



City of Quincy, Massachusetts  
Purchasing Department  
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**ADDENDUM NUMBER 2**

**RE: RFQ DUE:** April 28, 2011 @ 11:00 a.m..

**BID/RFQ TITLE:** Traffic Engineering & Design Services-Adams Green Transportation Improvement Services

**PLEASE NOTE :**

**Addendum #1**

Several questions have been asked by potential bidders relative to the above referenced Request for Qualifications. The question and answers are below.

***Q. Is there an MBE/WBE requirement for this project?***

A. This design contract is being funded with a federal Transportation Earmark. In accordance with 49 CFR, Part 26, the Consultant shall make a good faith effort to provide adequate opportunities for DBE/MBE to participate in this contract.

***Q. Is there a direct salary rate cap or an overhead rate cap in effect for this project?***

A. Salary rate cap and overhead rate cap is negotiated by the awarding authority. The final contract and scope of services is subject to review and approval by MassDOT and the Federal Highway Administration.

***Q. Does the City of Quincy have its own GIS system?***

A. Yes, the City of Quincy has its own GIS system. GIS layers as available will be provided throughout the design process.

***Q. Is there a plan showing the area that will be surveyed that you can share?***

A. The final survey boundaries have not been determined. It is anticipated that survey boundaries will be finalized during the preliminary engineering phase.

***Q. Does the City have an existing SYNCHRO network covering the Study Area intersections?***

A. Yes. The City Traffic Engineer will provide the appropriate SYNCHRO files to the consultant during the preliminary engineering phase.

***Q. Do the sub consultants need to complete all of the forms included in the RFQ including a) certification relating to debarment and suspension; b) certificate of non collusion; c) tax compliance certificate; d) commercial liability insurance; and f) worker's compensation?***

A. The sub consultants need to provide a certification relating to debarment and suspension, tax compliance and non-collusion forms.

***Q. Is the MassDOT Prequalification for Environmental Studies required if the proposed team has considerable documented experienced in the following environment services in the following environmental services that are applicable to the Adams Green Project: a) MEPA/NEPA compliance; b) storm water runoff; c) cultural resources; d) parkland; e) land use and economic development; f) air quality; g) traffic; h) visual impacts; i) context sensitive solutions?***

A. Yes, this is a minimum requirement. It is undetermined at this time what the level of environmental impacts will be.

***Q. Under Task 2.3 D., the RFQ describes the need for improvements to be “designed and implemented” at the intersections of Adams Street/Dimmock Street/Hancock Street and Burgin Parkway/Dimmock Street.***

***Q-1) Does the City desire a field survey at these intersections?***

A. Field surveys will be completed during the 25% design tasks.

***Q-2) What level of preliminary design is anticipated at these intersections?***

A. It is anticipated that design will be brought to the 100% level following MassDOT’s project Development and Design Guidebook.

***Q. What is the anticipated completion date of the Quincy Center Concourse project?***

A. It is anticipated that the Quincy Center Concourse project will be fully operational (“Cars on the road”) by fall 2011. The contract is ongoing until June 2012. Activities that will not interfere with the roadway operations, such as landscaping, will be implemented after the concourse is opened.

***Q. Can the City post a PDF copy of the Howard Stein Hudson Associates, Inc. traffic study on the City’s website?***

A. The above-referenced document is located on the City’s website:

[http://www.quincyma.gov/CityOfQuincy\\_Content/documents/HSH%20Traffic%20Memo%203-27-10.pdf](http://www.quincyma.gov/CityOfQuincy_Content/documents/HSH%20Traffic%20Memo%203-27-10.pdf)

***Q. Under Task 2.2 Pedestrian and Bicycle: Shall design work for any areas that fall outside the limits of Quincy Center be included under this contract? If so, to what design level would sufficiently meet the intended scope?***

A. It is the City’s intention to focus bicycle/pedestrian treatment conditions within those locations as they directly related to the connectivity of the future Adams Green space. Bicycle/pedestrian improvements, if determined to be necessary and feasible, will be designed with the other traffic improvements and brought to the 100 percent level.

***Q. Is it acceptable to the City that the civil and landscape design associated with the park space be brought up the 25% design level? The streetscape elements within the proposed right-of-way for Washington Street and Hancock Street are assumed to be included as part of the MassDOT design and bid documents.***

A. This design contract ONLY covers transportation improvements needed to support the development of the future Adams Green space. Landscaping/beautification associated with the transportation improvements would be a component of this design contract. Implementation of park design elements is not a component of this contract.

***Q. There are no identified impacts to known above-ground historic resources based on the current conceptual improvement plans. There is a potential for impact to unknown and, and previously unrecorded, below-ground historic resources. Is it acceptable to the City that the consultant consider the use of remote sensing equipment for underground resource investigation and archaeological reconnaissance as out of scope services?***

A. Proceeding with historic resources documentation will be discussed when finalizing the scope.

***Q. Under Task 6.1 Pre-Bid and Construction Services: MassDOT typically assigns an onsite resident engineer to oversee daily construction activities. On past MassDOT project, the consultant performs a limited field observation role during construction.***

***Q-1) What level of onsite observation and coordination meeting attendance does the City desire from the City from the civil engineering consultant during construction?***

A. The construction contract will be managed by Mass DOT. During their approval of final scope of work, they determine appropriate levels of participation of the civil engineering consultant during construction.

***Q-2) What level of archaeological observation will the City require during construction?***

A. The level of archaeological observation during construction will be determined by MassDOT.

***Q. Who will be the acquiring agency for any right-of-way and temporary/permanent easements that may be needed for this project?***

A. The City of Quincy Engineering Department will be responsible for acquiring, if necessary, all right-of-way/temporary/permanent easements for this project.

***Q. What level of documentation or plan preparation is desired from the consultant to facilitate property agreements between the City and the United First Parish Church?***

A. This design contract only covers the transportation improvements necessary for the future development of the Adams Green Space. The southerly portion of Hancock Street identified for discontinuance is under the jurisdiction of the City of Quincy.

***Q. Will the City be contracting separately for property appraisal services?***

A. Yes, if it's required.

Thank you.

**PLEASE SIGN THIS SHEET AND ATTACH IT TO YOUR BID, AS IT IS NOW A PART OF THE BID.**



**Kathryn R. Hobin  
Purchasing Agent**

**Date:** \_\_\_\_\_

**Bidder's Signature:** \_\_\_\_\_