



City of Quincy, Massachusetts
Purchasing Department
1305 Hancock Street
Quincy, MA 02169

Phone: 376-1060

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ADDENDUM NUMBER 1

RE: **BID DUE : July 28, 2016 @ 11:00 A.M.**

BID/RFP TITLE: Landscape Design/Outdoor Classroom @ Clifford Marshall School

PLEASE NOTE:

The following questions have been asked by a potential bidder and at the Pre-bid meeting.

Q1) Who is will attend the design meetings anticipated at 60%, 90% and 100%? Is this a committee? If so, who is making up the committee? Are these anticipated as evening meetings or during regular business hours?

A1) THE DESIGN TEAM WILL BE MADE UP OF PRINCIPAL NICHOLAS AHEARN, PARENT REPS & PARKS DIRECTOR CHRIS CASSANI. MEETING TIMES CAN BE DETERMINED BETWEEN PRINCIPAL AHEARN & THE DESIGNER.

Q2) Are the (2) Stakeholder Meetings open, public meetings? Or is this a pre-selected group of stakeholders? Evening or during business hours?

A2) MEETINGS CAN BE DETERMINED BETWEEN PRINCIPAL AHEARN & THE DESIGNER.

Q3) Are the designers responsible for outreach to stakeholders and/or committee selection, or will the city advertise/recruit?

A3) STAKEHOLDERS WILL BE THE PRINCIPAL & MEMBERS OF THE PARENT TEAM.

Q4) Can you confirm that specifications are not included in the base scope of this RFP –

A4) CORRECT. SPECS WOULD BE CREATED BETWEEN PRINCIPAL AHEARN & THE LANDSCAPE DESIGNER.

Q5) Is there an existing conditions survey of the site? Are there any base map drawings or files for the existing site?

A5) NO EXISTING INFORMATION. WALTER TO REVIEW.

Q6) Can you elaborate on the desire for Historic Preservation experience. The school seems to have been built in the last 20 years, is it or its surroundings considered historic?

A6) THERE IS NO HISTORIC PRESERVATION NEEDED IN THIS BID, IT WAS A CUT AND PASTE ERROR.

Q7) What is the total acreage of the Marshall School grounds and do we have a site survey done of the area?

A7) LAND SQUARE FOOTAGE: 287,932 SQ. FT.- PAVING AREA: 60,000 SQ. FT.
SEE ATTACHED SITE SURVEY.

Q8) The RFQ specifically says to "include a description of the consultant team's experience as it relates to historic preservation/renovation/rehabilitation". As we didn't see any reference to historic preservation in the project description, we were wondering to what extent this type of experience is important.

A8) SEE THE ANSWER TO QUESTION 6.

Q9) We wanted to clarify if schematic level drawings are a sufficient final deliverable for this phase of the project.

A9) YES, BIDDABLE DOCUMENTS.

Q10) We were wondering if the project committee was hoping for a larger community meeting to be included in the process.

A10) NO, PRINCIPAL AHEARN WILL MEET WITH CPC DIRECTOR & WITH MEMBERS OF THE PTO/COMMUNITY.

Q11) What is the anticipated start date for the project?

A11) ACTUAL PRODUCTION FUNDS HAVE NOT BEEN SECURED BUT POTENTIAL GOAL OF OUTDOOR CLASSROOM PRODUCTION SUMMER 2017, WHICH IS PHASE 1 OF WORK.

Q12) Will any maintenance or grounds people be on the committee for this project? In our experience, having maintenance people on board is often crucially important for a project's long term success.

Q12) YES. POSSIBLY THE PARK DIRECTOR WILL BE SITTING ON THE COMMITTEE BUT IT IS NOT CONCLUSIVE AT THIS TIME.

Pre-bid attendee list:

Jono Neiger Ecological Designer, Partner, Regenerative Design Group, Greenfield, MA

Jessica Brown, Michelle Crowley Landscape Architects

Justin Robertshaw, Birchwood Design Group

Clara Couric Batchelor, Principal & Founder CBA Landscape Architects, 24 Thorndike St., Cambridge, MA

Monique Hall, BSC Group, 803 Summer St., Boston, MA

Sameer Bhoite, Creative Director, Warner Larson Landscape Architects, 130 W. Broadway, Boston, MA

Taber Jossi Caton, Principal, Searle Design Group,

****END OF ADDENDUM 1****

Thank you.

PLEASE THIS ADDENDUM IN YOUR BID, AS IT IS NOW A PART OF THE BID.

Kathryn R. Hobin
Purchasing Agent

Date: _____

Bidder's Signature: _____



2065-4-MGMT
76,842 s.f.

2064-25-B
2,800 s.f.

2063-31-190
6,000 s.f.

2063-15-131
100.0

2061-15-53
3,559 s.f.

2-19-4708
306 s.f.

6-4709A
1 s.f.

4710
s.f.

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