



INVITATION TO BID

CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT
1305 HANCOCK STREET, QUINCY, MA 02169

The City of Quincy invites sealed bids/proposals for furnishing and delivering to the City of Quincy:

PUBLIC BUILDINGS	<u>COLLABORATIVE CUSTODIAL BID</u>	MAY 24, 2012 @ 11:00 a.m.
	CUSTODIAL SUPPLIES	
PUBLIC WORKS	<u>RE-BID READY MIX CONCRETE & CDF</u>	MAY 24, 2012 @ 11:15 a.m.

Detailed specifications are on file at the Office of the Purchasing Agent, Quincy City Hall, 1305 Hancock Street, Quincy, Massachusetts, 02169, between the hours of 8:30 a.m. and 4:30 p.m.

Bids/Proposals must be in a sealed envelope. The outside of the sealed envelope is to be clearly marked "**BID ENCLOSED**" with the time/date of bid call.

Firm bid prices will be given first consideration. Bids/Proposals will be received at the Office of the Purchasing Agent until the time and date stated above, at which time and date they will be publicly opened and read. Late bids/proposals, delivered by mail or in person, will be rejected.

If applicable, bids shall be in accordance with M.G.L. Chapter 30B, Chapter 149 as amended, and Chapter 30, Sections 39A, 39B and 39F-R. Bidder must abide by the prevailing wages as established by the Massachusetts Department of Labor and Industries.

The right is reserved to reject any or all bids or to accept any part of a bid or the one deemed best for the City and waive any informality in the bidding if it is in the best interest of the City to do so.

All questions regarding this bid should be directed to Kathryn R. Hobin, Purchasing Agent through fax: 617-376-1074 and email: khobin@quincyma.gov and cc: to mmarini@quincyma.gov. Questions will be accepted until May 17, 2012 at 4:00 p.m.

If you have received this bid from either the City of Quincy Website or through an email it is your responsibility to check for addenda (at www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible any bids received omitting addenda acknowledgement.

Thomas P. Koch, Mayor

Kathryn R. Hobin, Purchasing Agent

LEGAL: MAY 10, 2012
LEGAL: MAY 10, 2012

P.O. # S052412
P.O. # S052412

DEPT. CHARGED: PUBLIC WORKS
DEPT. CHARGED: PUBLIC BUILDINGS



CITY OF QUINCY
PURCHASING DEPARTMENT
1305 HANCOCK STREET
QUINCY, MA 02169

DETAILED SPECIFICATIONS AND REQUIREMENTS

ISSUE DATE: MAY 10, 2012
BID CALL: MAY 24, 2012 @ 11:00 A.M.
DEPARTMENT: PUBLIC BUILDINGS
ITEM: COLLABORATIVE CUSTODIAL SUPPLIES

1. Certified check or 5% bid bond is not required.
2. A Performance Bond and Payment Bond is not required.
3. The following forms, **if contained in the bid documents, must** be completed and signed:
 - Certificate of Non-Collusion
 - Tax Compliance Certificate
 - Certification Relating to Debarment and Suspension
 - Signature Authorization Form
 - Proposal Sheet 5 of 5 (Lines 28 – 39)
 - Certification of General/Sub-bidders on Public Construction Projects Regarding Health and Safety and Non-Collusion and Debarment
 - Certification concerning Responsible Employer Ordinance (if contract is over \$100K)
 - Form for General Bid
 - Schedule of Participation Minority and Women Business Enterprise
4. **Do not separate any sheets from this bid call.**
5. All prices are to include delivery F.O.B. destination unless noted otherwise.
6. Wherever a manufacturer's name or model number is specified, it is to be clearly understood that the words "or approved equal" follow.
7. All vendors must acknowledge in writing receipt of any addenda.
8. **Every bid delivered must contain one original and one copy**

* TO THE EXTENT APPLICABLE THE FOLLOWING SECTIONS OF MASSACHUSETTS GENERAL LAWS ARE INCORPORATED HEREIN BY REFERENCE:

M.G.L. CHAPTERS 30B, 30, SECTIONS 39A, 39B AND 39F-R.
M.G.L. CHAPTER 149, AS AMENDED

In the event of any inconsistency between the Invitation to Bid, Information for Bidders, Bid Forms, Conditions or any other Contract Document or potential Contract Document and these statutes; or any other applicable statutes, by-laws or regulations existing on the date on which the bid is submitted, then the statute, by-laws or regulations shall govern. Such inconsistency shall not be grounds for invalidating the bidding preceding the Contract.

DATE: _____

SPECS: COLLABORATIVE CUSTODIAL SUPPLIES

BIDDER: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____



CITY OF QUINCY, MASSACHUSETTS
PURCHASING DEPARTMENT, CITY HALL

INFORMATION AND INSTRUCTIONS TO BIDDERS

1. I. INVITING BIDS

2. (a) Sealed bids are invited for furnishing to the City of Quincy, Massachusetts, the described materials,
3. commodities or services all in accordance with the specifications and conditions attached hereto and made a part
4. thereof.

5. (b) Form of proposal to be used and copies of specifications and conditions are available at the Purchasing
6. Agent's office, 1305 Hancock Street.

7. (c) All bids must be filed with the Purchasing Agent of the City of Quincy, Massachusetts, at or before the
8. hour of time set forth in the legal and published advertisement, a copy of which is here attached, also at the definite
9. place so stated, and on the forms furnished by the Purchasing Agent. Each bid shall be accompanied by bid bond
10. or a certified check on, or a treasurer's or cashier's check issued by, a responsible bank or trust company, payable
11. to the City of Quincy, Massachusetts. The amount of such cash or check shall be not less than five percent (5%) of
12. the value of the proposed work, as estimated by the awarding authority, but in no event less than one hundred
13. dollars nor more than fifty thousand dollars. This deposit above mentioned shall be as a guarantee that the bidder
14. will enter into the proposed contract, if awarded to him. This requirement shall become effective unless stated to
15. the contrary or deleted under "Detailed Specifications and Requirements." This certified check will be returned
16. after the awarded contracts have been completely signed and proper delivery made, together with any performance
17. bond if required in the bid form.

18. (d) This proposal is genuine and not collusive or made in the interest of or in behalf of any person not
19. herein named, and that the bidder has not directly, or indirectly, induced or solicited any other bidder to put in a
20. sham bid or any other person, firm or corporation to refrain from bidding, and that the bidder has not in any
21. manner sought by collusion to secure for himself an advantage over any other bidder. Any bid made in violation
22. thereof, shall not be considered. This agreement in detail shall be found under paragraph XVIII (18) entitled
23. "Affidavit and/or Agreement."

24. (e) The successful bidder shall, within ten (10) days after the award, enter into a written contract with
25. said City in accordance with the draft of contract furnished by the City Solicitor for furnishing the described
26. materials, commodities or services and execute as a part of said contract, a satisfactory performance bond in the
27. amount of (100%) one hundred percent of the aggregate amount of the contract unless otherwise stated in the
28. "Detailed Specifications and Requirements," and shall be continued for the faithful performance of the contract
29. and executed by the Contractor and a responsible surety company.

30. (f) The right is reserved to reject any and all bids or to accept any bid or to accept any part of a bid or the
31. one deemed best for the City.

32. II. FORM OF PROPOSAL AND SIGNATURE

33. The proposal must be made on this form provided for that purpose, unless otherwise stated, enclosed in a
34. sealed envelope and plainly marked: "Bid Enclosed - Date: and Time of bid opening, (envelope provided,) and
35. addressed to the Purchasing Agent, 1305 Hancock Street, Quincy, Massachusetts. If the bid is made by an
36. individual it must be signed by the full name of the bidder, whose address must be given; if it is made by a firm -
37. (partnership) - it must be signed with the co-partnership name and by a member of the firm, and the name and
38. residential address of each member of the firm must be given. If made by a corporation it must be signed by the
39. proper officer in the corporate name, and the corporate seal must be attached to such signature. A certificate under
40. oath authorizing the proposal or contract signature as legal and binding upon the corporation must be submitted
41. with the proposal, especially before a contract is issued. No telegraphic or telephonic proposal will be considered
42. or accepted.

43. III. PROPOSALS

44. Blank spaces in the proposal must be properly filled in, using ink, indelible pencil or typewriter. Alterations
45. by erasure or interlineation must be explained or noted in the proposal over the signature of the bidder. Unless
46. otherwise stated bids will be received on one or more or all items, and the bidder may name a lump sum conditional
47. on two or more items being awarded to him. Bidders are invited to be present at the opening of proposals. Bidders
48. must specifically quote on units as shown on specification sheet. In case of error in extension of prices, the unit
49. price will govern.

50. IV. QUANTITIES

51. The quantities given are approximate, meaning more or less and are herein given and attached and are a
52. Part of the bid and/or proposal.

1. V. QUOTATION OFFERED;

2. (a) Firm price bids will be given first consideration. The city desires to have the advantage of any general
3. price decrease effective during the life of the contract, Will you, if the successful bidder, so grant?

4. (b) All quotations must be properly and correctly extended against each unit price offered.

5. (c) Every quotation sheet must be labeled at the bottom right hand section with the bidder's firm name. This
6. identification shall not be considered as a signature.

7. (d) Upon signing and offering his or their bid to the City, it shall be considered that he has seen, read and
8. had in his possession a full and complete bid call, all forms and information pertaining thereto.

9. VI. SAMPLES

10. Whenever samples are required, and so stated in specifications, all samples will be received at sender's risk
11. and expense. However, if samples are used by or retained as City Property, other than those considered as gift or
12. free or so stated in proposal, they will be paid for at the quoted unit price as offered in the proposal. Otherwise, all
13. samples will be returned with postage paid by the City. All samples must be properly marked or tagged with
14. complete identification and to also include: (1) firm name, (2) firm address, (3) catalogue number, and (4) quoted
15. price.

16. VII. PRODUCT

17. (a) The product shall meet the requirements and satisfaction of the City of Quincy and the using and/or
18. ordering department. Bidders must state and identify the product offered, such as manufacturer's name, trade
19. name, brand name and quality under each item on which they bid. If brand names are not given under each item, it
20. shall be considered "NO BID." WE MUST KNOW WHAT HAS BEEN OFFERED.

21. (b) Unless otherwise stated in writing under "Detailed Specifications" all products, material,
22. commodities, supplies or articles herein called for must be brand new, unused and the latest product manufactured
23. in the current year of any name and nature, whenever offered. Used or rebuilt or shopworn materials will not be
24. acceptable, unless otherwise stated in writing by the City.

25. VIII. BRAND NAMES

26. Wherever brand names are given or their particular specifications are mentioned or referred to, it is not the
27. City's intent to limit competition, but merely to indicate to the bidder the general type of commodity to be supplied.
28. The City invites bids on comparable commodities in all cases. All specifications and its basis are: "Or Equal."

29. IX. TERMS

30. The cash discount period shall not be less than twenty (20) days. All prices quoted or offered shall be net
31. and delivered F.O.B. using or ordering department. The cash discount will not be considered for a deciding factor
32. when determining the low bidder.

33. X. DELIVERY

34. All deliveries shall be as required and requested according to the using and/or ordering department. All
35. goods must be delivered in first class condition, if otherwise, they are subject to rejection. All deliveries shall con-
36. form in every respect with all laws applicable to the Federal Government and/or the Commonwealth of
37. Massachusetts and/or the City of Quincy.

38. The contractor shall be responsible for the delivery of the full net weight or count at the point of delivery for
39. which payment is made. Check weighing may be made by the City or any authorized representative at the point of
40. delivery or at any other point the City may elect. All original sworn certificates of weights at origin shall be attached
41. to the contractor's certificate of weight at time and place of delivery. The same shall be surrendered to the City of
42. Quincy.

43. Should the successful bidder fail to make delivery within a reasonable time after receipt of order, the City
44. Reserves the right to make the purchase on such orders at the open market and charge any excess over contract price
45. to the account of the successful bidder, who shall pay the same.

46. XI. TAXES

47. A tax exemption certificate will be issued in lieu of any refundable tax. It is desired that all prices be
48. quoted, exclusive of any tax applicable to this transaction. Such tax or taxes should be itemized and shown as a
49. separate rare item, preferably in dollars and cents, in both the proposal and on the invoices covering deliveries on a
50. contract. If the tax is applicable to this transaction, and is not definitely shown in the bidder's quotation, then such
51. quotation will be considered to be exclusive of such tax.

1. XII. INVOICING

2. Every commodity invoiced must be identified with the item number opposite such commodity shown and
3. Given on our bid form. All unit prices must be shown against each commodity invoiced; if not, invoice will be
4. returned for such information. This information will expedite the payment of all invoices. Invoices which do not
5. carry a cash discount period shall be rendered once a month. All invoices shall be rendered in triplicate to the
6. Purchasing Department, 1305 Hancock Street, Quincy, Massachusetts 02169.

7. XIII. PAYMENTS

8. Complete or partial payment on the contract will be made in approximately thirty days from date of
9. delivery or completion and acceptance, unless otherwise provided for in bidder's proposal or under "Detailed
10. Specifications."

11. XIV. FORCE MAJEURE CLAUSE

12. (a) The contractor will be excused from the performance of the contract in whole or in part, only by reason
13. of the following causes:

14. 1. When such performance is prevented by operation of law.
15. 2. When such performance is prevented by an irresistible super human cause.
16. 3. When such performance is prevented by an act of the public enemies of the Commonwealth of

17. Massachusetts, or of the United States of America, or by strike, mob violence, fire, delay in transportation beyond
18. the control of the contractor, or unavoidable casualty.

19. 4. When such performance is prevented by the inability of the contractor to secure necessary materials,
20. supplies or equipment by reason of

21. (a) Appropriation or use thereof by the Federal Government; or

22. (b) Regulations imposed by the Federal Government.

23. (b) No other Force Majeure Clause or conditions may pertain to or become a part of this bid; and any
24. changes in the conditions stated herein will cause the bid to be rejected.

25. XV. ERRORS AND OMISSIONS

26. The contractor shall not be allowed to take advantage of any errors and/or omissions in these specifications
27. or in the contractor's specifications submitted with his proposal. Full instructions will always be given when such
28. errors or omissions are discovered.

29. XVI. PATENT RIGHTS

30. The contractor agrees to save, keep, bear harmless and fully indemnify the City and any of its officers or
31. agents from all damages, costs, or expenses in law or equity that may at any time arise or to be set up for any
32. infringement of the patent rights of any person or persons in consequence of the use of the City, or by any of its
33. officers or agents, of articles supplied under this contract, and of which the contractor is not the patentee or
34. assignee, or which the contractor is not lawfully entitled to sell.

35. XVII. DEFINITIONS

36. The following meanings are attached to the defined words when used in these specifications and the
37. contract:

38. (a) The word "City" means The City of Quincy, Massachusetts.

39. (b) The word "Bidder" means the person, firm or corporation submitting a bid on these specifications or
40. any part thereof.

41. (c) The word "Contractor" means the person, firm or corporation with whom the contract is made by
42. carrying out the provisions of these specifications and the contract.

43. (d) The words "Firm Price" shall mean a guarantee against price increase.

44. (e) Additional definitions may appear hereinafter under "Detailed Specifications."

45. XVIII. AFFIDAVIT and/or AGREEMENT

46. In all instances, the Affidavit terms and agreement contained herein shall become a part of the bid, and/or
47. proposal and/or contract in fact and without any reservation or secret evasion whatsoever.

48. The bidder named in the proposal and who has signed the same and who submits herewith to THE CITY
49. OF QUINCY, MASSACHUSETTS, the attached proposal states and agrees:

50. That he, she or they is (are) the person(s) whose name(s) is (are) signed to there hereto attached proposal; that
51. said proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; that
52. such proposal was not made in the interest of behalf of any person, partnership, company, association, organization
53. or corporation not therein named or disclosed.

1. Affiant further deposes and says: That the bidder has not directly or indirectly by agreement,
2. communication or conference with anyone attempted to induce action prejudicial to the interest of the public body
3. which is to award the contract, or of any other bidder, or anyone else interested in the proposed contract; that the
4. bidder has not in any manner sought by collusion to secure for himself, itself, themselves, an advantage over any
5. other bidder.

6. Affiant further deposes and says that prior to the public opening and reading of bids the said bidder:

7. (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid;

8. (b) did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or
9. anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw his bid;

10. (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with
11. anyone to raise or fix the bid price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost
12. element of his, its, their price or that of anyone else;

13. (d) did not, directly or indirectly, submit his, its, their bid price or any breakdown thereof, or the
14. contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company,
15. association, organization, bid, depository, or to any member or agent thereof, or to any individual or group of
16. individuals, except to the awarding authority or to any person or persons who have a partnership or other financial
17. interest with said bidder in his, its, their business.

18. Bidder shall strike out words not appropriate to his bid and initial same.

19. XIX. INSURANCE

20. An approved and satisfactory bona fide certificate of insurance in effect, to protect the insured, the con-
21. tractor and the City of Quincy resulting from this agreement, must be submitted to the City of Quincy through the
22. Purchasing Agent before any work of any name or nature can be started. This insurance must cover workmen's
23. compensation, public liability and property damage. The certificate of insurance must clearly state thereon that it
24. is a Certificate of Insurance, name of the insured and his or their address, kind of policies in effect, number of the
25. policy in effect for identification purposes, expiration date of said policy, limits of liability expressed in dollar value
26. for one person, for one accident, also the aggregate for each person and each accident, description of operations or
27. work covered and in what State or Commonwealth. There must also be a statement under signature to the effect
28. that, "in the event of cancellation of the said policies the company will mail notice thereof to the City of Quincy
29. Purchasing Agent, at 1305 Hancock Street, Quincy, Massachusetts at whose request this certificate is issued." This
30. certificate must be properly dated and legally signed by an authorized agent for the insurance company. This
31. certificate must state the name of the insurance company as underwriter and its home office address. All insurance
32. must satisfy all legal requirements as set forth in the laws, rules and regulations of the Commonwealth of
33. Massachusetts.

34. XX. CONTRACT

35. (a) The bidder to whom the award is made will be required to enter into a written contract with the City of
36. Quincy, in the form approved by the City Attorney. All materials or services given or supplied by the Contractor
37. shall conform to the applicable requirements of the City Charter, City Ordinances, or Commonwealth of
38. Massachusetts laws covering Labor, Wages, Insurance, Safety and all other legal requirements of any name or
39. Nature, as well as conforming to the specifications contained herein. In case of default by the Contractor, the City
40. reserves the right to procure the articles or services from other sources and to hold the Contractor responsible for
41. any and all excess costs occasioned by the City thereby.

42. (b) The period to be covered by the contract will be found under "Detailed Specifications."

43. (c) The City makes no guarantee as to the quantities to be delivered under the terms of the contract.

44. (d) The City reserves the right to order small quantities at the quoted prices prior to the execution of the
45. contract, as samples, testing, trial orders otherwise without any liability or commitment on the part of the City
46. whatsoever.

47. (e) Any qualifications or special information can be listed on a separate sheet and attached hereto with
48. signature.

49. (f) Any and all city purchases made as samples, testing, trial orders or of similar nature shall not be
50. considered a breach of contract or give cause for any legal action or litigation.

51. (g) Specifications, conditions, and Information and Instructions to Bidders are here attached and are a
52. part of the bid and/or proposal.

PROPOSAL TO CITY OF QUINCY, MASSACHUSETTS

1. To the Purchasing Agent
2. City of Quincy, Massachusetts

3. Date offered: _____ 20____

4. Gentlemen:

5. The undersigned hereby proposes to furnish the City of Quincy, complete or any part thereof, the listed services,
6. articles, commodities and materials, all in accordance with the attached list, conditions, specifications and the information
7. and Instructions to Bidders made a part hereof.

8. The undersigned furthermore agrees that he will execute the necessary and satisfactory bond together with
9. necessary contract in sextuplicate within ten (10) days from the date when he shall have been notified that his proposal
10. has been accepted in whole or in part by the City of Quincy.

11. The undersigned furthermore agrees that, in case of default in executing such contract, with necessary bond, that
12. the check accompanying this bid, and the money payable thereon, shall be fortified thereby to and remain the property
13. of the City of Quincy.

14. This offer and/or proposal has been given after having had the complete bid call to work from and considered
15. the same.

16. This offer and bid has been made and given all in accordance with Article and Paragraph Number Eighteen
17. (XVIII) and made a part hereof.

18. TERMS:

19. (a) The discount period shall not be less than twenty (20) days.

20. (b) The City will receive the benefit of any general price decrease effective during the life of the contract.

21. (c) The City will be notified of all price decreases.

22. (d) This is a *firm price* meaning guarantee against price increase.

23. (e) Delivered F.O.B. to using department, as directed.

24. (f) This offer to be accepted on or before _____ 20____

25. Delivery Offered: _____

26. Priority Required: _____

27. Firm Name: _____

28. Signed by: _____ Signature and Title _____ Corporate Seal or E.S.

29. Address: _____

30. Signature of Partners: 1. _____ 2. _____

31. " " " 3. _____ 4. _____

32. Name of Corporation President: _____

33. Name of Corporation Secretary: _____

34. Corporation organized under State of: _____ Date: _____

35. Partner's Residential Address:

36. 1. _____

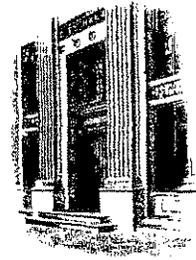
37. 2. _____

38. 3. _____

39. 4. _____



City of Quincy
City Hall
1305 Hancock Street
Quincy, Massachusetts 02169
Purchasing Department



THOMAS P. KOCH
Mayor

Kathryn R. Hobin
Purchasing Agent
Phone: (617) 376-1060
Fax: (617) 376-1074

Certificate of Non-Collusion

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

Name: _____

Address: _____

City, Town & Zip: _____

Email #: _____

Name of Business: _____



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

TAX COMPLIANCE CERTIFICATE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support.

Signed under the pains and penalties of perjury.

(1) Individual Contractor

(Contractor's Name and Signature)

Social Security Number

(2) Corporation, Association
or Partnership

(Contractor's Name)

Federal Tax ID Number, or
Social Security Number

By:

(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract

Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made.

(b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

(c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions.

(d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract.

(e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.



CITY OF QUINCY
Purchasing Department
1305 Hancock Street, Quincy, MA 02169

Phone: 376-1060

Fax: 376-1074

SIGNATURE AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the

_____ (NAME OF CORPORATION)

held on _____, at which all the Directors were present or waived notice, it was
(DATE)

VOTED, that:

_____ (NAME) _____ (OFFICER)

of this company, be and he/she hereby is authorized to execute Contracts and Bonds in the name and behalf of said Company, and affix its Corporate Seal thereto, and such execution of any Contract or obligation in this Company's name on its behalf by such _____ under seal of the Company, shall be valid
(OFFICER)

and binding upon this Company. It was further voted that the City of Quincy may rely on such authorization of future Contracts until notified to the contrary.

A true copy,

ATTEST: _____
(CLERK'S SIGNATURE)

PLACE OF BUSINESS: _____

DATE OF THIS CONTRACT: _____

I hereby certify that I am the Clerk of the:

_____ that _____ is the
(COMPANY) (NAME)

duly elected _____ of said Company, and that the above VOTE has not been
(TITLE)

amended or rescinded and remains in full force and effect as of the date of this Contract.

_____ CORPORATE SEAL

CERTIFICATION RELATING TO DEBARMENT AND SUSPENSION

The undersigned contractor certifies to the City of Quincy that neither it nor its principals, officers or any affiliated entities has been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction in accordance with the requirements of OMB Circular A-87 and with Executive Order 12549, "Debarment and Suspension."

Furthermore, the contractor certifies that it shall not make any subcontract or permit any subcontract to be made with any party which is debarred or suspended or is otherwise excluded in accordance with said OMB Circular and with Executive Order 12549.

This certification shall be for the benefit of the City of Quincy and its successors and/or assigns and is binding upon the contractor, its successors and assigned.

Executed under seal this _____ day of _____, _____.

Contractor Name
By its duly authorized agent,

Contract Number _____

(Authorized Signature)

CERTIFICATION OF GENERAL BIDDERS ON PUBLIC CONSTRUCTION
PROJECTS

I. CERTIFICATION REGARDING HEALTH AND SAFETY

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least ten hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations application to awards made subject to section 44A.

II. CERTIFICATION REGARDING NON-COLLUSION AND DEBARMENT

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date: _____

Name of General Bidder

By _____
Signature

Print name and title

Business Address

Street Address City and State

CERTIFICATION OF SUB- BIDDERS (IF ANY) ON PUBLIC CONSTRUCTION
PROJECTS

I. CERTIFICATION REGARDING HEALTH AND SAFETY

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupation Safety and Health Administration that is at least ten hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards of subcontracts subject to section 44F.

II. CERTIFICATION REGARDING NON-COLLUSION AND DEBARMENT

The undersigned further certifies under penalties of perjury that this subbid is in all responses bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date _____

Name of Sub-bidder

By _____
Signature

Print Name and Title

Business Name

Street Address, City and State

INDEMNITY AGREEMENT

In consideration of the award of Contract No. _____
by the City of Quincy, hereinafter referred to as INDEMNITEE, to the CONTRACTOR/BIDDER:

hereinafter referred to as INDEMNITOR, and for other good and valuable consideration, said INDEMNITOR agrees to hold INDEMNITEE, City of Quincy, and its various department and employees harmless from any and all liability, loss or damage that INDEMNITEE may suffer as the result of claims, demands, costs, including attorneys fees, or judgement or other actions against it by reason of any and all work done by or on behalf of the INDEMNITOR in connection with the above-referenced contract.

INDEMNITOR,

By Duly Authorized Agent

Date: _____

Deliveries are to be made to proper storage areas as directed by the on-site manager within each district. Vendors must comply with federal, state, and local safety and sanitation regulations. 24 hours prior to notice is required for all deliveries. No deliveries may be accepted at any location after 2:30 p.m. No payments will be made for any partial orders. All invoices shall reference the district's purchase order number where required. All orders must be received and correct before any payments will be made.

Products:

Any vendor bidding an equal on any chemicals will be required to submit a legible copy of the products Material Safety Data Sheet (M.S.D.S.). This is needed to help with determining whether a product is indeed an equal.

Except where otherwise specifically provided to the contrary in the contract documents, any proprietary name mentioned in the purchase description and specifications is for the purpose of information only and is not intended to limit competition. An item shall be considered equal to the item so named if (1) it is at least equal in quality, durability, appearance, strength, and design, (2) it will perform at least equally the function imposed by the general design for the work being contracted for or the material being purchased, and (3) it conforms substantially, even with deviations to the detailed requirements for the item in the said specifications. The decisions of the City of Quincy as to whether an item(s) is or is not equal shall be final.

All bids **must** indicate whether the products bids are “As Specified” or are an “Equal”. The proper response, either “S” for **Specified** or “E” for **Equal** **must** be circled.

Products that are bid and are not indicated either Specified or Equal will be deemed “Unresponsive” and disqualified, regardless of the price. Please take the time to properly fill out this portion of the bid sheets, whereas entire bids have been disqualified in the past for this reason.

Each district reserves the right to increase or decrease the quantity of any line item, without an increase in price of the product.

Bid Sheets:

The bid sheet has been divided into ten (10) columns to make this as simplistic as possible.

- **Column #1 – Item #**
This is an internal control number that is used for our purposes and can be used to identify products.
- **Column #2 & #3 – As Specified – Or Equal**
As Specified - By circling the letter “S” the bidder is indicating the bid is for the product as **specified**.
Or Equal - By circling the letter “E” the bidder is indicating the bid is for an **equal** product.
- **Column #4 & #9 – Cost Per Unit – Unit**
Column #4 is to be filled in based on the unit listed in column #9. i.e.: per bag, per gallon, per package, etc.
- **Column #5 – Item**
This is a generic description of the requested product.
- **Column #6 – Brand Name**
Brand names are used only to show quality or type of a particular product and are not intended to imply that only that specific product will be accepted.
- **Columns #7 & #8 – Size – Description – Quantity**
This column provides additional information regarding the size, type, and case lot of the product that we have ordered previously.

NOTE: For your information also attached are “Estimated Usage for Each District” pages.

The submission of a signed bid indicates that the vendor has read and is familiar with the attached specification. Failure of any bidder to become familiar with the document shall in no way release any bidder from any obligations in respect to this bid.

Insurance:

The successful low bidder shall supply each participating political subdivision with a Certificate of Insurance naming the applicable political subdivision as certificate holder. Liability, Property Damage and Workers' Compensation coverage is required of the successful bidder before any work can be started.

Award:

The Contract Administrator and Awarding Authority is the City of Quincy. The bid shall be awarded to the lowest responsive and responsible bidders, which shall mean the bidder whose bid is the lowest of those bidders possessing the skill, ability, experience, integrity, and past performance necessary for the faithful performance of the work. Multiple contracts will be awarded to the lowest bidders for each item listed in the spreadsheet herein.

This bid award is a recommendation to each participating political subdivision to issue a separate contract with the vendor named in the recommended award. The contracting officer in each political subdivision may designate in writing at any time the names of ordering departments within the political subdivision who will be authorized to make purchases under the contract. The vendor shall make provisions for invoicing by the ordering department in each political subdivision when so requested.

A responsive bid answers all questions as required by this bid document, including all forms and certifications required by other sections.

A responsible bidder agrees to enter into a written agreement with each of the collaborative districts as described herein. The bidder demonstrates the ability to substantially and satisfactorily meet performance requirements within the dates provided.

The City of Quincy reserves the right to accept, or to reject, any bid, in whole or in part, which they deem not to be in the best interest of each district to do so. The City of Quincy reserves the right to waive any minor informalities.

Terms And Extension Provision:

All pricing shall be valid for a period of one (1) year starting July 1, 2012 through June 30, 2013.

Please Note: Except for line items number 7 and 8 in which will be a 3 month pricing from July 1, 2012 through October 1, 2012.

Upon the satisfactory performance of the vendor, each collaborative member may extend the contract for two (2) additional terms of one (1) year each.

Inquiries:

All inquiries shall be made in writing by **fax and email** and shall be directed to:

Kathryn R. Hobin, Purchasing Agent
City of Quincy
Purchasing Department
1305 Hancock Street
Quincy, MA 02169
Fax: (617) 376-1074

Email: khobin@quincyma.gov and mmarini@quincyma.gov

Inquiries shall be submitted no later than Thursday, May 17, 2012 @ 4:00 p.m.

It is the sole responsibility of the bidder to check for addenda at (www.quincyma.gov) before you turn in your proposal. The City of Quincy will not be responsible for any bids received omitting addenda acknowledgement.

REFERENCE LIST

All vendors are to fill out the following reference form, and submit it with the bid package.

Reference #1 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #2 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #3 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Reference #4 Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

The City of Quincy/Quincy Public Schools as agent for The Collaborative for Custodial Supplies and Paper Products Purchasing, invites proposals for furnishing and delivering cleaning/paper supplies for the period July 1, 2012 to June 30, 2013 for the following Communities:

City of Quincy/Quincy Public Schools ph: 617-984-8852
Kevin Segalla fax: 617-984-8872
300 Granite Street
Quincy, MA 02169

South Shore Regional V-Tech High School ph: 781-871-8822
Robert Moorhead fax: 781-982-0281
476 Webster Street
Hanover, MA 02339

Hanover Public School ph: 781-706-2680
Robert Murray fax: 781-871-3374
188 Broadway Street
Hanover, MA 02339

Pembroke Public Schools ph: 781-293-3973
Steven LaMarche fax: 781-293-2812
80 Learning Lane
Pembroke, MA 02359

Quincy College ph: 617-984-1760
William Hall fax: 617-984-1779
50 Saville Avenue
Quincy, MA 02169

Abington Public Schools ph: 781-982-2154
Jason Linn fax: 781-982-2157
1 Ralph Hamlin Lane
Abington, MA 02351

Taunton Public Schools ph: 508-821-1100
John Cabral/Julie Hackett fax: 508-821-1177
110 Country Street
Taunton, MA 02780

Bourne Public Schools ph: 508-759-0660
Steve LaMarche fax: 508-759-1107
32 Sandwich Road
Bourne, MA 02532

Scituate Public Schools ph: 781-545-8750 x301
Paul Donlan fax: 781-545-5822
606 Chief Justice Cushing Highway
Scituate, MA 02066

CUSTODIAL SUPPLIES BID 12/13

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity		As Specified		Unit	Unit Price
				Needed		Or Equal			
BARRELS/BUCKETS									
1	#2640 Brute Dollies	Rubbermaid	18 x 1/4" dia x 6 5/8" h 2 packed	19		S	E	pkg	
2	#2643 Brute Round Containers	Rubbermaid	24" dia x 31 1/2" h 44 gal. 4 packed	30		S	E	pkg	
3	#12142 Galvanized steel can	White	20 gallons 25"H x 17" D	30		S	E	each	
4	Play box truck - 40 x 34 x 46	Wesco	Trash cart 40 x 34 x 46, color blue	2		S	E	each	
5	Mop bucket / Wringer combo pack	Rubbermaid	#6118-88 mop bucket / 7575 Wringer - yellow	20		S	E	each	
6	#WH1303	White	Color- Desert Sage, 46 Quart 3/per box	0		S	E	pkg	
LINERS, PAPER BAGS									
7	Large Black Plastic Liners, 22 x 15 x 57	SEPECO	12 Mil, 100/per cs, case weight 19 pounds, Black bag	1433		S	E	cases	
8	High Density Liners	SEPECO	12 mic. 30 x 37, coreless rolls, 500/cs, clear	582		S	E	cases	
HAND SOAP/SOAPS									
9	Laundry Detergent	Stetco	1 gallon jugs, 4/case	10		S	E	cases	
10	Truck/Auto Soap		1 gallon jugs, 6/case, Auto Shine	10		S	E	cases	
11	Bar Soap	Dial	Bar Soap, 1.5 ounce, 500/case	1		S	E	cases	
12	Hand Sanitizer, Foam 1.25ML, 6/cs	Buckeye	1.25 Mil, 6/case, green certified.	27		S	E	cases	
BROOMS/BRUSHES									
13	#36318 18" Sweeping brush	Fuller	18" Length, 3" Trim, Hardwood Block	0		S	E	each	
14	10" soft bristle brush	Rubbermaid	10" soft brittle brush	12		S	E	each	
15	#2531 Upright Lobby Dust Pan	Rubbermaid	Black - 12 3/4" x 11 1/4"x 5" h 6 packed	47		S	E	pkg	
16	#6374 Lobby Dust Pan Broom	Rubbermaid	Black - Polypropylene fill 6 packed	47		S	E	pkg	
17	# UNG LH48 Long Handle Scraper	Unger	48" handle	16		S	E	each	
18	1 1/2" Putty knife	Unger	1 1/2" stiff blade putty knife	24		S	E	each	
19	#58231 Radiator brush	Fuller	20" overall brush length, 8" brush fac, trim 3"	0		S	E	each	
20	# BRU 136 Broom Handle	Pro-Line	60" Long aluminum threaded tip secured lacquered	68		S	E	each	
MOPSFAMES									
21	#2968 18" Bowl Mop	Fuller	18" Length, safe and sanitary resists bacteria	108		S	E	each	
22	Enviromop20 Wet mop Head 20 oz	Rubbermaid	24 oz. wet mop head looped end cotton 12/case	423		S	E	case	
23	#F467 Floor Finish Mop Head	Rubbermaid	20 oz finish mop premium looped end 12/case	33		S	E	case	
24	Sponge Mop	O'Cedar	O'cedar Mop complete 12/case	25		S	E	pkg	
25	Lambswol tele-Duster 45"	UNI San	Lambswol 45" long	21		S	E	each	
26	UNS CS2 cellulose sponges	UNI San	15/8 x 4 1/7 x 6, 24/packed	24		S	E	pkg	
27	Lamps wool window squeegee	UNI San	12" lambs wool squeegee	0		S	E	each	
28	#UNS 1490 Clip on Dust Mop Handle	UNI San	180 degrees swivel head with sliding nylon lock	0		S	E	each	
29	#UNS 1018 Industrial Dust Head 18"	UNI San	18" x 3 1/2" refill hydrate four play cotton	50		S	E	each	
30	#UNS 1024 Industrial Dust Head 24"	UNI San	24" x 3 1/2" refill hydrate four play cotton	148		S	E	each	

CUSTODIAL SUPPLIES BID 12/13

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified		Unit Price
						Or	Equal	
31	# UNS 1036 Industrial Dust Head 36"	UNI San	36" x 3 1/2" refill hygrade four play cotton	61	each	S	E	
32	#UNS 1048 Industrial Dust Head 48"	UNI San	48" x 3 1/2" refill hygrade four play cotton	128	each	S	E	
33	#UNS1360 Industrial Dust Head 60"	UNI San	60" x 3 1/2" refill hygrade four play cotton	71	each	S	E	
GYM FLOOR PRODUCT								
34	Applicator	MD Stetson	4 gal. tank w/ 24" cylindrical bar	1	each	S	E	
35	Gym finish applicator bar	MD Stetson	applicator bar 24" - lightweight	1	each	S	E	
36	Gym Finish Applicator - Synthetic	MD Stetson	Padco refill 24" white synthetic surface, packed 6	29	pkg	S	E	
FLOOR PRODUCTS/PADS								
37	#7300 Hi-Pro Stripping Pad	3M	20" (5 per box) Black	104	boxes	S	E	
38	#3500N Hi-Speed Pad	3M	20" (5 per box) Tan	50	boxes	S	E	
39	#3500N Hi-Speed Pad	3M	27" (5 per box) Tan	10	boxes	S	E	
40	#4100N Hi-Speed Pad	3M	20" (5 per box) White	0	boxes	S	E	
41	#5100 Red buffer Pad	3M	20" (5 per box) Red	0	boxes	S	E	
42	#5100 Red buffer Pad	3M	15" (5 per box) Red	5	boxes	S	E	
43	#5100 Red buffer Pad	3M	14" (5 per box) Red	15	boxes	S	E	
44	#5100 Red buffer Pad	3M	13" (5 per box) Red	5	boxes	S	E	
45	#3100 Blue buffer Pad	3M	13" (5 per box) Blue	5	boxes	S	E	
46	Green Nylon Scrub Pads 96	3M	60 pads per case (3M)	40	cases	S	E	
47	#5400 Green 20" Scrubbing Pads	3M	20" (5 per box) Green	6	boxes	S	E	
48	Sand Screens 20"	Norton	20" 80 grit 10/box	2	boxes	S	E	
49	Sand Screens 20"	Norton	20" 120 grit 10/box	186	boxes	S	E	
50	Sand Screens 20"	Norton	20" 100 grit 10/box	2	boxes	S	E	
51	Red Square Pad 14" x 28"	3M	14" x 28" (5 per box) Red	0	boxes	S	E	
52	Red Square Pad 14" x 32"	3M	14" x 32" (5 per box) Red	0	boxes	S	E	
53	Utility Pads / black 4.5" x 10"	3M	4.5" x 10" (5 per box)Black	10	boxes	S	E	
54	Utility Pads / White 4.5" x 10"	3M	4.5" x 10" (5 per box)White	0	boxes	S	E	
PAPER PRODUCTS								
55	Facial tissue - 2 ply	Scott	2 ply tissue ,100 sheet/box , 48 box per case	52	cases	S	E	
56	Single Roll Toilet Tissue	Putney	Roll, single ply 1000 sheet per roll, 4.4 x 3.75 .96 /cs	90	cases	S	E	
57	Brown roll towel	Baywest	800" roll, 6 roll per case	0	cases	S	E	
58	Paper Towel / C.Fold, Bleached	Putney	C-Fold Bleached, 16/pkg/150, 2400/case	12	cases	S	E	
59	Disinfecting Wipes	Clorex	Fresh scent, 35 wipes per canister, 12per carton	30	cases	S	E	

CUSTODIAL SUPPLIES BID 12/13

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified Or Equal		Unit Price
						As Specified	Or Equal	
POLISH								
60	# 94399 Furniture Polish Pledge	Drackett	12.5 oz Aerosols Furniture Polish, 12/case	0	cases	S	E	
61	#SS1 1 Sheila Shine	Sheila Shine	10 oz Aerosol 12/case	0	cases	S	E	
62	Metal Shine Cleaner	Noxon	12 ounce bottles, 12/case	5	cases	S	E	
FLAGS								
63	United States Flag - Nylon - Outdoor	Valley Forge	4' x 6', must be embroidered and made in USA	10	each	S	E	
64	United States Flag - Nylon - Outdoor	Valley Forge	5' x 8', must be embroidered and made in USA	34	each	S	E	
65	POW/MMA - Outdoor	Valley Forge	4' x 6', must be embroidered and made in USA	5	each	S	E	
66	Classroom / Staff Flag	Valley Forge	2 x 3 - 4 feet long , Black Staff	0	each	S	E	
SAFETY GLOVES AND MASKS								
67	#GLX 1851 Work Gloves	Galaxy	Leather Palms - packed 12,knit wrist	20	pairs	S	E	
68	VINYL - Ex Large Gloves	Ansell	Ex. Large - Disposable - No powder - box of 100	334	boxes	S	E	
69	Rubber coated gloves -	Impact	Cotton lined with knit cuffs,Rubber coated	0	pairs	S	E	
70	Masks	Moldex	Dust Masks - Moldex 220	0	boxes	S	E	
ENTRY MATTS								
71	3 x 5 water hog eco	Anderson	(2) hunter green eco friendly ,(6) Bluestone #200	2	each	S	E	
72	3 x 10 water hog eco	Anderson	hunter green eco friendly	4	each	S	E	
73	4 x 6 water hog eco	Anderson	(4) hunter green eco friendly, (16) Bluestone #200	2	each	S	E	
74	6 x 10 water hog eco	Anderson	hunter green eco friendly	4	each	S	E	
75	4 x 15 water hog eco	Anderson	hunter green eco friendly	2	each	S	E	
76	3 x 5 Scrapper matt	Anderson	Outdoor blk, rubber mat	0	each	S	E	
MISCELLANEOUS								
77	#WDC 10108 WD40	WD-40	8 oz aerosol spray cans - Packed / 12	6	pkg	S	E	
78	#UNG SR50 Safety Scraper/blades	Unger	Locking System- a non slip trigger	89	each	S	E	
79	4" razor blades replacement	Unger	4" razor blade replacement for pole scraper	6	each	S	E	
80	Absorbent scented compound sick bags	MD Stetson	24/1 LB. Bags P/CTN	4	cases	S	E	
81	FRS1215MC-CH Concentrated Deodorant	Fresh Prod.	Wick, 1.5 oz Cherry Scent bottles 12/ctn	0	boxes	S	E	
82	FRY UO4 Odor Control Urinal Blocks	Krystal	4 oz. blocks 144/box	12	boxes	S	E	
83	Posion - Free Insect Spray	Victor	Flying Insect Killer 6/case	12	cases	S	E	
84	Posion - Free Insect Spray	Victor	Wasp & Hornet Killer 6/case	0	cases	S	E	
85	Posion - Free Insect Spray	Victor	Ant & Roach Killer 6/case	0	cases	S	E	
86	Two Wheel Hand Truck	Gleeson	Red, Steel 550 Lb. Capacity, Pneumatic tires	6	each	S	E	
87	#1038 Royal - upright vacuum	Royal	14" Heavy Duty commercial royal vacuum	11	each	S	E	
88	3" Duck tape 3 inch wide	Highland	Grey	60	rolls	S	E	
89	2" Duck tape 2 inch wide	Highland	Grey	0	rolls	S	E	

CUSTODIAL SUPPLIES BID 12/13

#	ITEM	BRAND NAME	SIZE & DESCRIPTION	Quantity Needed	Unit	As Specified Or Equal		Unit Price
						Unit	Price	
90	Pencil Sharpeners	Ranger	Pencil Sharpeners - ranger 55	50	each	S	E	
91	#1632400 Shovels - Metal	True Temper	Long Handle Shovels, Steel	11	each	S	E	
92	160110 Shovel Wear Strip reinforce snow	True Temper	True Temper Plastic Shovels	16	each	S	E	
93	Toilet Plunger	Toiafex		23	each	S	E	
94	Sink Plunger	Toiafex		0	each	S	E	
95	Back Pack Vacuum	Proteam	Super Coach Vacuum, ProTeam #100653	16	cases	S	E	
96	Proteam Coach Vacuum Bags	Proteam	Genuine Proteam brand only, 10 pkg/200/per case	10	cases	S	E	
97	Proteam Coach Vacuum attachments	Proteam	Tool Kit attachments #101336	3	cases	S	E	
98	Disposable vacuum bags to fit royal upright	Royal	Type "B" 3 pkg. Genuine Royal Brand only	135	pkg	S	E	
99	Disposable vacuum bags to fit nobes back pack	Nobles	Genuine Nobles brand only, 10 pkg/200/per case	2	pkg	S	E	
100	Liquid Enzyme	Pro-zyme	Ct Bottles, 12/case, Pro Liquid Enzyme Digest Deodorant	0	cases	S	E	
101	Liquid Bleach - House Stregnth	Clorox	Gallon Jugs (Clorox)	400	gals	S	E	
102	Scented urinal screens	Krystal	Vinyl deodorizing screen, 12 per box	20	boxes	S	E	
103	Utility Hand Pad Holder	Wilien	4" 9" Plastic Holder, with swivel action	12	each	S	E	
104	Vandal Mark Remover	Lift-off	22 oz bottles, 6 per case, pen, ink, and Marker remover	0	cases	S	E	
105	75 Foot Hose		75 Foot Hose	12	each	S	E	
106	Wiping Rags, 50 pds boxes	ERC	Recycled Colored Thermal	92	each	S	E	
107	Turtle Wax, 14 oz, 6/case			4	each	S	E	
108	Custodial Cart	Gator	Compact Cart -with 25 gal.bag,	12	each	S	E	
109	Wet Floor signs		2x4 Wet floor sign, yellow, folds flat, 6/case	24	each	S	E	
LIGHT BULBS								
110	Q150CJ2 #58735 ETG	GE		120	each	S	E	
111	Oatron 4100/FO2541K	GE		0	each	S	E	
112	F96T12/CW/HO/WM	GE		0	each	S	E	
113	F32T8/SP41/ECO/4100K T8	GE		1000	each	S	E	
114	48T12/CW/WM	GE		0	each	S	E	
115	F28T8/SP41 25/case	GE		7,500	each	S	E	
116	F832T8/TL741/6	GE		0	each	S	E	
117	F40CW/U/6/WM	GE		0	each	S	E	
118	F17T8/SP41 24/case	GE		336	each	S	E	
119	F72T12/CW/HO	GE		0	each	S	E	
120	F135X/SPX27	GE		130	each	S	E	
121	F7BX/SPX27	GE		80	each	S	E	
122	F13DBX23T4/SPX27	GE		0	each	S	E	
123	F18DBXT4/SPX27	GE		30	each	S	E	

Estimated Usage for Each District - 12/13

#	ITEM	Unit	Totals	City of Quincy/Quincy Public School	South Shore Regional Vocational Technical High School	Town of Hanover/Public Schools	Pembroke Public Schools	Quincy College	Abington Public Schools	Taunton Public Schools	Scituate Public Schools	Bourne Public Schools
	BARRELS/BUCKETS											
1	#2640 Brute Dollies	pkg	26	12		7	2	5				
2	#2643 Brute Round Containers	pkg	37	24		7	1	5				
3	#12142 Galvanized steel can	each	30							30		
4	Ploy box truck - 40 x 34 x 46	each	4			2	2					
5	Mop bucket / Wringer combo pack	each	22	12		2	4		4			
6	#WH1303	pkg	0									
	LINERS, PAPER BAGS											
7	Large Black Plastic Liners, 22 x 15 x 57	cases	1533	918	75	100	200	40	200			
8	High Density Liners	cases	612	142	50	30	100	40	200			50
	HAND SOAP/SOAPS											
9	Laundry Detergent 1gal. 4/case	cases	10									
10	Truck Soap, Auto Shine 6/gal.	cases	10	10								
11	Bar Soap 1.5 ounce, 500/case	cases	1	1								
12	Foam-Hand Sanitizer 1250ML 6/case, 4mL output	cases	27	12					15			
	BROOMS/BRUSHES											
13	#36318 18" Sweeping brush	each	7			7						
14	10" soft bristle brush	each	12	12								
15	#2531 Upright Lobby Dust Pan	pkg	47	24			3			20		
16	#6374 Lobby Dust Pan Broom	pkg	47	24			3			20		
17	# UNG LH48 Long Handle Scraper	each	26		6	10				10		
18	1 1/2" Putty knife	each	24				24					
19	#58231 Radiator brush	each	0									
20	# BRU 136 Broom Handle	each	78	36	12	10				20		
	MOPS/FRAMES											
21	#2968 18" Bowl Mop	each	208	60	12	100			36			
22	Enviro mop 24 Wet mop Head 24 oz	cases	435	381	24	12	10	4		4		
23	#F467 Floor Finish Mop Head	cases	37	24		4	5					
24	Sponge Mop	pkg	25	24	1							
25	Lambswol tele-Duster 45"	each	21		6		15					
26	UNS CS2 cellulose sponges	pkg	34			10						
27	Lamps wool window squeegee	each	10			10				24		

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28	#UNS1490 Clip on Dust Mop Handle	0	each									
29	#UNS 1018 Industrial Dust Head 18"	50	each	40						10		
30	#UNS 1024 Industrial Dust Head 24"	148	each	86				52		10		
31	# UNS 1036 Industrial Dust Head 36"	61	each	6				45		10		
32	#UNS 1048 Industrial Dust Head 48"	128	each	66				52		10		
33	#UNS1360 Industrial Dust Head 60"	71	each	61						10		
	GYM FLOOR PRODUCT											
34	Applicator	1	each	1								
35	Gym finish applicator bar	5	each	1		4						
36	Gym Finish Applicator - Synthetic	33	pkg	24		4	5					
	FLOOR PRODUCTS/PADS											
37	#7300 Hi-Pro Stripping Pad	116	boxes	15		12	15	4		70		
38	#3500 Hi-Speed Pad 20" Horse Hair	58	boxes	20		8				30		
39	#3500 Hi-Speed Pad 27" Horse Hair	10	boxes	10								
40	#4100 Hi-Speed Pad 20" White	0	boxes									
41	#5100 Red buffer Pad 20"	0	boxes									
42	#5100 Red buffer Pad 15"	5	boxes				5					
43	#5100 Red buffer Pad 14"	15	boxes	10			5					
44	#5100 Red buffer Pad 13"	5	boxes				5					
45	#3100 Blue buffer Pad 13"	5	boxes				5			20		
46	Green Nylon Scrub Pads 96	45	cases			5	20					
47	#5400 Green 20" Scrubbing Pads	16	boxes			10		6				
48	Sand Screens 80 grit 20"	4	boxes			2			2			
49	Sand Screens 120 grit 20"	188	boxes	24		2	160		2			
50	Sand Screens 100 grit 20"	2	boxes									
51	Red Square Pads 14" x 28"	0	boxes									
52	Red Square Pads 14" x 32"	0	boxes									
53	Utility Pads 4.5" x 10" Black	10	boxes				10					
54	Utility Pads 4.5" x 10" White	0	boxes									

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	PAPER PRODUCTS											
55	Facial tissue - 2 ply	52	cases				50			2		
56	Single Roll Toilet Tissue	90	cases	6			75	5		4		
57	Brown roll towel	65	cases		65							
58	Paper Towel / C-Fold, Bleached	12	cases					12				
59	Disinfecting wipes	30	cases				30					
	POLISH											
60	# 94399 Furniture Polish Pledge	0	cases									
61	#SS11 Sheila Shine	0	cases									
62	Metal Shine Cleaner	5	cases							5		
	FLAGS											
63	4 x 6 US Flag - Nylon - Outdoor	10	each							10		
64	5 x 8 US Flag - Nylon - Outdoor	34	each	24	5		5					
65	POW/MIA - Outdoor	5	each		5							
66	Classroom / Staff Flag	0	each									
	SAFETY GLOVES AND MASKS											
67	#GLX 1851 Work Gloves	40	pairs			20						
68	VINYL - Ex Large Gloves	494	boxes	227	12	160	15	30		50		
69	Rubber coated gloves -	0	pairs									
70	Masks	0	boxes									
	ENTRY MATTS											
71	3 x 5 water hog eco	2	each		2							
72	3 x 10 water hog eco	9	each		2	5	2					
73	4 x 6 water hog eco	7	each		2	5						
74	6 x 10 water hog eco	4	each		2		2					
75	4 x 15 water hog eco	2	each				2					
76	3 x 5 Scraper matt	0	each									
	MISCELLANEOUS											
77	#MDC 10106 WD40	8	pkg	2		2	2			2		
78	#JUNG SR50 Safety Scraper	89	each	24	12		48			5		
79	4" razor blade replacement	6	each		6							
80	Absorbent scented compound sick bags	4	cases		1							3

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81	FRS1215MC-CH Concentrated Deodorant	0	boxes									
82	FRY UO4 Odor Control Urinal Blocks	12	boxes	12								
83	Posion - Free Insect Spray	12	cases	12								
84	Posion - Free Insect Spray	0	cases									
85	Posion - Free Insect Spray	0	cases									
86	Two Wheel Hand Truck	6	each	6								
87	#1038 Royal - upright vacuum	11	each	6		10	5			60		
88	3" Duck tape 3 inch wide	70	rolls			10						
89	2" Duck tape 2 inch wide	10	rolls			10						
90	Pencil Sharpeners	50	each							50		
91	#1632400 Shovels - Metal	11	each							11		
92	160110 Shovel/Wear Strip reinforce snow	16	each							16		
93	Toilet Plunger	23	each		8					15		
94	Sink Plunger	0	each									
95	Back Pack Vacuum	16	each	10	6							
96	Proteam Micro Filter Vacuum bags	35	cases	1	1	25	2			6		
97	Proteam Coach Vacuum Attachments	3	each	3								
98	Disposable vacuum bags to fit royal upright	135	pkg	25			10			100		
99	Disposable vacuum bags to fit nobes back pack	2	pkg				2					
100	Liquid Enzyme	0	cases									
101	Liquid Bleach - House Stregnth	495	gals.	250		95				150		
102	Scented urinal screens	40	boxes			20				20		
103	Swivel Hand Pad Holder	12	each	12								
104	Clarion Floor Finish 21% Solids	3510	gals.	1090			300	200		1320		600
105	75 foot Hose	12	cases	12								
106	Wiping Rags, 50 pcs boxes	92	cases	24	4		8		6	50		
107	Turtle Wax, 14oz, 6/case	4	cases	4								
108	Custodial Cart	12	each	6			6					
109	Wet Floor Signs	24	each	12			12					

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	LIGHT BULBS										
110	Q150CL2 #58735 ETG	120	each	40	40		40				
111	Octron 4100/FO2541K	0	each								
112	F96T12/CW/HO/WM	0	each								1000
113	F32T8/SP41/ECO / 4100K T8	1000	each								
114	48T12CW/WM	0	each								
115	F28T8/SP41 25/case	7500	each	2500	2,375		2,375				250
116	FB32T8/TL741/6	0	each								
117	F40CW/UJ6/WM	0	each								
118	F17T8/SP41 24/case	336	each		120		120				96
119	F72T12/CW/HO	0	each								
120	F13BX/SPX27	130	each	130							
121	F7BX/SPX27	80	each		40		40				
122	F13DBX23T14/SPX27	0	each								
123	F18DBXT4/SPX27	30	each	30							
124	MVR4000/VBLJR	0	each								
125	HR400DX33	0	each								
126	25AWATT	0	each								
127	FC12T9/CW/Cool White	0	each								
128	F5BX/SP27	0	each								
129	F13BX/SPX27	0	each								
130	F9BX/SP27	80	each		40		40				
131	PLC26W/41/AL TO	270	each	90	90		90				
132	OCTRON 3500k FB3031/835	280	each		140		140				
133	LU35/MED	0	each								
134	MP70/U/35M98	48	each		24		24				
135	15WATT	0	each								
136	Octron 3500K FB032/835/6	1224	each	360	432		432				
137	75A	0	each								
138	60A	1440	each		720		720				

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139	100A	0	each									
140	F54T5/841H04	100	each									100
141	75 watt M.H.	0	each									
142	100 watt M.H.	0	each									
143	175 watt M.H.	0	each									
144	250 watt M. H.	0	each									
145	250 watt H. P. S.	0	each									
146	F25T8/alto	150	each	150								
147	F40CW/RS/W	0	each									