



City of Quincy, Massachusetts  
Purchasing Department  
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Quincy, MA 02169

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**ADDENDUM NUMBER 1**

**RE: BID DUE:** May 26, 2016 @ 11:00 A.M.

**BID/RFP TITLE:** COLLABORATIVE CUSTODIAL SUPPLIES

**PLEASE NOTE:**

Potential bidders have asked several questions relative to the above referenced Invitation to Bid.

**Q.** Items 1-5, I would like to quote Ecolab products and dilution dispensers. Is the best thing to provide is a cost in use on all the chemicals?

**A.** *Yes, that would be great.*

**Q.** 26-27, Again I would like to quote Ecolab products and dilution dispensers. You currently have ready to use bottles and the Ecolab system I would like to propose would be a concentrated system on the same idea as the above chemicals.

**A.** *That would be fine to quote that system. We are still looking for the pricing of bottles and triggers.*

**Q.** 21, Do you have the proteam part number or the vacuum number being used?

**A.** *Part #100653 Super Coach Vacuum*

**Q.** 41, Do you have the Rubbermaid part number?

**A.** *Part #RCP-A153WHI*

**Q.** 92, Do you know the Way West part number?

**A.** *The company is Bay West. The part number is BW31000.*

**Q.** Can we call UPS at our expense and pick up a sample of each bag currently being used?

**A.** *No because the samples are the property of the City paid for by tax payers' dollars.*

**Q.** Regarding the garbage bags, can you provide us with the following information: what thickness, case count (liners per case) and case weight (lbs. per case) was purchased for each of these bags?

**A.** *Large liners – 1.2 mil, 100 per case, 22 x 15 x 58*  
*Small liners – 10 mic, 500 per case, 30 x 37*

**Q.** Can you confirm how many locations would be expecting delivery?

**A.** *As stated in the bid documents, “The successful bidder shall be prepared to deliver supplies to one (1) location within the City of Quincy and separately to one (1) location in each of the districts. Each district reserves the right to order additional quantities if needed during the duration of this contract.”*

**Q.** Question on Item #92 – Bay West has 2 different brown roll towels 6/800’:

- Option 1: Proprietary fits only in their dispensers
- Option 2: Commodity towel fits into any dispensers?

**A.** *The collaborative would go with Option 2 being a commodity towel.*

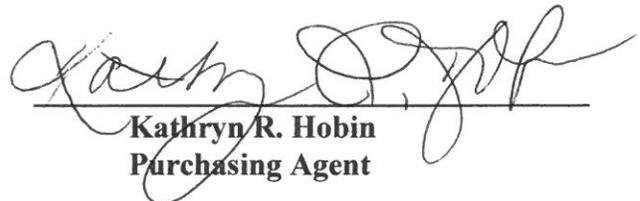
**Q.** Will this be awarded by line item, a whole or by section?

**A.** *As stated in the bid documents, “The bid shall be awarded to the lowest responsive and responsible bidders, which shall mean the bidder whose bid is the lowest of those bidders possessing the skill, ability, experience, integrity, and past performance necessary for the faithful performance of the work. Multiple contracts will be awarded to the lowest bidders for each item listed in the spreadsheet herein.”*

**Q.** In regards to the Collaborative custodial bid, may we get that in an Excel sheet?

**A.** *Unfortunately, the collaborative does not give the bid form out as an Excel sheet. It is only provided to everyone as a .pdf so that the format can not be changed or altered in any way.*

**PLEASE SIGN THIS SHEET AND ATTACH IT TO YOUR PROPOSAL, AS IT IS NOW A PART OF THE BID.**

  
\_\_\_\_\_  
**Kathryn R. Hobin**  
**Purchasing Agent**

**Date:** \_\_\_\_\_

**Bidder's Signature:** \_\_\_\_\_