



City of Quincy, Massachusetts
Purchasing Department
1305 Hancock Street
Quincy, MA 02169

Phone: 376-1060
Fax: 376-1074

ADDENDUM NUMBER 1

RE: BID/RFP DUE : JUNE 13, 2014 11:00 a.m.

BID/RFP TITLE: Workers Compensation Case Administration/Management & Related Serv.

PLEASE NOTE :

Addendum #1

The following questions were received regarding the RFP for Workers' Compensation services:

Q1. What is the average number of new WC indemnity, MO and RO claims per year as well as the number of new 111f Fire/Police IOD claims indemnity, medical only?

A1. *The average for new claims was determined by looking at the past three (3) Fiscal Years (2012 through 2014).*

Workers' Comp Indemnity Claims was 14

Workers' Comp Medical Only (MO) was 48

Workers' Comp Reports Only (RO) was 90

Police and Fire Indemnity Claims (Chpt. 41 § 111F) was 29 (10 Police; 19 Fire)

Police and Fire Medical Only (Chpt. 41 §100) was 10 (5 Police; 5 Fire)

Police and Fire Reports Only was 110 (50 Police; 60 Fire)

Q2. What is the number of takeover claims expected? Indemnity? Medical? 111f?

A2. *Assuming "takeover claims" means claims that are currently open and on which regular payments are sought or made the numbers are as follows:*

Workers' Comp Indemnity is 16 claims. Six (6) of these claims are being paid §34A

(P&T) and two (2) are §31(Spousal benefits) for which there is no likelihood of settlement in the foreseeable future.

Workers' comp medicals only are nine (9).

Police and Fire: There are presently twelve (12) police or fireman receiving injured on duty pay pursuant to Chpt. 41 § 111F.

Q3. Who is your current TPA?

A3. *Third party administrator at present is Cook and Company P.O. Box 1068, Marshfield, MA 02050 (781) 837-7300*

Q4. Do you currently have Loss Control Services?

A4. *Yes*

Q5. Do you carry excess workers' compensation? If so, who is your carrier and what is the SIR?

A5. *No*

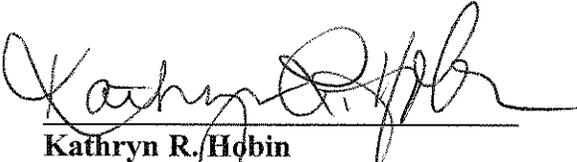
Q6. The RFP requires a Vote of the Corporation. Our board will not be meeting prior to the RFP due date - will a Unanimous Written Consent suffice as a substitute?

A6. *Unanimous Written Consent will be acceptable although a Vote of the Corporation will be required to execute the contract.*

Q7. Can we get a loss summary showing the number of New Indemnity, Medical only and record only for the past 5 years?

A7. *No. To the extent is might be of assistance it should be noted that over the past three years the City has paid an average of \$600,000 for civilian workers' compensation indemnity claims and an average of \$600,000 for medical bills for all work related injuries to City employees (civilian and public safety combined).*

PLEASE SIGN THIS SHEET AND ATTACH IT TO YOUR BID, AS IT IS NOW A PART OF THE BID.


Kathryn R. Hobin
Purchasing Agent

Date: _____

Bidder's Signature: _____