



City of Quincy, Massachusetts  
Purchasing Department  
1305 Hancock Street  
Quincy, MA 02169

Phone: 376-1060  
Fax: 376-1074

### **ADDENDUM NUMBER 1**

**TITLE: RFQ for Open Competition for Three Sculptures for the Adams Green Park Project**

**DUE: JULY 16, 2013 at 11:00 A.M.**

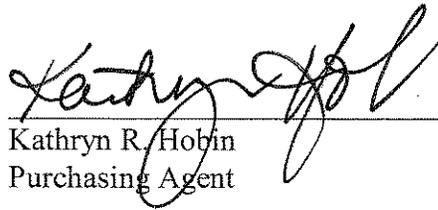
#### **Questions and Answers for: Adams Green Sculpture RFQ**

- 1. General information about initial application:** It is necessary to stress to all artists that PROPOSALS WILL NOT BE ACCEPTED AT THIS TIME. The initial application is a Request for Qualifications. All decisions will be based on past work only. Only the selected FINALISTS will be asked to develop proposals.
- 2. General information about cover letter and reason for interest in the project:** questions about possible materials and other PRACTICAL considerations can be articulated in the cover letter and reasons for interest in the project. Again, we are not looking for nor will we review PROPOSALS.
- 3. Clarify whether “proposals” are due on July 16<sup>th</sup>.** The word “Proposal” in this context should have read “application.” The July 16<sup>th</sup> deadline is for the general information and images of past work only as described in the RFQ.
- 4. Is a budget expected as part of the materials due on July 16<sup>th</sup>?** No. Only the finalists will be expected to prepare a budget.
- 5. What does “Ten Copies” include?** This is ten copies of the written portions of the application. It does not include the CD.
- 6. Can the sculptures be in a material other than bronze?** Yes – the RFQ leaves this open. The important issue is that the material must stand up to New England weather and seasonal conditions.
- 7. What will happen to the current sculptures of the Adams now installed on the Green?** *They will be relocated. The new site has not been definitively established yet.*
- 8. What are the materials due on July 16<sup>th</sup>?** *All applications due on the 16<sup>th</sup> must include ten copies of all the written materials. One copy of the CD containing the images is part of the initial application.*

9. **Can “additional information deemed relevant” include a preliminary proposal?** *NO. But it could include support material of past work that might be illuminating to the current project in some way.*
10. **Should primary letters of recommendations be included in submittal package on July 16, 2013 or will you be asking for the letters after the fact?** *The RFQ on page 3 asks for a list of at least three names, address and phone numbers to be included so the committee may contact references. The names of people who once held certain positions may have changed or may be difficult to locate at this time. If this is the case; one may cite past work completed and its specific location; i.e. John Adams Statue, Quincy City Hall, for example. Also, please note Question 4 (page 12) “Quality of Past Work.” This may include references. This may include references; hence if a potential bidder is to include letters of references to support the quality of their past work with their submittals, they would not be precluded from doing so.*

**PLEASE ACKNOWLEDGE ADDENDA ON YOUR BID FORM PAGE**

Date:

  
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Kathryn R. Hobin  
Purchasing Agent