S	E	

CUSTODIAL SUPPLIES BID 13/14

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	As Specified Or Equal		Unit	Unit Price
67	Sand Screens 20"	Norton	20" 100 grit 10/box	1	S	E	boxes	
68	Red Square Pad 14" x 28"	3M	14" x 28" (5 per box) Red	1	S	E	boxes	
69	Red Square Pad 14" x 32"	3M	14" x 32" (5 per box) Red	1	S	E	boxes	
70	Utility Pads / black 4.5" x 10"	3M	4.5" x 10" (5 per box)Black	1	S	E	boxes	
71	Utility Pads / White 4.5" x 10"	3M	4.5" x 10" (5 per box)White	25	S	E	boxes	
PAPER PRODUCTS								
72	Jumbo size Toilet Tissue - two ply	Vondrehle	Core size 2.3", roll 3.6 x 9.25 , 12/case 1, 125 ft.	2379	S	E	cases	
73	White Center Pull Towel	Vondrehle	Roll 8.50"D x 7.90"W, sheet 7.90" x 12, 990 1 ply, 6/case	4834	S	E	cases	
74	Facial tissue - 2 ply	Scott	2 ply tissue ,100 sheet/box , 48 box per case	52	S	E	cases	
75	Single Roll Toilet Tissue	Putney	Roll, single ply 1000 sheet per roll, 4.4 x 3.75 ,96 /cs	67	S	E	cases	
76	Brown roll towel	Baywest	800" roll, 6 roll per case	1	S	E	cases	
77	Paper Towel / C.Fold, Bleached	Putney	C-Fold Bleached, 16/pkg/150, 2400/case	12	S	E	cases	
78	Disinfecting Wipes	Clorox	Fresh scent, 35 wipes per canister, 12 per carton	50	S	E	CASES	
POLISH								
79	# 94399 Furniture Polish Pledge	Drackett	12.5 oz Aerosols Furniture Polish, 12/case	4	S	E	cases	
80	#SS1 1 Sheila Shine	Sheila Shine	10 oz Aerosol 12/case	4	S	E	cases	
81	Metal Shine Cleaner	Noxon	12 ounce bottles, 12/case	2	S	E	cases	
FLAGS								
82	United States Flag - Nylon - Outdoor	Valley Forge	4' x 6' , must be embroidered and made in USA	10	S	E	each	
83	United States Flag - Nylon - Outdoor	Valley Forge	5' x 8' , must be embroidered and made in USA	63	S	E	each	
84	POW/MIA - Outdoor	Valley Forge	4' x 6' , must be embroidered and made in USA	10	S	E	each	
85	Classroom / Staff Flag	Valley Forge	2 x 3 - 4 feet long - Black Staff	1	S	E	each	
ICE MELT								
86	Ice Melt - Peladow	Peladow	Calcium Chloride Pellets 50LBS. Bags	1555	S	E	bags	
SAFETY GLOVES AND MASKS								
87	#GLX 1851 Work Gloves	Galaxy	Leather Palms - packed 12,knit wrist	20	S	E	pairs	
88	VINYL - Ex Large Gloves	Ansell	Ex. Large - Disposable - No powder -box of 100	441	S	E	boxes	
89	Rubber coated gloves -	Impact	Cotton lined with knit cuffs,Rubber coated	1	S	E	pairs	
90	Masks	Moldex	Dust Masks - Moldex 220	6	S	E	boxes	
ENTRY MATTS								
91	3 x 5 water hog eco	Anderson	(2) hunter green eco friendly ,(8) Bulestone #200	28	S	E	each	
92	3 x 10 water hog eco	Anderson	hunter green eco friendly	4	S	E	each	
93	4 x 6 water hog eco	Anderson	(4) hunter green eco friendly, (16) Bluestone #200	4	S	E	each	
94	6 x 10 water hog eco	Anderson	hunter green eco friendly	1	S	E	each	
95	4 x 15 water hog eco	Anderson	hunter green eco friendly	1	S	E	each	
96	3 x 5 Scraper matt	Anderson	Outdoor blk, rubber mat	1	S	E	each	

CUSTODIAL SUPPLIES BID 13/14

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified Or Equal	Unit Price
	WIPING RAGS						
97	Wiping Rags - White terr towels	ERC	Large white terr towels rags, 35 lbs. Per box	104	boxes	S E	
	MISCELLANEOUS						
98	#WDC 10108 WD40	WD-40	8 oz aerosol spray cans - Packed / 12	5	pkg	S E	
99	#UNG SRF50 Safety Scraper/blades	Unger	Locking System- a non slip trigger	29	each	S E	
100	4" razor blades replacement	Unger	4" razor blade replacement for pole scraper	12	each	S E	
101	Absorbent scented compound sick bags	MD Stetson	24/1 LB. Bags P/CTN	8	cases	S E	
102	FRS1215MC-CH Concentrated Deodorant	Fresh Prod.	Wick, 1.5 oz Cherry Scent bottles 12/ctn	0	boxes	S E	
103	FRY UO4 Odor Control Urinal Blocks	Krystal	4 oz. blocks 144/box	70	boxes	S E	
104	Posion - Free Insect Spray	Victor	Flying Insect Killer 6/case	1	cases	S E	
105	Posion - Free Insect Spray	Victor	Wasp & Hornet Killer 6/case	37	cases	S E	
106	Posion - Free Insect Spray	Victor	Ant & Roach Killer 6/case	1	cases	S E	
107	Two Wheel Hand Truck	Gleeson	Red, Steel 550 Lb. Capacity, Pneumatic tires	1	each	S E	
108	#1038 Royal - upright vacuum	Royal	14" Heavy Duty commercial royal vacuum	10	each	S E	
109	3" Duck tape 3 inch wide	Highland	Grey	60	rolls	S E	
110	2" Duck tape 2 inch wide	Highland	Grey	1	rols	S E	
111	Pencil Sharpeners	Ranger	Pencil Sharpeners - ranger 55	62	each	S E	
112	#1632400 Shovels - Metal	True Temper	Long Handle Shovels, Steel	11	each	S E	
113	160110 Shovel Wear Strip reinforce snow	True Temper	True Temper Plastic Shovels	40	each	S E	
114	Toilet Plunger	Toilafex		16	each	S E	
115	Sink Plunger	Toilafex		12	each	S E	
116	Proteam Micro Filter Coach Vacuum bag	Proteam	Genuine Proteam brand only, 10 pkg/200/per case	12	cases	S E	
117	Disposable vacuum bags to fit royal upright	Royal	Type "B" 3 pkg. Genuine Royal Brand only	410	pkg	S E	
118	Disposable vacuum bags to fit nobles back pack	Nobles	Genuine Nobles brand only, 10 pkg/200/per case	1	pkg	S E	
119	Disposable vacuum bags to fit NSS back pack	NSS	Genuine NSS brand only, 10 pkg/200/per case	3	cases	S E	
120	Liquid Enzyme	Pro -zyme	Qt Bottles, 12/case, Pro Liquid Enzyme Digest Deodorant	10	cases	S E	
121	Liquid Bleach - House Stregnth	Clorox	Gallon Jugs (Clorox)	270	gals	S E	
122	Scented urinal screens	Krystal	Vinyl deodorizing screen, 12 per box	30	boxes	S E	
123	Utility Hand Pad Holder	Wilen	4" 9" Plastic Holder, with sweivel action	45	each	S E	
124	Vandal Mark Remover	Lift-off	22 oz bottles, 6 per case, pen, ink, and Marker remover	1	cases	S E	
125	75 Foot Hose		75 Foot Hose	12	each	S E	
126	Waxed Bags / Sanitary Napkin Receptacles	Rubbermaid	50/bags/bundle, 250 carton, #FC614100	6	each	S E	
127	Wet Floor Signs	Rubbermaid	2 x 4 Wet Floor Sign, yellow, folds flat, 6/case	3	each	S E	
127	Turtle Wax		14oz, .6/case	4	each	S E	

CUSTODIAL SUPPLIES BID 13/14

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified		Unit Price
						Or	Equal	
LIGHT BULBS								
129	Q150CL/2 #58735 ETG	GE		80	each	S	E	
130	Octron 4100/FO2541K	GE		1	each	S	E	
131	F96T12/CW/HO/WM	GE		1	each	S	E	
132	F32T8/SP41/ECO/4100K T8	GE		2000	each	S	E	
133	48T12CW/WM	GE		1	each	S	E	
134	F28T8/SP41 25/case	GE		5,250	each	S	E	
135	FB32T8/TL741/6	GE		1	each	S	E	
136	F40CW/U/6/WM	GE		1	each	S	E	
137	F17T8/SP41 24/case	GE		432	each	S	E	
138	F72T12/CW/HO	GE		1	each	S	E	
139	F13BX/SPX27	GE		1	each	S	E	
140	F7BX/SPX27	GE		80	each	S	E	
141	F13DBX23T4/SPX27	GE		1	each	S	E	
142	F18DBXT4/SPX27	GE		1	each	S	E	
143	MVR4000V/BU/R	GE		1	each	S	E	
144	HR400DX33	GE		1	each	S	E	
145	25AWATT	GE		1	each	S	E	
146	FC12T9/CW/Cool White	GE		1	each	S	E	
147	F5BX/SP27	GE		1	each	S	E	
148	F13BX/SPX27	GE		1	each	S	E	
149	F9BX/SP27	GE		80	each	S	E	
150	PLC26W/41/ALTO	GE		180	each	S	E	
151	OCTRON 3500k FB3031/835	GE		280	each	S	E	
152	LU35/MED	GE		1	each	S	E	
153	MP70/U/35M98	GE		48	each	S	E	
154	15WATT	GE		1	each	S	E	
155	Octron 3500K FB032/835/6	GE		864	each	S	E	
156	75A	GE		1	each	S	E	
157	60A	GE		1,140	each	S	E	
158	100A	GE		1	each	S	E	

Estimated Usage for Each District - 13/14

#	ITEM	City of Quincy/Quincy Public School											Totals	Unit	
		South Shore Regional Vocational Technical High School	Town of Hanover/Public Schools	Pembroke Public Schools	Quincy College	Abington Public Schools	Taunton Public Schools	Upper Cape Cod Vocational Technical High School	Bourne Public Schools	Milton Public Schools / Town					
	FLOOR CARE/WAXES														
1	Glass + Hard Surface Cleaner	46	10	9	30	36	30	10							
2	Disinfectant	195	30	108	30	175	30	30							
3	Hydrogen Peroxide Cleaner	189	30	150	30	160	30	30							
4	23% Floor Finish ~ Castleguard	890	165												
5	17% Floor Finish ~ Clarion	1105	600	355	200	1400									
6	Neutral Cleaner ~ Straight up	250		250											
7	Screen Clean	125		125											
8	Arena 300	125		125											
9	Sanitizing extraction cleaner	1													
10	Floor Stripper ~ Rip Saw	341	60	250		250									
11	Work Out Cleaner	1													
	BARRELS/BUCKETS														
12	#2640 Brute Dollies	24													
13	#2643 Brute Round Containers	24													
14	#12142 Galvanized steel can	1													
15	Ploy box truck - 40 x 34 x 46	1													
16	Mop bucket / W/ringer combo pack	37		10											
17	#WH1303	126	126												
	LINERS, PAPER BAGS														
18	Large Black Plastic Liners, 22 x 15 x 57	3205	810	175	60	200	75	250							
19	High Density Liners	1108	199	100	60	100	50	50							
	HAND SOAPS/SOAPS														
20	Foam Hand Soap	932	236	100	50	60	25	100							
21	Laundry Detergent 1gal, 4/case	135	10	125											
22	Truck Soap , Auto Shine 6/gal.	10	10												
23	Bar Soap 1.5 ounce, 500/case	1	1												
	BROOMS/BRUSHES														
24	#36318 18" Sweeping brush	1	1												
25	10" soft biristle brush	24	24												
26	#2531 Upright Lobby Dust Pan	82	48	2	12	20									
27	#6374 Lobby Dust Pan Broom	94	48	2	12	20	6								
28	# UNG LH48 Long Handle Scraper	22	12			10									
29	1 1/2" Putty knife	1	1												
30	#58231 Radiator brush	1	1												
31	# BRU 136 Broom Handle	92	48			20	12								

Estimated Usage for Each District - 13/14

#	ITEM	Totals		City of Quincy/Quincy Public School	South Shore Regional Vocational Technical High School	Town of Hanover/Public Schools	Pembroke Public Schools	Quincy College	Abington Public Schools	Taunton Public Schools	Upper Cape Cod Vocational Technical High School	Bourne Public Schools	Milton Public Schools / Town
		Unit											
	MOPS/FRAMES												
32	#2968 18" Bowl Mop	132	each	60	12		24	24			12		
33	Enviro mop 20 Wet mop Head 20 oz	485	cases	419	24	5	5	4		4	24		
34	#F467 Floor Finish Mop Head	59	cases	50		2	3			4			
35	Sponge Mop	2	pkg		1						1		
36	Lambswol tele-Duster 45"	32	each		6		20				6		
37	UNS CS2 cellulose sponges	39	pkg	12			3			24			
38	Lamps wool window squeegee	1	each	1									
39	#UNS1490 Clip on Dust Mop Handle	60	each	48			12						
40	#UNS 1018 Industrial Dust Head 18"	95	each	73					12	10			
41	#UNS 1024 Industrial Dust Head 24"	114	each	80					24	10			
42	# UNS 1036 Industrial Dust Head 36"	64	each	30					24	10			
43	#UNS 1048 Industrial Dust Head 48"	88	each	66					12	10			
44	#UNS1360 Industrial Dust Head 60"	118	each	96					12	10			
45	#UNS Industrial Dry Mop Frame 18"	12	each				12						
46	#UNS Industrial Dry Mop Frame 24"	12	each				12						
47	#UNS Industrial Dry Mop Frame 36"	12	each				12						
48	#UNS Industrial Dry Mop Frame 48"	12	each				12						
49	#UNS Industrial Dry Mop Frame 60"	12	each				12						
	GYM FLOOR PRODUCT												
50	Coliseum 350 Oil Mod. Urethane	175	gals.	175									
51	Applicator	1	each	1									
52	Gym finish applicator bar	1	each	1									
53	Gym Finish Applicator - Synthetic	40	pkg	36			4						
	FLOOR PRODUCTS/PADS												
54	#7300 Hi-Pro 20" Stripping Pads	175	boxes	73			25	4	3	70			
55	Hi-Speed Pad 20" Horse Hair Pads	99	boxes	69						30			
56	Hi-Speed Pad 27" Horse Hair Pads	25	boxes	25									
57	#4100 Hi-Speed Pad 20" White	10	boxes				10						
58	#5100 Red buffer Pad 20"	1	boxes	1									
59	#5100 Red buffer Pad 15"	5	boxes				5						
60	#5100 Red buffer Pad 14"	10	boxes				10						
61	#5100 Red buffer Pad 13"	10	boxes				10						
62	#3100 Blue buffer Pad 13"	1	boxes	1									
63	Green Nylon Scrub Pads 96	10	cases				10						
64	#5400 Green 20" Scrubbing Pads	72	boxes	46				6		20			
65	Sand Screens 80 grit 20"	0	boxes										

Estimated Usage for Each District - 13/14

#	ITEM	Totals		Unit	City of Quincy/Quincy Public School	South Shore Regional Vocational Technical High School	Town of Hanover/Public Schools	Pembroke Public Schools	Quincy College	Arlington Public Schools	Taunton Public Schools	Upper Cape Cod Vocational Technical High School	Bourne Public Schools	Million Public Schools / Town
66	Sand Screens 120 grit 20"	55	boxes		35			20						
67	Sand Screens 100 grit 20"	1	boxes		1									
68	Red Square Pads 14" x 28"	1	boxes		1									
69	Red Square Pads 14" x 32"	1	boxes		1									
70	Utility Pads 4.5" x 10" Black	1	boxes		1									
71	Utility Pads 4.5" x 10" White	25	boxes					25						
PAPER PRODUCTS														
72	Jumbo size Toilet Tissue - two ply	2379	cases		859	35	150	50	200	150	750	35	150	
73	White Center Pull Towel	4834	cases		1814	110	500	500	200	300	800	110	500	
74	Facial tissue - 2 ply	52	cases					50			2			
75	Single Roll Toilet Tissue	67	cases		8			50	5		4			
76	Brown roll towel	1	cases		1									
77	Paper Towel / C-Fold, Bleached	12	cases						12					
78	Disinfecting wipes	50	cases					50						
POLISH														
79	# 94399 Furniture Polish Pledge	4	cases		4									
80	#SS1 Sheila Shine	4	cases		4									
81	Metal Shine Cleaner	2	cases								2			
FLAGS														
82	4 x 6 US Flag - Nylon - Outdoor	10	each								10			
83	5 x 8 US Flag - Nylon - Outdoor	63	each		48	5		5				5		
84	POW/MIA - Outdoor	10	each			5						5		
85	Classroom / Staff Flag	1	each		1									
ICE MELT														
86	Ice Melt - Peladow	1555	bags		555	25	50	150	100	100	500	25	50	
SAFETY GLOVES AND MASKS														
87	#GLX 1851 Work Gloves	20	pairs								20			
88	VINYL - Ex Large Gloves	441	boxes		187	12		120	30	30	50	12		
89	Rubber coated gloves -	1	pairs		1									
90	Masks	6	boxes							6				
ENTRY MATTS														
91	3 x 5 water hog eco	28	each		24	2								2
92	3 x 10 water hog eco	4	each			2								2
93	4 x 6 water hog eco	4	each			2								2
94	6 x 10 water hog eco	1	each			2								2
95	4 x 15 water hog eco	1	each					4						2

Estimated Usage for Each District - 13/14

#	ITEM	Totals	Unit	Districts																		
				City of Quincy/Quincy Public School	South Shore Regional Vocational Technical High School	Town of Hanover/Public Schools	Pembroke Public Schools	Quincy College	Abington Public Schools	Taunton Public Schools	Upper Cape Cod Vocational Technical High School	Bourne Public Schools	Milton Public Schools / Town									
96	3 x 5 Scraper mat	1	each	1																		
WIPING RAGS																						
97	Wiping Rags - 35 pds, White Terr Cloth Towels	104	boxes	24	4		12	4	6	50	4											
MISCELLANEOUS																						
98	#WDC 10108 WD40	5	pkg	3																		
99	#UNG SR60 Safety Scraper	29	each		12																	
100	4" razor blade replacement	12	each		6																	
101	Absorbent scented compound sick bags	8	cases	6	1																	
102	FRS1215MC-CH Concentrated Deodorant	0	boxes																			
103	FRY UO4 Odor Control Urinal Blocks	70	boxes	60			10															
104	Posion - Free Insect Spray	1	cases	1																		
105	Posion - Free Wasp & Hornet Spray	37	cases	12			25															
106	Posion - Free Ant & Roach Killer Spray	1	cases	1																		
107	Two Wheel Hand Truck	1	each																			
108	#1038 Royal - upright vacuum	10	each	10																		
109	3" Duck tape 3 inch wide	60	rolls							60												
110	2" Duck tape 2 inch wide	1	rolls	1																		
111	Pencil Sharpeners	62	each	12																		
112	#1632400 Shovels - Metal	11	each																			
113	1601110 Shovel/Wear Strip reinforce snow	40	each	24																		
114	Toilet Plunger	16	each		8																	
115	Sink Plunger	12	each		6																	
116	Proteam Micro Filter Coach Vacuum bags	12	cases	3	1		1															
117	Disposable vacuum bags to fit royal upright	410	pkg	300			10															
118	Disposable vacuum bags to fit nobes back pack	1	pkg				1															
119	Disposable vacuum bags to fit NSS back pack	3	cases				3															
120	Liquid Enzyme	10	cases				10															
121	Liquid Bleach - House Strengith	270	gals.	120																		
122	Scented urinal screens	30	boxes				10															
123	Swivel Hand Pad Holder	45	each	25			20															
124	Vandal Mark Remover	1	cases	1																		
125	75 foot Hose	12	cases	12																		
126	Waxed Bags /Sanitary Napkin Receptacles	6	cases	3			3															
127	Wet Floor Signs	3	cases				3															
128	Turtle Wax, 14oz	4	cases	4																		
LIGHT BULBS																						
129	Q150CL/2 #58735 ETG	80	each		40																	40

Estimated Usage for Each District - 13/14

#	ITEM	Totals	Unit	City of Quincy/Quincy Public School																
				South Shore Regional Vocational Technical High School	Town of Hanover/Public Schools	Pembroke Public Schools	Quincy College	Abington Public Schools	Taunton Public Schools	Upper Cape Cod Vocational Technical High School	Bourne Public Schools	Milton Public Schools / Town								
130	Octron 4100/FO2541K	1	each																	
131	F96T12/CW/HO/WM	1	each																	
132	F32T8/SP41/ECO / 4100K T8	2000	each		1000														1000	
133	48T12CW/WM	1	each																	
134	F28T8/SP41 25/case	5250	each	2,375	250														250	
135	FB32T8/TL7416	1	each																	
136	F40CW/U/6WM	1	each																	
137	F17T8/SP41 24/case	432	each		96														96	
138	F72T12/CW/HO	1	each																	
139	F13BX/SPX27	1	each																	
140	F7BX/SPX27	80	each	40																
141	F13DBX23T4/SPX27	1	each																	
142	F18DBXT4/SPX27	1	each																	
143	MVR4000/VBU/R	1	each																	
144	HR400DX33	1	each																	
145	25AWATT	1	each																	
146	FC12T9/CW/Cool White	1	each																	
147	F6BX/SP27	1	each																	
148	F13BX/SPX27	1	each																	
149	F9BX/SP27	80	each	40																
150	PLC26W/41/ALTO	180	each	90																
151	OCTRON 3500k FB3031/835	280	each	140																
152	LU35/MED	1	each																	
153	MP70U/35M98	48	each	24																
154	15WATT	1	each																	
155	Octron 3500K FB032/835/6	864	each	432																
156	75A	1	each																	
157	60A	1440	each	720																
158	100A	1	each																	
159	F54T5/841H04	200	each		100															
160	75 watt M.H.	1	each																	
161	100 watt M.H.	1	each																	
162	175 watt M.H.	1	each																	
163	250 watt M. H.	1	each																	
164	250 watt H. P. S.	1	each																	
165	F25T8/alto	150	each	150																
166	F40CW/RSW	150	each																	150