

City of Quincy Fiscal Year 2014 Budget



**The Honorable Thomas P. Koch
Presented May 6, 2013**



City of Quincy, Massachusetts
Office of the Mayor

Thomas P. Koch
Mayor

City Hall
1305 Hancock Street
Quincy, MA 02169
617-376-1990

May 6, 2013

Dear Councillor:

We have made great progress as a community these last several years, and it is no small credit to the work you do every day on behalf of our great citizens. I am continually grateful for your guidance and assistance as we continue to work for our City's future.

This budget for the Fiscal 2014 Year I present to you this evening is a reflection of the collective progress we continue to make, recognizing the deep crisis from which we have emerged and focusing our priorities in the core areas of government services: Public Education, Public Safety and our Public Infrastructure.

It is only through the work of the last several years - the difficult choices, the new efficiencies, and the steadfast pursuit of new growth in our community - that we are able today to present a budget that represents the most stable financial condition of our City in many years.

The increases are conservative and sustainable, but reflect our values as a community: Additional police officers, a major new investment in the Quincy Public Schools, and a renewed focus on our parks, our school buildings and our other vital public assets.

We continue to work to limit the growth of the property tax burden on homeowners, and this proposal achieves that goal by forecasting an increase of under \$100 on the average single-family home property tax bill.

Thank you for your consideration of this budget proposal, and as always, please do not hesitate to contact me directly if I can be of assistance on any matter.

Sincerely,

Thomas P. Koch
Mayor

enc.

City of Quincy

Fiscal Year 2014 Budget

Quincy City Council

Michael E. McFarland
President, City Council
Councilor At Large

Joseph G. Finn
Chairman, Finance Committee
Councilor at Large

Margaret E. Laforest
Ward 1

Brad Croall
Ward 2

Kevin F. Coughlin
Ward 3

Brian Palmucci
Ward 4

Kirsten Hughes
Ward 5

Brian F. McNamee
Ward 6

Douglas Gutro
Councilor at Large

City of Quincy

Fiscal Year 2014 Budget

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Section I.
Budget Overview

A. City Government Overview

- Quincy was incorporated as a city in 1888, and operates under a “Plan A” form of government. Under Plan A, also known as the Mayor/Council form of government, the public elects the Mayor and the nine City Councilors. Each of the City’s six wards elects its own Councilor, and three Councilors are elected at-large. Quincy’s Charter dictates that these elections be held every two years. In addition, residents elect six School Committee members to four-year terms. In total, there are 16 local, elected positions in Quincy. Each of these elected offices has a specified role that is defined both by the City’s Charter and various state laws.

Mayor

- Quincy’s Mayor is the City’s chief executive. The Mayor is charged with administering all aspects of City government, including: preparing annual budgets; approving contracts for City services with outside vendors; negotiating with public employee labor unions; creating public policy, enforcing ordinances and managing City departments. Department heads and board members are appointed by the Mayor. The Mayor also has the ability to veto City Council ordinances. In addition, the Mayor is Chairman of the School Committee by virtue of the City Charter.

City Council

- The City Council is comprised of nine members and is the City’s legislative body. It authorizes public improvements and expenditures, adopts regulations and ordinances, reviews and approves the City’s annual budget and performs many related legislative tasks. The Council has nine committees that specialize in various areas of City policy. These include: Finance, Ordinance, Oversight, Public Safety, Education, Public Works, Seniors, Rules, Parks and Recreation, Downtown and Economic Development, and Environment.

School Committee

- The School Committee is an elected body charged with the oversight of the City’s school system. Under Massachusetts law, the School Committee’s authority exists in four areas: approve and monitor the annual budget, set school policy, hire the Superintendent of Schools, and hire school nurses. All day-to-day operations and other hiring are under the jurisdiction of the Superintendent.

Quincy Facts	
Settled:	1625
Population:	92,339
County:	Norfolk
Land Area:	16.8 sq. miles
Coastline:	27 miles
Highest Point:	Chickatawbut Hill
Median Income:	\$47,121
Median Age:	38
Public Schools:	19
MBTA Stations:	4

Figure A:1 City of Quincy Organizational Chart

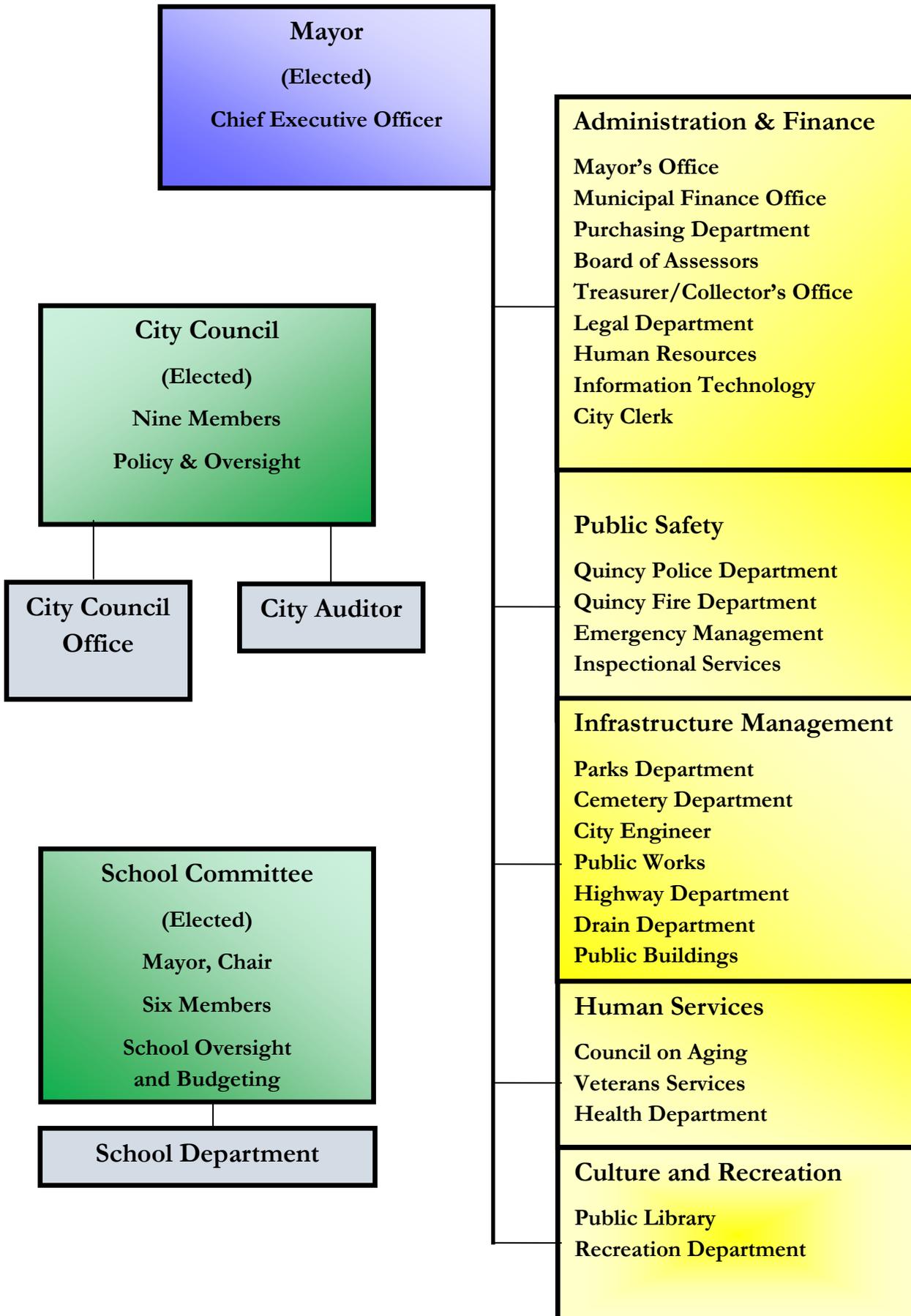
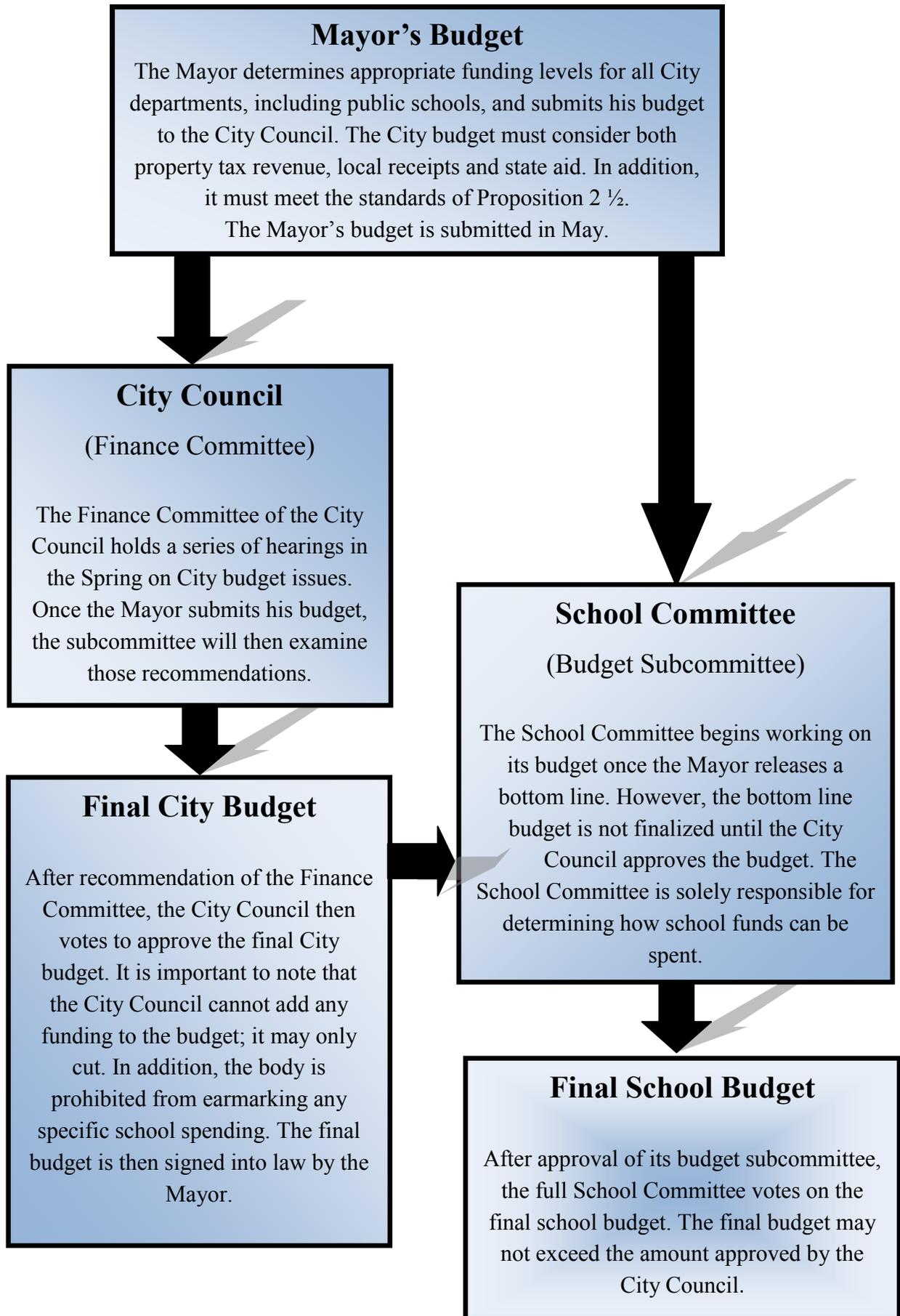


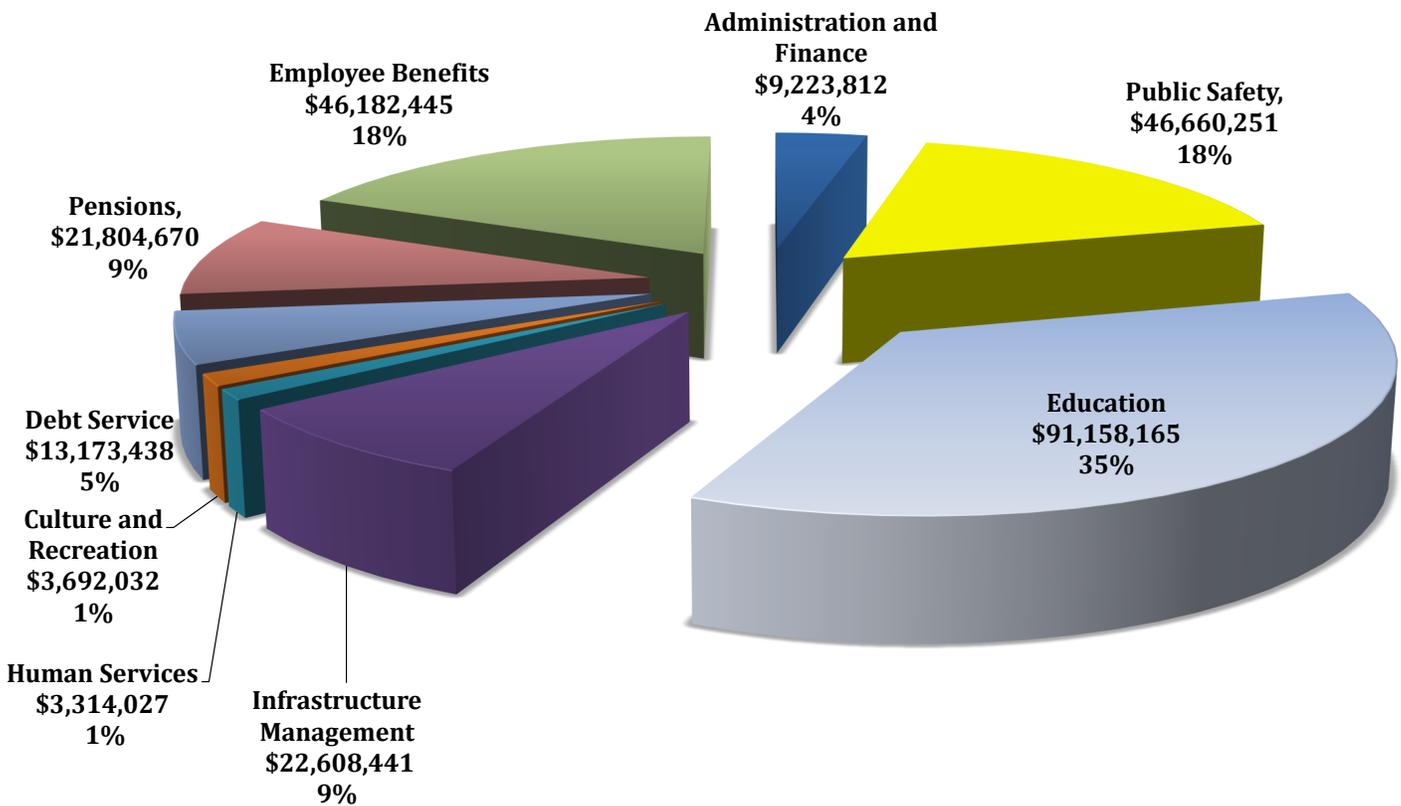
Figure A:2 Budget Process



B. Expenditures

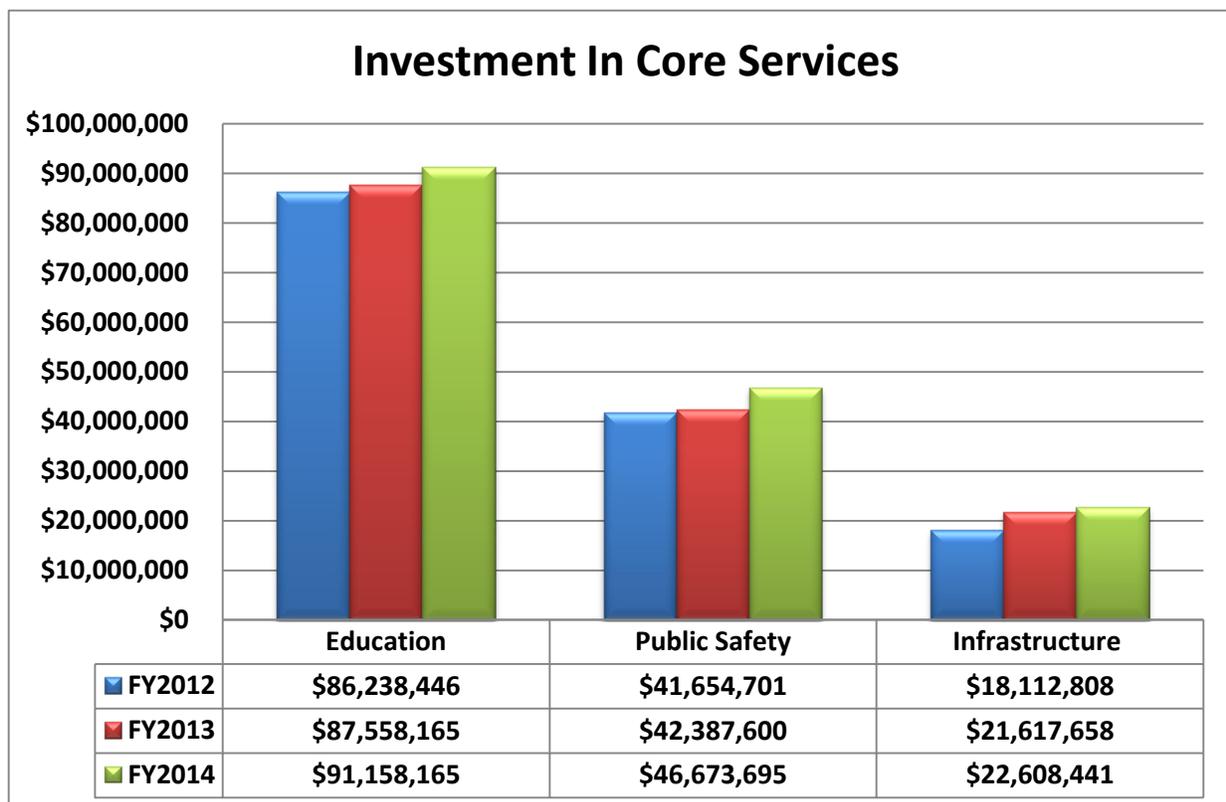
- The City budget proposal for Fiscal Year 2014 is \$257,817,260, a 4.4 percent increase over the Fiscal Year 2013 budget.
- Fiscal Year 2014 begins on July 1, 2013 and ends on June 30, 2014. The largest single departmental budget continues to be the Quincy Public Schools, representing \$91 million of general fund spending. The second largest is the Quincy Police Department with a proposed budget of \$24.4 million.

FY2014 General Fund Expenditures By Category



Focus On The Core

- This budget proposal continues the financial stability of the Fiscal Year 2013 budget coupled with focused new investment in the core services of public education, public safety, and public infrastructure.
- The proposed budget for the Quincy School Public Schools adds \$3.6 million over the FY2013 budget, which includes enough new investment to add **a dozen additional classroom teachers, absorb the cost of new state mandates, or meet other priorities deemed appropriate by the School Committee.**
- The Quincy Police Department budget includes **7 additional positions, including 6 patrolmen and 1 sergeant** that will add to the Department’s tactical and strategic capabilities.
- The Fire Department budget assumes responsibility for funding **9 firefighter positions** previously paid for through a federal grant. This budget also adds **\$200,000 to the Department’s overtime budget.**
- The Parks Department budget includes the **addition of 3 laborers** and the restoration of the program manager’s position.
- The Thomas Crane Library budget restores Old Colony Library Network funding, and adds the equivalent of a **full-time librarian and a part-time librarian.**
- The Drain budget within the Public Works Department will include new investment for catch basin cleaning and tide gate repairs, and the Traffic and Parking Department will include specific allocations for street-line painting.

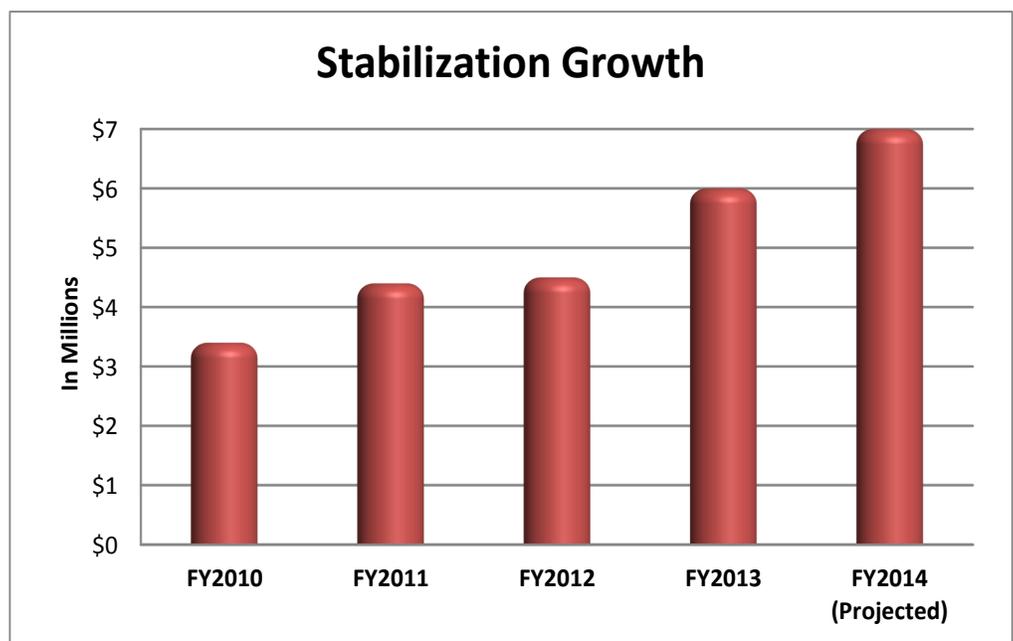


A Sound Energy Reduction Policy

- The City of Quincy is among the largest cities in the Commonwealth to earn “Green Community” status, which carries with it a commitment to reduce municipal energy consumption by 20 percent over the next several years.
- This budget proposes the creation of **two positions related strictly to managing and reducing energy in our 52 public buildings and schools**: A system technician responsible for engineering work, repairs and other highly technical aspects of energy use and an energy manager responsible for practical application of the City’s energy policy, including data tracking and reporting, monitoring of all energy issues, and outreach and policy direction.
- The energy manager will also be responsible for monitoring and integration of the City’s related energy projects, including rooftop solar installation and the conversion to energy-efficient street lights.
- The positions come with an additional investment in our Public Buildings Department aimed at addressing energy use and functionality of our public buildings. It is important to note that this investment is still considerably more conservative than a now-void energy management maintenance contract.

Growing Stability

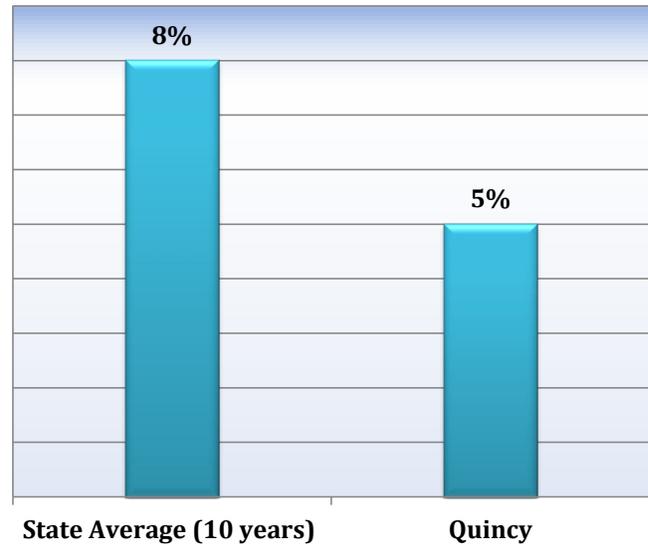
- For the first time in many years, this budget proposal contains a specific appropriation — \$250,000 — that will be directed toward the City’s Stabilization Fund, or reserve account.
- Through a variety of measures, the Stabilization Account has roughly doubled in the last four fiscal years.
- A continued increase in our reserves is a major financial policy of the Administration and a vital component to improving the City’s credit rating in the coming years.
- This appropriation, coupled with the continued dedication of 20 percent of available “free cash” surplus to stabilization, will continue to improve the City’s financial position.
- Flexibility is also anticipated to increase in coming years as the City has eliminated virtually every structural deficit and material weakness identified by its independent auditors.



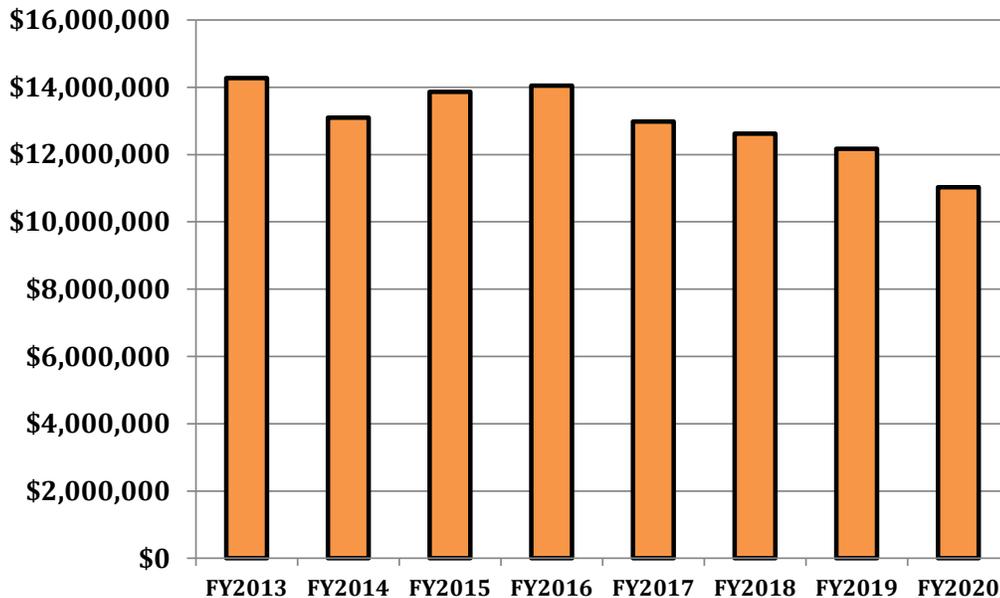
Debt Structure

- The City aims to keep the total it pays in debt service for major projects to between 5 and 6 percent every year, a percentage deemed appropriate by its outside financial advisors.
- As a figure in the total appropriation, debt service payments total 5 percent of the FY2014 budget.
- That figure, however, does not include revenue from a variety of sources used specifically to offset certain debt payments.
- **The City of Quincy has a substantially lower debt burden than most cities.** Over the last 10 years, cities and towns spent an average of 8 percent of their annual budgets for debt service compared to Quincy's 5 percent.
- Flexibility opens within the City's debt structure when particular projects are paid off. The Administration plans to keep debt payments relatively level for the foreseeable future and maintain flexibility to add projects without causing serious budget implications.

**Debt As A Percentage Of Spending
Statewide Average Vs. Quincy**

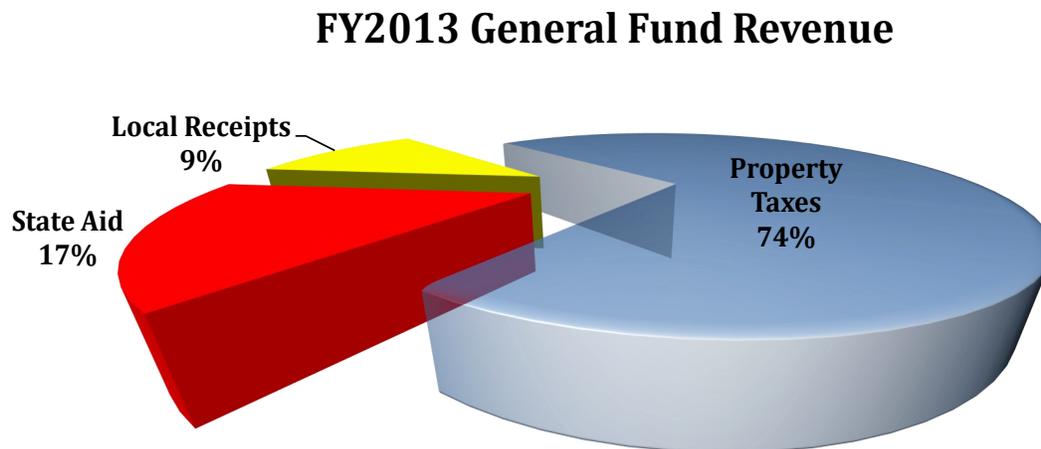


**Estimated Debt Payments
FY2013 to FY2020**



C. Fiscal Year 2013 Revenue

- This budget proposal assumes an estimated 2.1 percent increase in the property tax levy in addition to a projected \$3.2 million in new growth. FY2014 new growth is taxable property — new development, renovations, additions — that was not taxed in FY2013.
- The City’s budget relies on three main funding sources: property taxes, local receipts and state aid. Property taxes include both residential and commercial real estate and personal property taxes paid directly by property owners of the City.
- Local receipts include motor vehicle excise taxes, building permit fees, and parking tickets, among others
- This budget includes projections for stable local receipts.
- State aid includes formula funding from a number of programs provided by the Commonwealth of Massachusetts, including education funding known as Chapter 70, unrestricted local aid and veterans’ benefits. **This budget includes an expected \$550,000 increase in Chapter 70 and a \$500,000 increase in unrestricted local aid.**

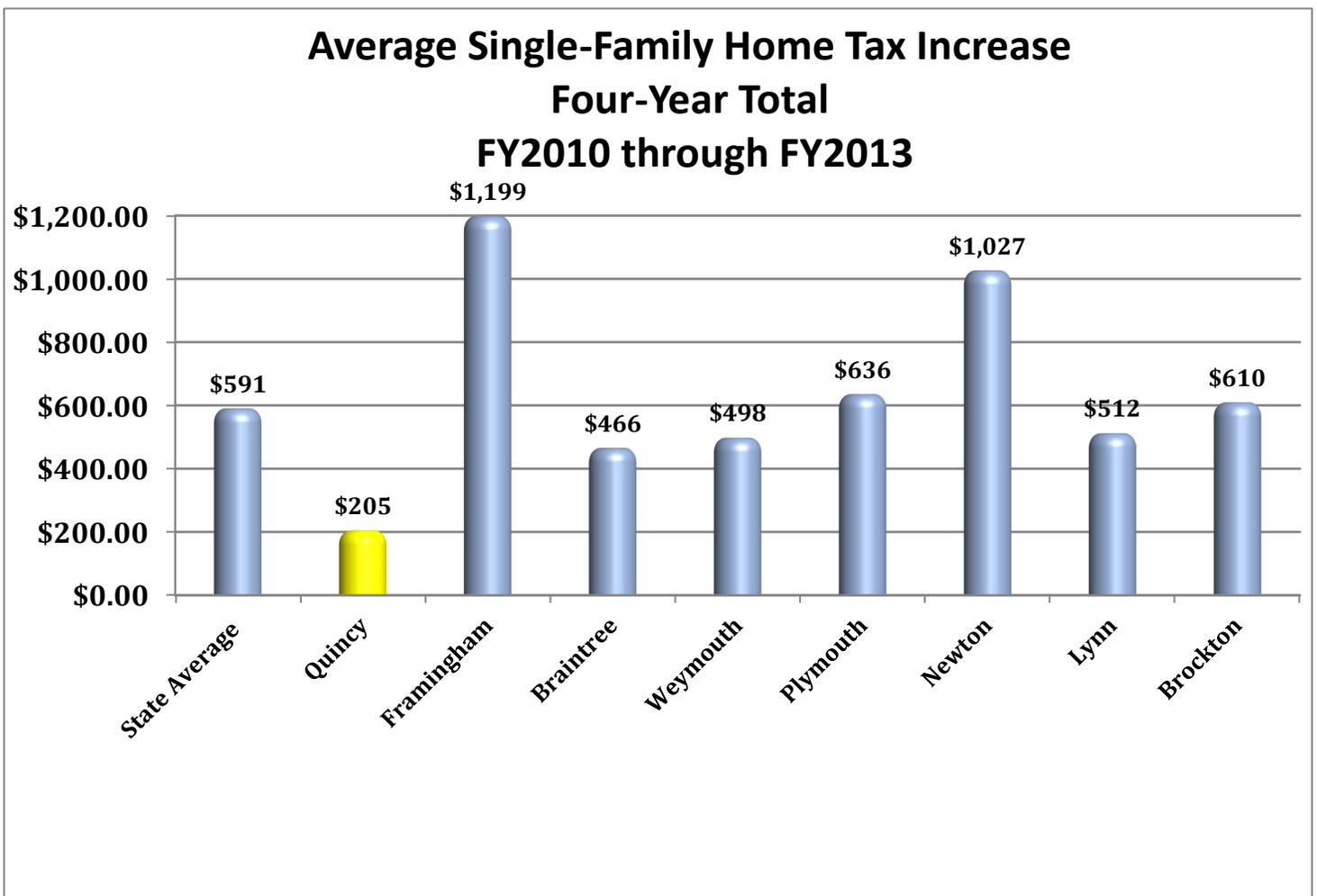


Property Taxes

- As the above chart shows, the primary funding source for public services in the City — and all communities in the Commonwealth — is the local property tax. This budget proposal increases the total property tax levy by an estimated 2.1 percent to \$189.9 million in addition to \$3.2 million in new growth.

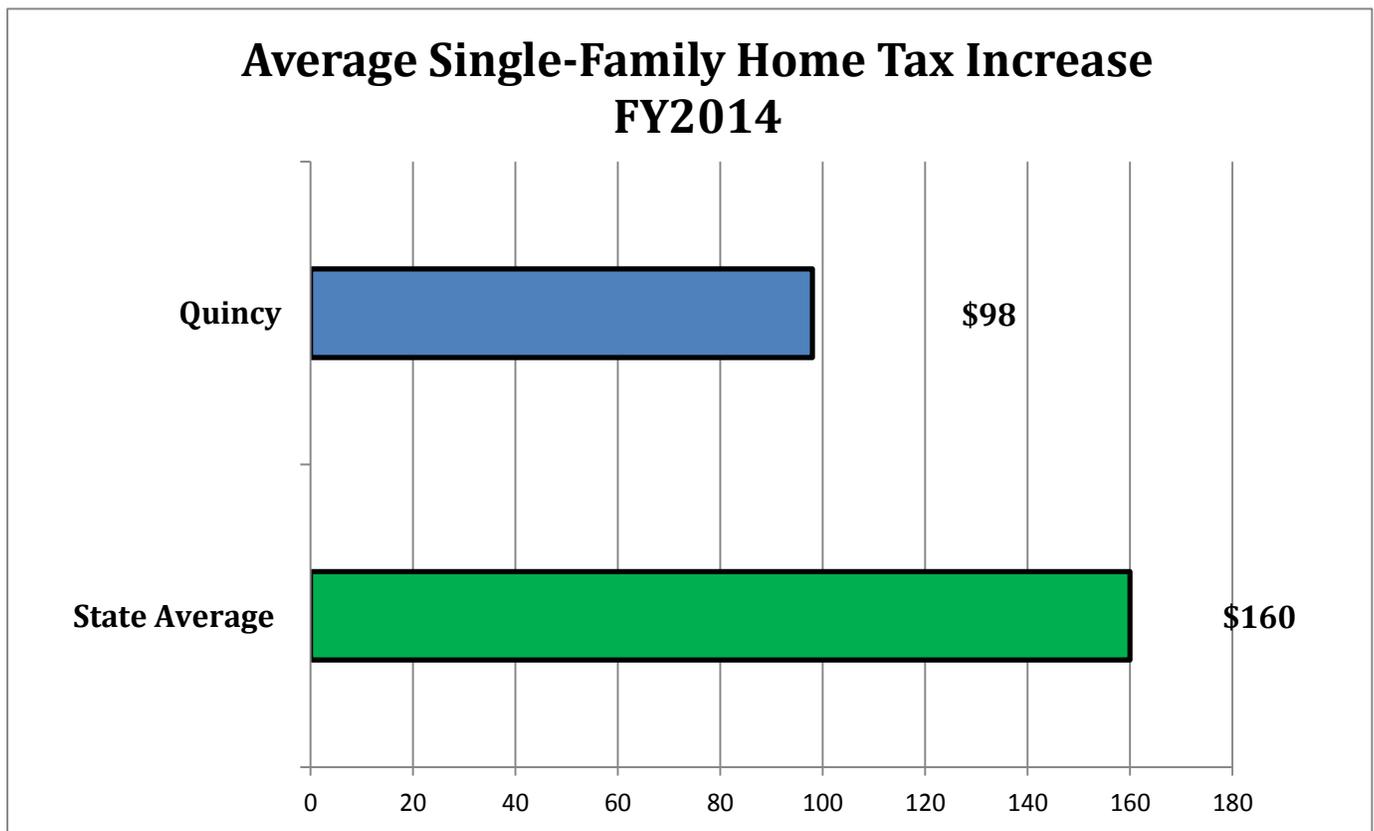
How Property Taxes Work

- Property taxes are governed by what is known as Proposition 2^{1/2}, the statewide law limiting how much cities and towns can raise every year in property taxes.
- Under the law, the total amount of taxes a City is allowed to collect increases 2.5 percent annually. This number is called the levy limit, and the actual property tax revenue collected by a community is the levy. When communities do not raise taxes to the levy limit, the difference is called excess capacity.
- The levy is split between different types of property taxes — residential, commercial/industrial and personal property. These categories make up different and fluctuating percentages of the same total levy, and are set by using different tax rates. For example, when a community's commercial property decreases, it often places an increased share of the total tax burden on residential properties.
- Quincy's tax rate is set each year by December, and is billed in four payments. Individual tax bills are calculated by multiplying the tax rate per every \$1,000 of a property's value.



The Average Single-Family Home Tax Bill

- The residential tax rate is set after the full levy is decided, the split between commercial and residential properties is calculated, and property values are formulated.
- Over the last four years, the tax bill on the average-single family home statewide has increased at a rate three times higher than Quincy's.
- **It is the administration's FY2014 tax policy to keep the increase for the average single-family home to under \$100, which is anticipated to be substantially lower than the state average.**
- Property value fluctuations affect individual bills — up and down — against the average. For example, if the average single-family home value declined citywide, but a specific property increased, the percentage increase on that bill will be larger than the average.
- The overall ratio between commercial and residential property value has a broader effect on the overall tax burden. A relatively high level of commercial property helps defray the tax burden placed on residential properties
- All of these factors affect tax policy, and the previous illustrations relating to levy growth and excess levy demonstrate the major diversion from statewide trends that was required to produce savings for Quincy taxpayers.
- In the last three years, few if any cities and towns in the Commonwealth have made the kind of sizable commitment to limiting property tax growth as Quincy.



Section II.
Budget Detail



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
121 - MAYOR**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510001	MAYOR	122,945	122,474	122,474
510022	EXEC.SEC TO MAYOR	96,766	96,395	99,669
510023	SECRETARY TO MAYOR	58,574	58,110	60,749
510024	ADMIN.ASST. TO MAYOR	126,548	126,064	130,345
510064	CLERK RECEPTIONIST	46,342	46,164	47,732
510140	LONGEVITY	2,400	2,200	2,200
510153	TRAVEL ALLOWANCE	4,800	4,800	4,800
510193	PREMIUM PAY	783	780	1,566
510400	DIRECTOR OF OPERATIONS	80,550	80,241	82,967
510401	DIRECTOR OF POLICY & INFO	80,550	80,241	82,967
PERSONAL SERVICE		620,257	617,469	635,467
520400	REPAIRS:MAINTENANCE	0	500	500
CONTRACTUAL		0	500	500
540200	OFFICE SUPPLIES	4,933	4,800	4,800
550104	SUPPLY:GENERAL	2,392	2,200	2,200
570200	TRAVEL OUT OF STATE	0	4,500	4,500
570301	DUES	26,933	27,014	40,000
580503	ACQ.:VEHICLES	0	0	-
CURRENT EXPENSE		34,258	38,514	51,500
TOTAL 121 - MAYOR		654,515	656,483	687,467



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
111 - CITY COUNCIL**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510002	CITY COUNCILLOR	158,435	157,500	158,107
510003	CITY AUDITOR	72,781	72,502	74,964
510025	ADMIN.ASST.TO COUNCIL	54,716	54,506	56,358
510026	CLERK OF COMMITTEES	66,302	66,048	68,291
510130	OVERTIME	7,120	7,500	7,500
510140	LONGEVITY	2,375	2,375	2,450
510153	TRAVEL ALLOWANCE	42,018	43,200	43,200
510156	CLERK	2,008	2,008	2,008
510193	PREMIUM PAY	2,334	2,340	3,132
512143	ADMIN. ASSISTANT	44,390	44,220	45,722
PERSONAL SERVICE		452,479	452,199	461,731
520400	REPAIRS:MAINTENANCE	275	1,250	1,250
530000	PROFESSIONAL/TECH	13,508	16,000	16,000
530303	CONTRACTED	0	1	1
530608	COMMUNICATIONS-AT LARGE	500	500	500
530609	COMMUNICATIONS-AT LARGE	354	500	500
530700	COMMUNICATIONS-AT LARGE	399	500	500
530701	COMMUNICATIONS-WARD I	784	5,250	5,250
530702	COMMUNICATIONS-WARD II	1,786	5,250	5,250
530703	COMMUNICATIONS-WARD III	5,203	5,250	5,250
530704	COMMUNICATIONS-WARD IV	5,250	5,250	5,250
530705	COMMUNICATIONS-WARD V	5,250	5,250	5,250
530706	COMMUNICATIONS-WARD VI	5,250	5,250	5,250
CONTRACTUAL		38,560	50,251	50,251
540200	OFFICE SUPPLIES	10,807	8,000	8,000
570304	CONFERENCES	463	500	500
CURRENT EXPENSE		11,270	8,500	8,500
TOTAL 111 - CITY COUNCIL		502,309	510,950	520,482



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
132 - RESERVE FUND**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510990	SALARY INCREASE	0	821,150	-
PERSONAL SERVICE		0	821,150	-
570800	UNCLASSIFIED	160,000	0	-
578002	RESERVE APPROP.- STABILIZATION	0	0	250,000
CURRENT EXPENSE		160,000	0	250,000
TOTAL 132 - RESERVE FUND		160,000	821,150	250,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
135 - MUNICIPAL FINANCE**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510010	DIRECTOR OF MUNICIPAL FINANCE	101,547	101,158	104,593
510114	MANAGER OF ACCOUNTS	74,691	76,125	79,829
510123	PRINCIPAL CLERK I	76,703	78,210	84,380
510130	OVERTIME	2,071	2,000	3,000
510133	BUSINESS MANAGER	142,607	142,061	154,918
510140	LONGEVITY	775	775	850
510142	EDUCATION PAY	2,100	1,500	1,750
510190	CITY LEAVE BUY BACK	524,100	350,000	400,000
512153	BOOKKEEPER	44,561	44,395	46,264
PERSONAL SERVICE		969,155	796,224	875,585
520400	REPAIRS:MAINTENANCE	0	250	250
530000	PROFESSIONAL/TECH	1,894	5,000	5,000
CONTRACTUAL		1,894	5,250	5,250
540200	OFFICE SUPPLIES	2,403	3,000	3,000
560302	AUDIT OF MUNI ACCOUNTING	116,500	129,000	137,000
570300	DUES - SUBSCRIPTIONS	20	500	500
580500	ACQ.:EQUIPMENT	0	0	350,000
CURRENT EXPENSE		118,923	132,500	490,500
TOTAL 135 - MUNICIPAL FINANCE		1,089,972	933,974	1,371,335



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
138 - PURCHASING OFFICE**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510013	PURCHASING AGENT	80,550	80,241	82,966
510099	ASST. CONTRACT COORDINATOR	48,458	48,273	50,250
510124	PRINCIPAL CLERK II	41,137	40,980	42,734
510140	LONGEVITY	925	925	1,100
510142	EDUCATION PAY	1,200	1,200	1,200
510338	ASST CONTRACT SUPERVISOR	54,072	53,865	-
512115	OFFICE MANAGER	0	0	59,862
PERSONAL SERVICE		226,343	225,484	238,112
520400	REPAIRS:MAINTENANCE	340	350	350
530000	PROFESSIONAL/TECH	1,735	1,750	1,750
530006	PROF.SERVICE:PRINT/ADV.	0	250	2,500
530303	CONTRACTED	2,436	2,436	2,436
CONTRACTUAL		4,511	4,786	7,036
540200	OFFICE SUPPLIES	961	1,000	1,000
550104	SUPPLY:GENERAL	394	450	450
570300	DUES - SUBSCRIPTIONS	129	250	250
CURRENT EXPENSE		1,483	1,700	1,700
TOTAL 138 - PURCHASING OFFICE		232,337	231,970	246,848



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE**

141 - ASSESSORS

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510008	CHAIRMAN-ASSESSORS	90,089	89,744	92,792
510009	ASSESSOR	30,000	30,000	30,900
510123	PRINCIPAL CLERK I	79,812	82,755	87,396
510124	PRINCIPAL CLERK II	43,238	43,073	44,881
510130	OVERTIME	0	0	3,000
510140	LONGEVITY	2,875	3,350	3,350
510142	EDUCATION PAY	400	1,000	1,000
512118	HEAD CLERK	50,269	50,077	52,107
512144	ADMIN ASSISTANT-BD OF ASSESSOR	70,479	70,209	73,119
PERSONAL SERVICE		367,163	370,208	388,545
520400	REPAIRS:MAINTENANCE	0	300	300
530000	PROFESSIONAL/TECH	7,585	8,100	8,100
530303	CONTRACTED	163,563	267,000	267,000
CONTRACTUAL		171,148	275,400	275,400
540200	OFFICE SUPPLIES	3,435	3,500	4,500
570100	TRAVEL IN STATE	0	5,000	5,000
570300	DUES - SUBSCRIPTIONS	866	1,200	1,200
CURRENT EXPENSE		4,301	9,700	10,700
TOTAL 141 - ASSESSORS		542,612	655,308	674,645



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
145 - TREASURER/COLLECTOR**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510004	TREASURER/COLLECTOR	96,766	96,395	99,669
510005	ASST. TREASURER	63,496	65,266	70,122
510006	ASSISTANT COLLECTOR	70,479	70,209	73,119
510075	PRINTER/BANK MESSENGER	37,355	35,186	37,825
510117	HEAD CLERK	99,777	99,588	104,614
510123	PRINCIPAL CLERK I	39,983	39,829	41,710
510124	PRINCIPAL CLERK II	41,137	42,388	45,054
510129	SR. CLERK TYPIST II	41,141	40,981	77,109
510130	OVERTIME	738	0	-
510140	LONGEVITY	3,076	3,000	3,150
510142	EDUCATION PAY	1,150	1,150	1,550
510552	ACCT CLERK II	85,937	112,695	82,392
PERSONAL SERVICE		581,035	606,688	636,314
520400	REPAIRS:MAINTENANCE	1,212	1,560	1,560
530000	PROFESSIONAL/TECH	50	200	200
530102	BANK SERVICE CHARGES	1,572	1,500	1,500
530400	COMMUNICATION	188,392	213,500	220,000
CONTRACTUAL		191,226	216,760	223,260
540200	OFFICE SUPPLIES	4,110	4,700	4,700
570100	TRAVEL IN STATE	0	0	1,080
570300	DUES - SUBSCRIPTIONS	240	350	350
570400	INSURANCE PREMIUMS	3,914	3,700	3,700
CURRENT EXPENSE		8,264	8,750	9,830
TOTAL 145 - TREASURER/COLLECTOR		780,524	832,198	869,404



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
151 - LEGAL DEPT**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510020	CITY SOLICITOR	100,582	100,196	103,599
510021	ASSISTANT CITY SOLICITOR	108,797	108,380	112,061
510123	PRINCIPAL CLERK I	52,610	52,408	54,188
510140	LONGEVITY	700	875	875
510193	PREMIUM PAY	783	780	783
510316	LEGAL COUNSEL	69,739	69,472	71,831
PERSONAL SERVICE		333,211	332,111	343,337
520400	REPAIRS:MAINTENANCE	0	200	200
530000	PROFESSIONAL/TECH	21,948	20,500	20,500
530303	CONTRACTED	48,451	48,451	53,296
530010	OUTSIDE COUNSEL	22,713	95,000	95,000
CONTRACTUAL		93,111	164,151	168,996
540200	OFFICE SUPPLIES	1,954	2,650	2,650
570300	DUES - SUBSCRIPTIONS	1,786	2,000	2,000
CURRENT EXPENSE		3,740	4,650	4,650
TOTAL 151 - LEGAL DEPT		430,062	500,912	516,983



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
152 - HUMAN RESOURCES**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510015	PERSONNEL DIRECTOR	90,089	89,744	92,792
510130	OVERTIME	3,407	0	5,000
510140	LONGEVITY	1,350	1,350	1,350
510143	ENHANCED LONGEVITY	26,250	30,000	30,000
510158	PERSONNEL ASSISTANT	59,280	59,053	61,059
510193	PREMIUM PAY	783	780	2,349
510243	COORDINATOR	59,410	59,053	61,059
PERSONAL SERVICE		240,570	239,981	253,608
520400	REPAIRS:MAINTENANCE	0	50	50
530303	CONTRACTED	0	75,000	75,000
CONTRACTUAL		0	75,050	75,050
540200	OFFICE SUPPLIES	2,905	2,962	4,000
570300	DUES - SUBSCRIPTIONS	0	330	330
570304	CONFERENCES	0	1,200	1,200
CURRENT EXPENSE		2,905	4,492	5,530
TOTAL 152 - HUMAN RESOURCES		243,475	319,523	334,188



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
155 - INFORMATION TECHNOLOGY**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	77,664	73,696	73,696
510140	LONGEVITY	7,100	8,200	8,200
510142	EDUCATION PAY	4,700	4,100	4,100
510193	PREMIUM PAY	2,427	2,418	2,418
512012	DIRECTOR OF INFORMATION TECH	100,582	100,196	103,598
512097	COMPUTER OPERATOR	30,057	35,758	39,308
512116	SECRETARY	50,466	50,273	52,307
512135	TELEPHONE OPERATOR	37,470	37,326	39,113
512142	D.P.SYSTEMS ANALYST	218,537	222,779	231,085
512166	OPERATIONS SUPERVISOR	70,479	70,209	73,120
512184	DIRECTOR OF COMMUNICATIONS	67,452	67,193	69,733
512188	SR. PC TECH/AST NETWORK ADMINI	66,105	65,851	68,350
512333	NETWORK ADMINISTRATOR	78,608	78,307	81,182
512334	PC TECHNICIAN	209,475	218,651	227,293
PERSONAL SERVICE		1,021,123	1,034,958	1,073,503
520500	COMPUTER EQUIP	34,500	34,500	34,500
530201	ONLINE TRAINING	0	0	2,000
530303	CONTRACTED	537,466	543,000	682,000
530400	COMMUNICATION	324,237	265,000	265,000
CONTRACTUAL		896,204	842,500	983,500
550803	DP SUPPLIES	54,866	55,000	55,000
CURRENT EXPENSE		54,866	55,000	55,000
TOTAL 155 - INFORMATION TECHNOLOGY		1,972,192	1,932,458	2,112,003



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
158 - TAX TITLE EXPENDITURE**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570800	UNCLASSIFIED	49,238	50,000	50,000
CURRENT EXPENSE		49,238	50,000	50,000
TOTAL 158 - TAX TITLE EXPENDITURE		49,238	50,000	50,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
161 - CLERK**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	5,065	6,200	6,200
510140	LONGEVITY	2,650	2,950	2,950
510142	EDUCATION PAY	0	0	400
510193	PREMIUM PAY	783	780	783
512010	CITY CLERK	96,766	96,395	99,669
512011	ASSISTANT CITY CLERK	70,479	70,209	73,120
512117	SECRETARY TO CITY CLERK	50,466	50,273	-
512123	PRINCIPAL CLERK I	41,932	41,920	43,864
512129	SR.CLERK TYPIST II	34,553	34,363	37,937
512140	CLERK TYPIST	0	0	34,310
PERSONAL SERVICE		302,695	303,090	299,232
520400	REPAIRS:MAINTENANCE	0	300	300
530800	OTHER PURCHASED SERV	9,527	35,000	35,000
CONTRACTUAL		9,527	35,300	35,300
540200	OFFICE SUPPLIES	0	2,000	2,000
570300	DUES - SUBSCRIPTIONS	580	750	750
CURRENT EXPENSE		580	2,750	2,750
TOTAL 161 - CLERK		312,802	341,140	337,282



CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND

CITY GENERAL FUND
ADMINISTRATION & FINANCE
162 - ELECTIONS

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	17,003	16,500	16,500
510140	LONGEVITY	425	600	600
512128	SENIOR CLERK TYPIST	0	0	37,937
512140	CLERK TYPIST	67,016	67,391	34,668
512143	ADMIN. ASSISTANT	63,154	62,922	65,641
512454	BUILDING CUSTODIAN	11,606	12,800	12,800
512550	REGISTRARS	2,000	2,000	2,000
512816	PENSIONER POLICE	86,918	105,000	105,000
512880	ELECTION WORKER	106,178	130,000	130,000
PERSONAL SERVICE		354,300	397,213	405,146
520400	REPAIRS:MAINTENANCE	214	1,000	1,000
520700	RENTALS/LEASES	3,695	11,500	11,500
530000	PROFESSIONAL/TECH	3,500	3,500	3,500
530400	COMMUNICATION	50,656	40,000	40,000
530800	OTHER PURCHASED SERV	8,670	10,000	10,000
CONTRACTUAL		66,735	66,000	66,000
540200	OFFICE SUPPLIES	12,486	16,000	16,000
570100	TRAVEL IN STATE	1,200	1,200	1,200
580500	ACQ.:EQUIPMENT	61,912	40,000	20,000
CURRENT EXPENSE		75,598	57,200	37,200
TOTAL 162 - ELECTIONS		496,633	520,413	508,346



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
165 - LICENSING COMMISSION**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	1,896	1,500	1,500
510140	LONGEVITY	700	700	1,000
512093	ADMIN. SECRETARY	50,466	50,273	60,179
PERSONAL SERVICE		53,063	52,473	62,679
520400	REPAIRS:MAINTENANCE	0	75	75
530000	PROFESSIONAL/TECH	0	300	300
530800	OTHER PURCHASED SERV	1,843	2,450	2,450
CONTRACTUAL		1,843	2,825	2,825
540200	OFFICE SUPPLIES	585	400	400
CURRENT EXPENSE		585	400	400
TOTAL 165 - LICENSING COMMISSION		55,491	55,698	65,904



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
168 - CENSUS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570800	UNCLASSIFIED	23,237	25,000	25,000
CURRENT EXPENSE		23,237	25,000	25,000
TOTAL 168 - CENSUS		23,237	25,000	25,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
175 - PLANNING DEPARTMENT**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510140	LONGEVITY	250	850	1,425
510142	EDUCATION PAY	1,750	2,500	3,600
510193	PREMIUM PAY	783	780	783
512014	PLANNING DIRECTOR	100,582	100,196	103,599
512119	HEAD ADMINISTRATIVE CLERK	52,831	54,134	56,997
512318	RESEARCH ASSISTANT	0	0	46,862
512806	PRIN.PLANNER II	68,376	68,114	71,455
512809	PRINCIPAL PLANNER-II ECON DEVE	0	0	71,455
512810	PRINCIPAL PLANNER II URBAN RED	0	62,030	71,455
512811	ENG MANAGER-QCY CTR DISTRICTS	0	0	-
PERSONAL SERVICE		224,571	288,604	427,629
520400	REPAIRS:MAINTENANCE	500	500	500
530000	PROFESSIONAL/TECH	305	500	500
530303	CONTRACTED	6,113	2,500	7,500
530400	COMMUNICATION	127	1,859	1,859
CONTRACTUAL		7,046	5,359	10,359
540200	OFFICE SUPPLIES	2,557	3,193	3,193
550100	EDUCATIONAL SUPPLIES	1,580	500	500
570100	TRAVEL IN STATE	0	0	5,100
570200	TRAVEL OUT OF STATE	0	2,500	2,500
570300	DUES - SUBSCRIPTIONS	1,240	3,641	3,641
570304	CONFERENCES	645	1,000	1,000
CURRENT EXPENSE		6,022	10,834	15,934
TOTAL 175 - PLANNING DEPARTMENT		237,638	304,797	453,922



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
ADMINISTRATION & FINANCE
941 - COURT JUDGMENTS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570600	JUDGEMENTS	165,213	200,000	200,000
CURRENT EXPENSE		165,213	200,000	200,000
TOTAL 941 - COURT JUDGMENTS		165,213	200,000	200,000
TOTAL ADMINISTRATION & FINANCE		7,948,251	8,891,972	9,223,812



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY
210 - POLICE**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510110	SALARY/WAGE PERM	0	0	523,922
510118	OVERTIME-POLICE (REIMBURSED)	6,292	0	-
510130	OVERTIME	1,006,610	400,000	450,000
510131	COURT TIME	354,234	282,981	291,527
510134	CIVILIAN POLICE OVERTIME	59,270	43,511	44,825
510135	POLICE MATRONS OVERTIME	36,700	30,021	30,928
510136	SUPERIOR OFFICERS'OVERTIME	250,235	139,645	143,862
510139	UNIFORM ALLOWANCE-POLICE	179,669	190,375	242,275
510140	LONGEVITY	76,850	85,275	97,850
510141	SHIFT DIFFERENTIAL	1,584,362	1,703,993	1,828,160
510142	EDUCATION PAY	2,888,222	3,094,819	3,248,282
510150	HOLIDAY(POLICE FIRE)	930,812	989,564	1,013,662
510151	VACATION PD TERM	231,730	308,707	308,707
510160	READING TIME	575,984	602,072	635,918
510192	TOOL ALLOWANCE	720	1,080	1,080
510193	PREMIUM PAY	116,454	131,934	142,918
512091	OPERATIONS MANAGER/BCI	52,469	52,268	55,068
512092	LAW ENFORC. INFORMATION SPECIA	108,163	108,163	113,886
512104	POLICE CHIEF	109,719	114,764	122,245
512123	PRINCIPAL CLERK I	39,983	39,829	44,460
512124	PRINCIPAL CLERK II	84,375	84,052	90,111
512129	SR.CLERK TYPIST II	77,995	77,696	81,374
512132	PRIN. BOOKKEEPER/PAYROLL	65,417	65,166	68,406
512135	TELEPHONE OPERATOR	410,153	642,603	664,071
512136	EXEC.SEC.-POLICE CHIEF	59,280	59,053	61,059
512142	D.P.SYSTEMS ANALYST	78,609	78,307	81,494
512153	BOOKKEEPER	44,566	44,395	46,264
512302	TRAF.SIGNAL & COMM.TECH.	17,260	0	-
512311	POLICE CAPTAIN	432,513	441,573	467,558
512312	POLICE LIEUTENANT	1,181,910	1,257,092	1,304,823
512313	POLICE SERGEANT	1,909,479	2,029,796	2,166,390
512315	TRAFFIC SUPERVISOR	382,652	429,871	444,923
512332	FINANCIAL MANAGER	63,274	63,032	65,173
512361	PATROLMAN III	7,782,506	7,777,595	8,230,598
512362	PATROLMAN II	0	323,189	336,002
512363	PATROLMAN I	185,772	135,005	252,249
512435	WKG.FOREMAN-M.E.REPAIR	56,875	56,657	59,596
512465	MOTOR EQUIP REPAIRMAN II	54,602	54,393	57,255
512982	WATERWAYS FUND OFFSET	0	(35,000)	(35,000)
PERSONAL SERVICE		21,495,714	21,903,477	23,781,922



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY
210 - POLICE**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
520400	REPAIRS:MAINTENANCE	103,580	68,000	75,000
530000	PROFESSIONAL/TECH	14,849	13,000	15,000
530112	NEW RECRUIT ACADEMY	0	0	24,000
530207	TRAINING (POLICE)	0	0	150,000
530303	CONTRACTED	186,983	152,000	162,000
530400	COMMUNICATION	65,334	80,000	80,000
CONTRACTUAL		370,746	313,000	506,000
540200	OFFICE SUPPLIES	16,723	18,000	20,000
540300	MAINTENANCE SUPPLIES	6,048	6,000	6,000
540800	VEHICULAR SUPPLIES	45,621	42,279	45,000
540900	FOOD & FOOD SUPPLIES	5,729	7,500	8,000
550000	SUPPLY:HEALTH/MEDIC.	0	500	500
550800	OTHER SUPPLIES	7,531	8,000	22,000
550805	RECRUIT UNIFORMS	0	0	48,000
580503	ACQ.:VEHICLES	0	300,000	-
CURRENT EXPENSE		81,652	382,279	149,500
TOTAL 210 - POLICE		21,948,112	22,598,756	24,437,422



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY
220 - FIRE SAFETY**

ACCOUNT INFORMATION	2012 Actual	2013 Budget	2014 Requested
510130 OVERTIME	1,093,505	972,298	1,200,000
510140 LONGEVITY	71,625	70,325	74,475
510141 SHIFT DIFFERENTIAL	1,749,983	1,777,566	2,316,754
510142 EDUCATION PAY	591,369	591,316	680,771
510143 ENHANCED LONGEVITY	18,099	14,800	14,800
510146 EMT(FIRE)	278,019	271,701	309,366
510147 HAZARDOUS DUTY	492,949	497,267	892,956
510148 UNIFORMS ALLOWANCE (FIRE)	312,648	315,939	6,000
510150 HOLIDAY(POLICE FIRE)	947,838	980,544	1,021,925
510193 PREMIUM PAY	7,935	5,000	5,000
512105 FIRE CHIEF	152,002	151,000	156,128
512175 SECRETARY TO FIRE CHIEF	59,280	59,053	61,059
512320 DEPUTY FIRE CHIEF	537,981	536,991	552,105
512321 FIRE CAPTAIN	1,208,682	1,215,785	1,329,451
512322 FIRE LIEUTENANT	2,906,591	2,894,086	2,969,630
512323 FIREFIGHTER 3	6,924,600	7,112,026	7,668,926
512324 SIGNAL MAINTAINER	68,688	67,969	70,022
512325 SUPT. OF FIRE ALARM	95,854	95,239	98,115
512326 MASTER MECHANIC	82,449	85,855	88,448
512343 ASST SUPT FIRE ALARM	71,223	70,593	72,725
512417 MOTOR EQUIP.REPAIRMAN	52,484	59,850	61,656
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PERSONAL SERVICE	17,723,804	17,845,203	19,650,312
520400 REPAIRS:MAINTENANCE	74,470	75,000	75,000
520507 FIRE-HAZARDOUS WASTE RECOVERIE	0	2,000	2,000
530001 PROF.SERV:MEDIC.	58,875	50,000	50,000
530204 TRAINING & RESEARCH(FIRE)	6,935	20,000	20,000
530303 CONTRACTED	0	4,000	4,000
520400 REPAIRS:MAINTENANCE	34,303	32,500	32,500
530400 COMMUNICATION	24,594	25,000	25,000
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CONTRACTUAL	199,177	208,500	208,500
540200 OFFICE SUPPLIES	5,505	6,000	6,000
540300 MAINTENANCE SUPPLIES	9,166	10,000	10,000
550009 E.M.T. COURSE (FIRE)	0	6,000	6,000
550100 EDUCATIONAL SUPPLIES	255	5,000	5,000
550801 FIREFIGHTING	41,357	95,000	95,000
570300 DUES - SUBSCRIPTIONS	4,028	3,500	3,500
570800 UNCLASSIFIED	0	0	164,000
580500 ACQ.:EQUIPMENT	253,798	253,798	-
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CURRENT EXPENSE	314,109	379,298	289,500



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY
220 - FIRE SAFETY**

ACCOUNT INFORMATION	2012 Actual	2013 Budget	2014 Requested
TOTAL 220 - FIRE SAFETY	18,237,090	18,433,001	20,148,312



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY
240 - PROTECTIVE INSPECTIONS**

ACCOUNT INFORMATION	2012 Actual	2013 Budget	2014 Requested
510130 OVERTIME	6,970	10,000	10,000
510140 LONGEVITY	6,967	11,400	11,400
510142 EDUCATION PAY	1,000	1,000	1,000
510149 UNIFORM	500	500	500
510193 PREMIUM PAY	1,566	1,560	2,340
512093 ADMIN. SECRETARY	48,285	50,273	52,301
512100 INSPECTOR OF BUILDINGS	76,992	76,697	79,524
512101 ASSISTANT BUILDING COMMISSIONER	0	69,472	71,831
512102 LOCAL BUILDING INSPECTOR	204,897	204,112	211,848
512107 PLAN EXAMINER	69,739	0	-
512111 ASSISTANT WIRE INSPECTOR	76,785	10,000	20,000
512121 INSP.WEIGHTS & MEASURES	63,274	63,032	65,173
512122 CODE ENFORCEMENT OFFICER	51,676	51,478	53,563
512123 PRINCIPAL CLERK I	42,082	41,920	43,698
512124 PRINCIPAL CLERK II	38,436	40,980	42,734
512129 SR.CLERK TYPIST II	35,731	37,764	39,421
512140 CLERK TYPIST	0	0	33,852
512146 PLUMBING & GAS FITTING INSP	63,274	63,032	65,173
512330 CHIEF WIRE INSPEC.	0	72,851	75,325
512331 CHIEF PLUMBING/GAS INSPEC.	73,131	72,851	75,325
512698 BOARD CLERK/ZBA	48,459	48,273	50,261
512730 DIRECTOR OF INSPECTIONAL SERVI	96,766	96,395	99,669
512985 WETLANDS FUND OFFSET	0	(40,000)	(40,000)
PERSONAL SERVICE	1,006,529	983,590	1,064,937
520406 REPAIRS:VEHICLES	4,438	6,392	6,392
520500 COMPUTER EQUIP	964	1,692	1,692
530000 PROFESSIONAL/TECH	2,415	3,008	3,008
530303 CONTRACTED	1,050	0	42,000
CONTRACTUAL	8,867	11,092	53,092
540200 OFFICE SUPPLIES	8,005	9,814	9,814
570100 TRAVEL IN STATE	0	0	10,800
570300 DUES - SUBSCRIPTIONS	2,945	4,888	4,888
580503 ACQ.:VEHICLES	0	50,000	-
CURRENT EXPENSE	10,949	64,702	25,502
TOTAL 240 - PROTECTIVE INSPECTIONS	1,026,345	1,059,384	1,143,531



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY
291 - EMERGENCY MANAGEMENT**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510140	LONGEVITY	500	500	500
512116	SECRETARY	46,965	46,785	48,709
PERSONAL SERVICE		47,465	47,285	49,209
520400	REPAIRS:MAINTENANCE	953	1,000	1,000
530400	COMMUNICATION	264	1,000	1,000
530800	OTHER PURCHASED SERV	0	549	549
CONTRACTUAL		1,217	2,549	2,549
540200	OFFICE SUPPLIES	946	1,000	1,000
540300	MAINTENANCE SUPPLIES	894	900	900
540800	VEHICULAR SUPPLIES	996	1,016	1,016
540900	FOOD & FOOD SUPPLIES	1,640	2,050	2,050
570400	INSURANCE PREMIUMS	426	466	466
CURRENT EXPENSE		4,902	5,432	5,432
TOTAL 291 - EMERGENCY MANAGEMENT		53,585	55,266	57,190



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

CITY GENERAL FUND

PUBLIC SAFETY

292 - ANIMAL CONTROL OFFICER

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	1,992	2,000	2,000
510140	LONGEVITY	1,250	1,250	1,250
510141	SHIFT DIFFERENTIAL	416	500	500
512309	DOG OFFICER	56,012	55,798	58,195
512310	ASST. DOG OFFICER	41,331	41,173	42,926
PERSONAL SERVICE		101,001	100,720	104,871
520400	REPAIRS:MAINTENANCE	45	1,600	1,600
530000	PROFESSIONAL/TECH	1,064	1,500	1,500
CONTRACTUAL		1,109	3,100	3,100
540200	OFFICE SUPPLIES	800	1,000	1,000
540300	MAINTENANCE SUPPLIES	827	1,000	1,000
CURRENT EXPENSE		1,627	2,000	2,000
TOTAL 292 - ANIMAL CONTROL OFFICER		103,737	105,820	109,971



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY
293 - TRAFFIC CONTROL**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510120	SALARY/WAGE TEMP	0	0	12,800
510130	OVERTIME	103,345	77,500	77,500
510140	LONGEVITY	4,633	3,300	3,300
510141	SHIFT DIFFERENTIAL	10,845	10,242	10,447
510149	UNIFORM	0	0	13,000
510153	TRAVEL ALLOWANCE	3,870	4,340	4,340
510193	PREMIUM PAY	1,204	1,300	1,300
510196	POLICE DETAILS	0	0	7,500
512030	OPERATIONS MANAGER	58,823	58,597	60,587
512069	TRAFFIC ENGINEER	100,582	100,196	103,599
512095	SENIOR TRAFFIC ENGINEER GRADE	52,656	52,454	54,564
512300	GENERAL FOREMAN-TRAFFIC	68,806	68,542	71,635
512306	PARKING CONTROL OFFICER	136,030	148,204	159,037
512307	PKG CONTROLLER SPECIAL CONST	231,692	224,561	234,416
512324	SIGNAL MAINTAINER	19,186	61,823	56,558
512463	PAINTER	90,288	98,889	102,824
512794	W.F.-LAB,PNTR,PKG.MTR.REPAIRMA	49,012	48,824	51,318
512988	PARKING RECPT OFFSET	0	(700,000)	(600,000)
PERSONAL SERVICE		930,972	258,773	424,724
520400	REPAIRS:MAINTENANCE	26,776	25,000	30,000
520401	REPAIRS:OTHER	23,959	25,000	31,000
520415	STREET-LONG LINE MAINTENANCE	0	0	50,000
520416	STREET SIGNAGE	0	0	20,000
520700	RENTALS/LEASES	1,500	1,500	15,000
530000	PROFESSIONAL/TECH	884	1,000	1,000
530303	CONTRACTED	32,594	35,000	45,000
530800	OTHER PURCHASED SERV	34,143	35,000	35,000
CONTRACTUAL		119,855	122,500	227,000
540200	OFFICE SUPPLIES	24	100	100
540300	MAINTENANCE SUPPLIES	56,471	60,500	60,500
540301	CROSSWALK IMPROVE SUPPLIES	0	0	18,000
540800	VEHICULAR SUPPLIES	10,699	12,500	12,500
540900	FOOD & FOOD SUPPLIES	0	0	-
550300	PUB WORKS SUPPLIES	24,106	21,000	21,000
CURRENT EXPENSE		91,301	94,100	112,100
TOTAL 293 - TRAFFIC CONTROL		1,142,127	475,373	763,824



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
PUBLIC SAFETY**

ACCOUNT INFORMATION	2012 Actual	2013 Budget	2014 Requested
TOTAL PUBLIC SAFETY	42,510,996	42,727,600	46,660,251



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

CITY GENERAL FUND

EDUCATION

300 - EDUCATION

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
590700	INTERFUND TRANSFER	85,539,694	87,558,165	91,158,165
CURRENT EXPENSE		85,539,694	87,558,165	91,158,165
TOTAL 300 - EDUCATION		85,539,694	87,558,165	91,158,165
TOTAL EDUCATION		85,539,694	87,558,165	91,158,165



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
192 - PUBLIC BUILDINGS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	37,548	128,552	128,552
510140	LONGEVITY	3,225	6,100	6,100
510141	SHIFT DIFFERENTIAL	7,891	6,032	6,032
510149	UNIFORM	3,500	3,500	3,500
510194	LICENSE ALLOWANCE	522	520	520
512013	DIRECTOR OF PLANT FACILITIES	0	89,301	92,334
512072	SUMMER HELP	0	0	14,400
512088	DIR OF BUILDING MAINTENANCE	85,327	85,000	87,887
512089	DIR./COMM OF PUBLIC BUILDINGS	96,766	96,395	99,669
512114	SECRETARY MAINTENANCE	0	23,552	41,375
512143	ADMIN. ASSISTANT	114,067	116,023	117,999
512204	MAINTENANCE STAFF	0	930,615	1,135,278
512454	BUILDING CUSTODIAN	244,637	279,722	282,086
512455	ENERGY MANAGER	0	0	91,980
512456	ENERGY TECHNICIAN	0	0	91,980
512462	CARP/CABINET MAKER	65,854	65,602	62,516
512464	PAINTER/PLASTERER	0	57,025	59,485
512476	SUPERVISOR OF CUSTODIANS	63,464	63,221	65,893
519153	TRAVEL ALLOWANCE	0	0	32,800
PERSONAL SERVICE		722,802	1,951,163	2,420,387
520100	ENERGY	789,452	1,020,000	1,100,000
520201	NATURAL GAS	-1,169	0	-
520400	REPAIRS:MAINTENANCE	25,089	50,000	95,000
520402	REPAIRS:BUILDINGS	0	0	-
520700	RENTALS/LEASES	155,836	190,000	190,000
530303	CONTRACTED	761,701	675,000	775,000
CONTRACTUAL		1,730,909	1,935,000	2,160,000
540101	GASOLINE	0	44,000	-
550804	UNIFORMS	0	5,400	16,000
540200	OFFICE SUPPLIES	3,378	4,000	4,000
540300	MAINTENANCE SUPPLIES	960	4,000	4,000
540500	CUSTODIAL SUPPLIES	187,386	190,000	190,000
540800	VEHICULAR SUPPLIES	1,575	3,780	3,780
550800	OTHER SUPPLIES	0	150,000	150,000
570100	TRAVEL IN STATE	0	4,800	4,800
570300	DUES - SUBSCRIPTIONS	121	250	250
CURRENT EXPENSE		193,419	406,230	372,830
TOTAL 192 - PUBLIC BUILDINGS		2,647,131	4,292,393	4,953,217



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
411 - ENGINEER**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	1,713	5,000	5,000
510140	LONGEVITY	2,175	2,425	2,425
510142	EDUCATION PAY	2,200	2,200	2,800
510910	TUITION REIMBURSEMENT	0	1,000	1,000
512034	STUDENT INTERN	0	5,000	5,000
512093	ADMIN. SECRETARY	0	0	51,792
512112	CITY ENGINEER	90,089	89,744	92,792
512116	SECRETARY	46,233	46,785	-
512177	DRAFTSPERSON	72,175	71,898	74,866
512459	JR.CIVIL ENGINEER	78,095	70,555	73,447
512461	SR.CIVIL ENGINEER	256,477	255,331	265,590
PERSONAL SERVICE		549,158	549,940	574,713
520400	REPAIRS:MAINTENANCE	2,419	4,200	4,200
530000	PROFESSIONAL/TECH	18,360	20,000	20,000
530303	CONTRACTED	48,207	40,000	40,000
530400	COMMUNICATION	140	150	150
530800	OTHER PURCHASED SERV	425	1,000	1,000
CONTRACTUAL		69,551	65,350	65,350
540200	OFFICE SUPPLIES	2,276	2,500	2,500
540800	VEHICULAR SUPPLIES	808	1,500	1,500
CURRENT EXPENSE		3,084	4,000	4,000
TOTAL 411 - ENGINEER		621,793	619,290	644,063



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
421 - PUBLIC WORKS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510120	SALARY/WAGE TEMP	0	12,800	12,800
510130	OVERTIME	180,626	150,000	190,000
510140	LONGEVITY	17,682	17,950	175
510141	SHIFT DIFFERENTIAL	29,046	41,635	42,468
510142	EDUCATION PAY	0	1,500	1,500
510149	UNIFORM	19,000	22,000	44,000
510155	1139 PENSION FUND	40,000	40,000	40,000
510192	TOOL ALLOWANCE	2,490	2,526	2,526
510193	PREMIUM PAY	1,253	2,000	2,000
510194	LICENSE ALLOWANCE	522	520	520
510195	PAYMENT-OUT-OF-GRADE	0	0	20,000
510196	POLICE DETAILS	0	0	10,000
512016	PUBLIC WORKS COMMISSIONER	109,962	110,000	113,736
512031	PROGRAM MANAGER	14,827	43,750	65,173
512032	CONTRACT MANAGER	63,274	63,032	65,173
512075	PRINTER/BANK MESSENGER	15,315	16,000	17,059
512096	ADMIN SECRETARY COMM OF P W	48,632	48,260	50,421
512336	LABORER,GARDNER	74,986	81,327	86,154
512402	GENERAL FOREMAN	68,806	68,542	89,148
512403	SUPERINTENDENT	25,049	25,049	25,805
512409	LABORER	74,258	118,726	123,141
512410	MASON	49,012	59,012	61,212
512413	LABORER, MEO	164,022	163,234	172,906
512415	LAB,HVY MEO I	214,261	219,051	227,365
512416	LAB,HVY MEO II	75,844	0	-
512422	SPECIAL MEO,LABORER	29,982	341,767	352,085
512432	WKG.FOREMAN, LABORER	48,250	45,385	47,959
512435	WKG.FOREMAN-M.E.REPAIR	57,379	56,657	59,617
512437	WKG.FOREMAN,SP.MEO	193,916	204,452	267,373
512447	CARPENTER	49,012	48,824	51,516
512452	FOREMAN, MOTOR EQUIP.REPAIRMAN	63,734	62,902	66,075
512465	MOTOR EQUIP REPAIRMAN II	207,443	214,914	226,351
512478	MASON, HVY.MEO	98,287	97,648	103,031
512491	HVY MEO/HIGH PRESSURE MEDIA	54,602	54,393	57,275
512619	SPEC. HVY MEO/LAB/PNTR	194,413	0	-
PERSONAL SERVICE		2,285,886	2,433,854	2,694,562
530000	PROFESSIONAL/TECH	1,568	5,000	7,500
530303	CONTRACTED	31,685	305,000	367,000
530321	TUB GRINDER/RECYCLE RECOVERY	22,144	35,000	35,000
530400	COMMUNICATION	384	2,400	2,400



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
421 - PUBLIC WORKS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
	CONTRACTUAL	55,781	347,400	411,900
540000	SUPPLIES	1,240	1,500	5,600
540100	TRANSP.SUPPLIES	0	0	1,000,000
540200	OFFICE SUPPLIES	2,284	2,300	2,300
540302	STREET SWEEPING SUPPLIES	0	0	50,000
540600	GROUNDSPNG SUPPLIES	3,512	3,600	-
540800	VEHICULAR SUPPLIES	79,443	85,000	85,000
540900	FOOD & FOOD SUPPLIES	200	200	5,000
550000	SUPPLY:HEALTH/MEDIC.	1,000	1,000	2,000
550300	PUB WORKS SUPPLIES	153,746	170,000	180,000
570100	TRAVEL IN STATE	0	0	1,080
570300	DUES - SUBSCRIPTIONS	500	500	500
580000	CAPITAL EXPENDITURES	18,000	0	-
	CURRENT EXPENSE	259,924	264,100	1,331,480
	TOTAL 421 - PUBLIC WORKS	2,601,591	3,045,354	4,437,942



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
423 - SNOW AND ICE REMOVAL**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	131,688	250,000	225,000
PERSONAL SERVICE		131,688	250,000	225,000
520400	REPAIRS:MAINTENANCE	98,354	450,000	575,000
530303	CONTRACTED	352,474	490,000	615,000
CONTRACTUAL		450,828	940,000	1,190,000
540000	SUPPLIES	0	10,000	10,000
540100	TRANSP.SUPPLIES	0	50,000	50,000
540900	FOOD & FOOD SUPPLIES	0	0	10,000
580500	ACQ.:EQUIPMENT	0	0	25,000
CURRENT EXPENSE		0	60,000	95,000
TOTAL 423 - SNOW AND ICE REMOVAL		582,516	1,250,000	1,510,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
424 - STREET LIGHTING**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
520009	PARK LIGHTING	28,076	55,000	55,000
520103	STREET LIGHTING	1,112,568	1,250,000	950,000
CONTRACTUAL		1,140,644	1,305,000	1,005,000
TOTAL 424 - STREET LIGHTING		1,140,644	1,305,000	1,005,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
425 - FLEET FUEL**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
540100	TRANSP.SUPPLIES	804,680	910,000	-
CURRENT EXPENSE		804,680	910,000	-
TOTAL 425 - FLEET FUEL		804,680	910,000	-



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
432 - STREET CLEANING**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
540800	VEHICULAR SUPPLIES	42,300	50,000	-
CURRENT EXPENSE		42,300	50,000	-
TOTAL 432 - STREET CLEANING		42,300	50,000	-



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
433 - COLLECTION & DISPOSAL**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
530310	DISPOSAL SOLID WASTE	2,768,280	2,940,842	2,090,842
530311	COLLECTION SOLID WASTE	2,319,333	2,320,245	3,540,240
530312	RECYCLING	816,190	820,353	-
530313	CONDO TRASH RECYCLING	155,473	157,153	-
530314	30 YARD CONTAINERS	47,970	61,080	20,000
530315	YARD WASTE	148,166	154,812	20,000
530317	HOUSEHOLD HAZ MAT	53,890	60,000	60,000
530318	RECYCLE BINS	21,550	25,000	25,000
530320	PROMO/ADVERTISING	23,691	40,000	40,000
530323	WHITE GOODS	86,919	98,600	-
530324	CHRISTMAS TREE COLLECTION	15,105	16,692	-
530326	RECYCLABLE MATERIAL MANAGEMENT	0	0	50,000
CONTRACTUAL		6,456,566	6,694,777	5,846,082
TOTAL 433 - COLLECTION & DISPOSAL		6,456,566	6,694,777	5,846,082



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
450 - DRAIN DEPARTMENT**

ACCOUNT INFORMATION	2012 Actual	2013 Budget	2014 Requested
510117 HEAD CLERK	0	0	15,780
510120 SALARY/WAGE TEMP	0	6,400	12,800
510130 OVERTIME	136,737	100,000	100,000
510140 LONGEVITY	7,528	7,306	755
510141 SHIFT DIFFERENTIAL	6,360	7,556	7,707
510142 EDUCATION PAY	50	50	650
510147 HAZARDOUS DUTY	0	1,000	1,000
510149 UNIFORM	7,000	7,000	14,000
510155 1139 PENSION FUND	66	9,927	9,927
510195 PAYMENT-OUT-OF-GRADE	0	0	5,000
510196 POLICE DETAILS	0	0	10,000
512082 PUMPING OPER. SPVR.	2,381	20,323	21,175
512116 SECRETARY	14,090	15,023	-
512143 ADMIN. ASSISTANT	21,144	21,063	22,086
512402 GENERAL FOREMAN	45,412	22,619	41,547
512403 SUPERINTENDENT	25,133	25,049	25,805
512413 LABORER, MEO	45,047	42,698	44,312
512415 LAB,HVY MEO I	55,599	57,469	59,289
512416 LAB,HVY MEO II	15,024	14,967	15,533
512419 PIPELAYER, BRACER	10,686	14,731	15,365
512422 SPECIAL MEO,LABORER	16,174	47,963	116,625
512425 W/S MAINT.CRAFTSMAN	6,811	14,753	15,317
512428 W/S MAINT.MAN	17,218	17,150	17,817
512437 WKG.FOREMAN,SP.MEO	67,203	70,925	56,000
512440 W.F.W/S MAINT.CRAFTSMAN	29,193	33,735	34,893
512442 W.F.-W/S MAINT.MAN	34,311	32,835	33,981
512448 DISPATCHER	9,326	21,931	22,765
512449 PUMPING STATION OPERATOR	1,184	19,813	20,518
512450 PUMPING STATION ATTENDANT	16,655	0	-
512451 FOREMAN	39,119	56,612	58,321
512459 JR.CIVIL ENGINEER	0	0	-
512469 SR.WATER SER.INSPECTOR	7,197	8,863	9,015
512729 SR. CLERK TYPIST I	0	0	12,562
512792 WKG. FOREMAN-TOOLKEEPER	16,932	16,867	17,129
PERSONAL SERVICE	653,579	714,628	837,674
520100 ENERGY	38,412	38,500	38,500
520401 REPAIRS:OTHER	2,178	3,750	3,750
520403 REPAIRS/PUMP STATION	0	0	35,000
520409 REPAIRS:CATCH BASINS	0	0	20,000
520411 REPAIRS:TIDE GATES	0	0	50,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
450 - DRAIN DEPARTMENT**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
520412	CATCH BASIN CLEANING	0	0	155,000
520700	RENTALS/LEASES	7,202	15,000	15,000
530000	PROFESSIONAL/TECH	25,547	110,000	110,000
530202	SAFETY TRAINING	0	0	10,000
530303	CONTRACTED	126,305	50,000	80,000
CONTRACTUAL		199,644	217,250	517,250
540200	OFFICE SUPPLIES	2,000	2,000	2,000
540800	VEHICULAR SUPPLIES	3,491	4,000	4,000
540900	FOOD & FOOD SUPPLIES	0	0	5,000
550300	PUB WORKS SUPPLIES	68,299	25,000	30,000
570300	DUES - SUBSCRIPTIONS	0	500	500
570400	INSURANCE PREMIUMS	1,398	1,500	1,500
CURRENT EXPENSE		75,188	33,000	43,000
TOTAL 450 - DRAIN DEPARTMENT		928,411	964,878	1,397,924



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
491 - CEMETERY**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	63,470	90,000	90,000
510140	LONGEVITY	3,925	3,425	1,000
510192	TOOL ALLOWANCE	360	360	360
512118	HEAD CLERK	50,269	50,077	52,107
512404	GEN.FOREMAN-TIMEKEEPER	68,806	68,542	71,635
512410	MASON	0	0	47,902
512413	LABORER, MEO	171,325	191,271	199,000
512416	LAB,HVY MEO II	69,037	89,446	92,193
512434	WKG.FOREMAN-MASON	51,309	51,113	-
512451	FOREMAN	124,309	124,310	129,612
512465	MOTOR EQUIP REPAIRMAN II	52,621	52,571	55,022
512601	CEMETERY MAINT.MAN	27,373	43,038	42,945
PERSONAL SERVICE		682,804	764,152	781,776
520400	REPAIRS:MAINTENANCE	16,750	17,500	17,500
530303	CONTRACTED	5,500	6,500	13,000
CONTRACTUAL		22,250	24,000	30,500
540200	OFFICE SUPPLIES	984	1,200	1,200
540800	VEHICULAR SUPPLIES	9,110	10,000	10,000
570300	DUES - SUBSCRIPTIONS	60	120	120
CURRENT EXPENSE		10,154	11,320	11,320
TOTAL 491 - CEMETERY		715,209	799,472	823,596



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
INFRASTRUCTURE MANAGEMENT
650 - PARKS**

ACCOUNT INFORMATION	2012 Actual	2013 Budget	2014 Requested
510130 OVERTIME	135,702	90,000	125,000
510140 LONGEVITY	7,725	7,400	1,000
510192 TOOL ALLOWANCE	720	720	720
510193 PREMIUM PAY	1,486	1,500	1,500
512031 PROGRAM MANAGER	0	0	64,923
512072 SUMMER HELP	0	19,200	26,400
512093 ADMIN. SECRETARY	50,466	50,273	52,307
512108 EXEC.SEC.-PARK,FORESTRY,CEMETE	96,766	96,395	99,669
512109 CPA ADMINISTRATOR	0	35,000	36,050
512169 SPECIAL HEAVY MEO	97,479	98,407	49,920
512190 PROJECT MANAGER	0	0	71,632
512404 GEN.FOREMAN-TIMEKEEPER	68,806	68,542	-
512416 LAB,HVY MEO II	45,529	45,354	47,744
512438 WKG.FOREMAN-HVY.MEO	149,822	149,248	307,949
512451 FOREMAN	63,144	62,902	65,822
512465 MOTOR EQUIP REPAIRMAN II	52,621	53,801	55,022
512605 PARK MAINTENANCE MAN	284,659	374,889	466,383
512704 GEN.FOREMAN/TREE WARDEN	65,601	65,349	-
512705 TREE CLIMB,HVY.MEO	45,529	45,354	-
512708 CARPENTER,PARK MAINT.MAN	47,659	47,787	49,929
512795 CONST.HANDYMAN/BLDG.MAINT.MAN	43,038	42,873	45,198
512984 CPA ADMIN OFFSET	0	(35,000)	(36,050)
PERSONAL SERVICE	1,256,750	1,319,995	1,531,118
520000 PURCHASE SERVICES	4,927	5,000	5,000
520400 REPAIRS:MAINTENANCE	70,341	80,000	95,000
520406 REPAIRS:VEHICLES	19,935	30,000	45,000
520700 RENTALS/LEASES	14,599	15,000	15,000
530303 CONTRACTED	101,108	155,000	177,000
CONTRACTUAL	210,910	285,000	337,000
540200 OFFICE SUPPLIES	1,966	2,500	2,500
540600 GROUNDSKPNG SUPPLIES	98,341	75,000	110,000
550203 SCH ATHLETIC EQUIP	4,000	4,000	10,000
580404 IMPROVEMENTS:TREES	0	0	-
CURRENT EXPENSE	104,307	81,500	122,500
TOTAL 650 - PARKS	1,571,967	1,686,495	1,990,618
TOTAL INFRASTRUCTURE MANAGEMENT	18,112,808	21,617,658	22,608,441



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
HUMAN SERVICES
510 - HEALTH INSPECTION SVCS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	0	500	500
510140	LONGEVITY	3,875	4,500	4,500
510142	EDUCATION PAY	2,500	2,500	2,500
510153	TRAVEL ALLOWANCE	13,860	13,860	13,860
512017	COMM. OF PUBLIC HEALTH	90,089	89,744	92,792
512093	ADMIN. SECRETARY	56,221	55,798	58,216
512123	PRINCIPAL CLERK I	19,765	21,379	22,621
512607	NURSE	119,934	119,474	124,124
512608	FOOD INSPECTOR	120,614	123,616	128,383
512616	SANITARIAN	65,417	65,166	67,905
512887	CHIEF SANATARIAN	76,992	76,697	79,829
PERSONAL SERVICE		569,267	573,235	595,230
530000	PROFESSIONAL/TECH	4,620	5,000	5,000
CONTRACTUAL		4,620	5,000	5,000
540200	OFFICE SUPPLIES	1,012	1,100	1,100
550000	SUPPLY:HEALTH/MEDIC.	8,995	5,000	10,000
550100	EDUCATIONAL SUPPLIES	4,524	5,000	6,000
550800	OTHER SUPPLIES	1,000	1,000	1,000
570300	DUES - SUBSCRIPTIONS	613	650	650
570400	INSURANCE PREMIUMS	231	300	300
CURRENT EXPENSE		16,374	13,050	19,050
TOTAL 510 - HEALTH INSPECTION SVCS		590,262	591,285	619,280



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
HUMAN SERVICES
541 - COUNCIL ON AGING**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510110	SALARY/WAGE PERM	0	0	22,450
510140	LONGEVITY	4,000	3,100	5,250
510193	PREMIUM PAY	3,690	780	783
510729	SR. CLERK TYPIST I	22,225	22,168	23,319
512119	HEAD ADMINISTRATIVE CLERK	56,012	55,798	58,216
512246	DIRECTOR	69,739	69,472	71,831
512483	MANAGER OF TRANSP. SERVICES	54,081	53,874	56,227
512610	SOCIAL SERVICES TECHNICIAN	41,413	42,575	129,529
512800	SOCIAL SERVICES TECHNICIAN	272,464	273,354	203,875
512900	SWAP PROGRAM	5,900	12,000	12,000
PERSONAL SERVICE		529,525	533,120	583,480
520000	PURCHASE SERVICES	0	1,500	1,500
520400	REPAIRS:MAINTENANCE	7,608	1,500	1,500
520406	REPAIRS:VEHICLES	7,403	8,000	8,000
530303	CONTRACTED	3,264	7,500	9,500
CONTRACTUAL		18,275	18,500	20,500
540200	OFFICE SUPPLIES	3,625	3,000	3,000
540202	POSTAGE/STATIONERY	0	220	220
570300	DUES - SUBSCRIPTIONS	0	400	400
570303	MEMBERSHIPS	0	125	125
CURRENT EXPENSE		3,625	3,745	3,745
TOTAL 541 - COUNCIL ON AGING		551,425	555,365	607,725



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
HUMAN SERVICES
543 - VETERANS SERVICES**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	3,397	5,000	5,000
510140	LONGEVITY	1,500	2,500	2,500
510142	EDUCATION PAY	600	600	600
510193	PREMIUM PAY	783	780	783
512093	ADMIN. SECRETARY	50,466	50,273	52,502
512103	DIRECTOR OF VETERANS SERVICES	69,739	69,472	71,831
512141	CLERK TYPIST II	40,178	37,603	39,339
PERSONAL SERVICE		166,663	166,228	172,556
520400	REPAIRS:MAINTENANCE	741	960	960
CONTRACTUAL		741	960	960
540000	SUPPLIES	887	912	912
540200	OFFICE SUPPLIES	753	800	800
570300	DUES - SUBSCRIPTIONS	586	1,000	1,000
570304	CONFERENCES	788	800	800
570700	VETERANS' BENEFITS	1,259,202	1,582,395	1,877,994
570705	VETERANS' MEMORIALS & MARKERS	26,139	32,000	32,000
CURRENT EXPENSE		1,288,354	1,617,907	1,913,506
TOTAL 543 - VETERANS SERVICES		1,455,759	1,785,095	2,087,022
TOTAL HUMAN SERVICES		2,597,445	2,931,745	3,314,027



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
CULTURAL & RECREATION
602 - REGIONAL LIBRARY**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510110	SALARY/WAGE PERM	33,115	0	-
510140	LONGEVITY	650	0	-
510141	SHIFT DIFFERENTIAL	1,252	0	-
510193	PREMIUM PAY	2,403	0	-
512050	SENIOR LIBRARY ASST	174,808	0	-
PERSONAL SERVICE		212,229	0	-
530303	CONTRACTED	7,523	0	-
CONTRACTUAL		7,523	0	-
550100	EDUCATIONAL SUPPLIES	5,000	0	-
570800	UNCLASSIFIED	44,716	0	-
CURRENT EXPENSE		49,716	0	-
TOTAL 602 - REGIONAL LIBRARY		269,468	0	-



CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND

CITY GENERAL FUND
CULTURAL & RECREATION
610 - LIBRARY

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510130	OVERTIME	5,539	5,000	5,000
510140	LONGEVITY	13,375	15,400	15,400
510141	SHIFT DIFFERENTIAL	30,943	35,305	35,305
510185	SUNDAY OPENING	0	152,502	100,000
510187	SEASONAL STAFF & SAT DIFF	0	0	10,080
510193	PREMIUM PAY	11,474	10,980	10,980
512019	DIRECTOR OF LIBRARY	90,089	89,744	92,792
512035	ASSISTANT DIRECTOR OF LIBRARY	75,106	74,819	77,375
512036	SUPERVISOR CHILDREN SERVICES	66,959	66,703	70,799
512038	CHIEF CATALOGER	60,677	60,444	64,157
512039	SCHEDULE SUPERVISOR	46,842	48,426	52,521
512040	ACQUISITION LIBRARIAN	60,677	60,444	64,157
512042	REFERENCE LIBRARIAN	195,726	195,569	256,410
512045	CHILDREN'S LIBRARIAN	147,516	146,951	152,897
512046	BRANCH LIBRARIAN	163,787	162,340	172,311
512048	ORDER LIBRARIAN ADULT	45,367	45,193	47,968
512049	TECHNICAL LIBRARIAN	42,054	42,736	45,361
512050	SENIOR LIBRARY ASST	449,848	463,450	561,264
512060	HEAD OF REFERENCE	60,677	60,444	-
512061	ADMIN.LIBRARY ASST	46,870	48,460	52,521
512185	LITERACY PROJECT-LIBRARY	52,146	52,972	56,735
512193	FT SR LIBRARY ASSISTANTS 1.5	0	0	54,462
512454	BUILDING CUSTODIAN	75,790	76,722	124,420
512457	SENIOR BUILDING CUSTODIAN	48,949	48,761	51,756
512765	CHIEF TECH SERV	64,965	64,716	66,927
512766	CHIEF CIRCULATION	58,683	58,458	-
512767	COORDINATOR ADULT&YOUNG ADULT	0	0	64,716
512859	SECURITY GUARD	39,888	39,735	35,489
PERSONAL SERVICE		1,953,946	2,126,275	2,341,800
520400	REPAIRS:MAINTENANCE	10,790	10,000	10,000
520406	REPAIRS:VEHICLES	978	1,000	1,000
520700	RENTALS/LEASES	7,983	8,000	8,000
530200	TUITION	7,254	7,500	7,500
CONTRACTUAL		27,004	26,500	26,500
540200	OFFICE SUPPLIES	13,943	12,500	12,500
540202	POSTAGE/STATIONERY	3,000	3,000	3,000
540300	MAINTENANCE SUPPLIES	3,712	4,000	4,000
550103	SUPPLY:LIB.BKS/PERIOD	298,819	304,134	321,149
550804	UNIFORMS	942	1,000	1,000
570100	TRAVEL IN STATE	604	1,000	1,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
CULTURAL & RECREATION
610 - LIBRARY**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570302	OLD COLONY NETWORK	0	0	71,516
570303	MEMBERSHIPS	375	400	400
570400	INSURANCE PREMIUMS	38,662	40,000	40,000
CURRENT EXPENSE		360,056	366,034	454,565
TOTAL 610 - LIBRARY		2,341,005	2,518,809	2,822,865



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
CULTURAL & RECREATION
627 - FURNACE BROOK GOLF**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570800	UNCLASSIFIED	122,000	122,784	131,121
CURRENT EXPENSE		122,000	122,784	131,121
TOTAL 627 - FURNACE BROOK GOLF		122,000	122,784	131,121



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
CULTURAL & RECREATION
630 - RECREATION**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510110	SALARY/WAGE PERM	359,130	382,667	361,922
510140	LONGEVITY	2,000	2,000	1,000
510153	TRAVEL ALLOWANCE	3,300	3,300	3,300
510193	PREMIUM PAY	783	780	780
512018	DIRECTOR OF RECREATION	90,089	89,744	92,792
512031	PROGRAM MANAGER	0	0	64,923
512093	ADMIN. SECRETARY	50,466	50,273	-
512143	ADMIN. ASSISTANT	0	0	34,529
512205	SCHOOL CUSTODIAL	48,575	54,409	54,400
PERSONAL SERVICE		554,343	583,173	613,646
520400	REPAIRS:MAINTENANCE	846	1,150	900
520700	RENTALS/LEASES	0	200	200
530300	PUPIL TRANSPORTATION	3,840	4,500	4,500
530500	RECREATIONAL	1,774	1,200	1,350
CONTRACTUAL		6,461	7,050	6,950
540200	OFFICE SUPPLIES	3,283	3,350	3,350
540300	MAINTENANCE SUPPLIES	1,083	1,350	1,350
540900	FOOD & FOOD SUPPLIES	112	150	150
550000	SUPPLY:HEALTH/MEDIC.	797	800	800
550800	OTHER SUPPLIES	6,217	6,300	6,300
570300	DUES - SUBSCRIPTIONS	250	400	500
CURRENT EXPENSE		11,743	12,350	12,450
TOTAL 630 - RECREATION		572,547	602,573	633,046



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
CULTURAL & RECREATION
692 - CELEBRATIONS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570800	UNCLASSIFIED	74,543	90,000	105,000
CURRENT EXPENSE		74,543	90,000	105,000
TOTAL 692 - CELEBRATIONS		74,543	90,000	105,000
TOTAL CULTURAL & RECREATION		3,379,563	3,334,166	3,692,032



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

CITY GENERAL FUND

DEBT SERVICE

700 - DEBT SERVICE

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
590101	PRINCIPAL LONG-TERM SCHOOLS	2,279,287	2,273,425	2,311,688
590103	PRINCIPAL LONG-TERM OTHER	2,438,960	2,399,121	2,456,711
590105	PRINCIPAL-QMC CHAP159 OF2002	1,940,000	2,010,000	1,410,000
590151	INTEREST LONG-TERM SCHOOLS	1,598,903	2,578,210	2,577,109
590153	INTEREST LONG-TERM OTHER	1,012,158	888,279	740,952
CURRENT EXPENSE		9,269,307	10,149,035	9,496,460
TOTAL 700 - DEBT SERVICE		9,269,307	10,149,035	9,496,460



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

CITY GENERAL FUND

DEBT SERVICE

752 - INTEREST SHORT TRM DEBT

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
590108	PRINCIPAL BAN PAYDOWN	0	869	-
590205	INTEREST ON NOTES	1,098,842	1,687,682	1,241,750
CURRENT EXPENSE		1,098,842	1,688,551	1,241,750
TOTAL 752 - INTEREST SHORT TRM DEBT		1,098,842	1,688,551	1,241,750



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

CITY GENERAL FUND

DEBT SERVICE

755 - HONEYWELL CAPITAL LEASE

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
590106	HONEYWELL PRINCIPAL	1,409,342	1,379,039	1,438,179
590156	INTEREST HONEYWELL	1,114,723	1,056,169	997,029
CURRENT EXPENSE		2,524,066	2,435,207	2,435,208
TOTAL 755 - HONEYWELL CAPITAL LEASE		2,524,066	2,435,207	2,435,208
TOTAL DEBT SERVICE		12,892,214	14,272,793	13,173,418



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
EMPLOYEE BENEFITS
911 - RETIREMENT & PENSIONS**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570900	RETIRMENT/PENSION CONTRIBUTION	20,285,053	21,043,294	21,804,670
CURRENT EXPENSE		20,285,053	21,043,294	21,804,670
TOTAL 911 - RETIREMENT & PENSIONS		20,285,053	21,043,294	21,804,670



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
EMPLOYEE BENEFITS
912 - WORKER'S COMPENSATION**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
510173	INJURED PAY	548,246	600,000	600,000
PERSONAL SERVICE		548,246	600,000	600,000
530303	CONTRACTED	65,000	68,000	68,000
CONTRACTUAL		65,000	68,000	68,000
570703	WORKINGMAN'S COMP.	600,163	547,000	547,000
CURRENT EXPENSE		600,163	547,000	547,000
TOTAL 912 - WORKER'S COMPENSATION		1,213,410	1,215,000	1,215,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

CITY GENERAL FUND

EMPLOYEE BENEFITS

913 - UNEMPLOYMENT COMPENSATION

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570702	UNEMPLOYMENT	358,619	300,000	150,000
CURRENT EXPENSE		358,619	300,000	150,000
TOTAL 913 - UNEMPLOYMENT COMPENSATIO		358,619	300,000	150,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
EMPLOYEE BENEFITS
914 - HEALTH INSURANCE**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
570707	MEDICARE REFUNDS	1,162,191	1,307,768	1,432,105
570806	MEDICAL INSURANCE	36,990,157	38,099,372	39,372,528
570807	DENTAL INSURANCE	1,239,946	1,426,382	1,539,124
570808	LIFE INSURANCE	411,008	500,000	500,000
570809	MISC EMPLOYEE BENEFITS	95,389	74,000	90,000
570811	FLEX SPENDING	0	0	40,000
CURRENT EXPENSE		39,898,692	41,407,522	42,973,757
TOTAL 914 - HEALTH INSURANCE		39,898,692	41,407,522	42,973,757



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
EMPLOYEE BENEFITS
916 - MEDICARE**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
560900	OTHER INTERGOVERNMENT	1,757,106	1,600,000	1,800,000
CURRENT EXPENSE		1,757,106	1,600,000	1,800,000
TOTAL 916 - MEDICARE		1,757,106	1,600,000	1,800,000



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

**CITY GENERAL FUND
EMPLOYEE BENEFITS
919 - NON-CONTRIBUTORY PENSION**

ACCOUNT INFORMATION		2012 Actual	2013 Budget	2014 Requested
550709	PENSIONS	31,273	63,041	43,688
CURRENT EXPENSE		31,273	63,041	43,688
TOTAL 919 - NON-CONTRIBUTORY PENSION		31,273	63,041	43,688
TOTAL EMPLOYEE BENEFITS		63,544,152	65,628,857	67,987,115



**CITY OF QUINCY
PRELIMINARY BUDGET REPORT
FY2014 GENERAL FUND**

TOTAL CITY GENERAL FUND	236,525,124	246,962,956	257,817,261
	236,525,124	246,962,956	257,817,261

Overview:

The Assessing Department of the City of Quincy is responsible for:

- Maintaining and updating the Real Estate Data Records of the City
- Maintaining the Real Estate Ownership records of the city
- Maintaining the Personal (Business) Property records of the City
- Classifying Real Estate as Residential, Commercial, Industrial, or Open Space
- Determining the Full Fair Cash Value of Real Estate for the purpose of taxation
- Administering the Motor Vehicle and Boat Excise Taxes for the city
- Administering Abatements, Exemptions and Deferrals in accordance with the Massachusetts General Laws

Budget Summary

This budget is a \$19,337 increase for contractual salary increases and non-union staff raises. It also includes the addition of \$3,000 in the overtime line item and a \$1,000 increase in office supplies.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$542,611	\$655,308	\$674,645
Staffing		6	6

City Department: Assessors
Department Head: Peter E. Moran
Funding: General Fund, 100%

Overview:

The Treasurer-Collector's office serves as the city's cash manager, maintaining custody of all municipal funds and possessing responsibility for the deposit, investment, and disbursement of these funds. This office collects excise, boat excise, personal property, and real estate, and water/sewer usage.

Treasurer functions include, but are not limited to: receiving deposits; maintaining cash books of all receipts; develops and maintains relationships with various financial institutions to maximize earnings and minimize costs; reconciles bank accounts; and collects real estate tax takings.

Tax collection functions include, but are not limited to: mailing tax bills to each person assessed; appoints deputies to collect delinquent taxes; and furnishes municipal lien certificates.

Budget Summary

This budget is a \$37,207 increase for contractual salary increases and non-union staff raises. The communication line has also been increased by \$6,500.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$780,525	\$832,197	\$869,404
Staffing		12	12

City Department: Treasurer/Collector
Department Head: Deborah Coughlin
Funding: General Fund, 100%

Overview:

Tax Title funds are used to pursue delinquent property taxpayers. The Commonwealth dictates a specific process for the recoupment of these lost revenues, including: advertisements and notices. These funds are designed to pay for the steps required in that process.

Budget Summary

Tax Title is level-funded.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$49,238	\$50,000	\$50,000
Staffing			

City Department: Treasurer/Collector
Department Head: Deborah Coughlin
Funding: General Fund, 100%

Overview:

The Legal Department handles all the legal affairs of the city, The responsibilities of the office are set forth in our City Ordinance. There, it provides that the solicitor "shall have charge of and perform, under direction of the Mayor, all the law business of the city ... " The office advises all department heads as they go about the task of the city's day-to-day operations; the City Council and all municipal boards.

The office consists of a team of lawyers, each of whom manages a case load, and provides advisory opinions that are requested on a daily basis. The solicitor's role is to advise city officials and employees.

Budget Summary

This budget is a \$16,071 increase for contractual salary increases and non-union staff raises.

Department Summary			
	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$430,063	\$500,912	\$516,983
Staffing		5	5

City Department: Law
Department Head: James Timmins
Funding: General Fund, 100%

Overview:

The Judgments account funds court-ordered judgments against the City of Quincy.

Budget Summary

This budget is level-funded

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$165,213	\$200,000	\$200,000
Staffing			

City Department: Law
Department Head: James Timmins
Funding: General Fund, 100%

Overview:

Workers' Compensation is managed through the City Solicitor's Office. Such payments are required by law for employees who have been injured on the job. The Solicitor's office investigates claims; represents the City before the Industrial Accidents Board and courts; and pays lost wages and medical expenses when deemed appropriate.

Budget Summary

This budget is level funded.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$1,213,409	\$1,215,000	\$1,215,000
Staffing			

City Department: Law
Department Head: James Timmins
Funding: General Fund, 100%

Overview:

The mission of the Human Resources Department is to provide to our constituents a diverse range of Human Resources services to ensure that the City of Quincy continues to be a desirable place to work, live and do business. Our constituents include current and potential City employees, residents and business owners.

For our employees, we serve as a resource of information and expertise to enhance the well being and quality of life among our workforce. Our goal is to demonstrate through our actions and behavior a genuine respect for the dignity of the individual and to honor each person's right to fair and equitable treatment in all aspects of employment.

We serve the citizens and businesses of Quincy through the effective utilization of our City employees to satisfy the goals, objectives and needs of all those who work, live and visit our City. Our overall goal is to hire and retain the most talented and qualified individuals who will provide the services essential to meet the personal and business goals of all and to support the successful operation of the City of Quincy.

Budget Summary

This budget is a \$14,667 increase for the addition of an overtime line item of \$5,000 in addition to staff salary increases. Office supplies are also increased just over \$1,000.

Department Summary			
	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$243,474	\$319,522	\$334,189
Staffing		3	3

City Department: Human Resources
Department Head: Stephen McGrath
Funding: General Fund, 100%

Overview:

The Health Insurance accounts pay for the City's portion of employee insurance costs, including: health insurance, dental insurance, life insurance, and miscellaneous employee benefits.

Currently, the City of Quincy participates in the state's Group Insurance Commission for employee health insurance. The City works with outside vendors for dental and life insurance enrollment.

In addition, the City operates a mandatory Medicare program. All retired city employee seeking health insurance benefits must apply for Medicare. The City subsidizes Medicare penalties for those employees who incurred premium penalties when it moved from fully-funding retiree health costs to a mandatory Medicare policy.

Budget Summary

This budget is a \$1,566,235 increase to reflect health care costs for public employees.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$39,898,691	\$41,407,522	\$42,973,757
Staffing			

City Department: Human Resources
Department Head: Stephen McGrath
Funding: General Fund, 100%

Overview:

The Department of Information Technology is comprised of fifteen technology professionals. The Department's purpose is to provide the full array of both data-communications and telecommunications services for all City departments.

The Department:

- Manages the city and school department's wide-area and local-area networks
- Purchases and maintains all hardware in the city, including: mainframe computers, switches, PC's, printers, and other equipment.
- Develops and Supports applications throughout the city
- Provides Help Desk Support for the City's 2000 employees
- Manages, develops and troubleshoots the City-wide MUNIS Software systems for Payroll, Collections and disbursements
- Manages the City's Website
- Manages the city-wide phone service, landline and wireless; coordinates department billing of phone service, including schools

Budget Summary

This budget is a \$179,546 increase for software license costs, software upgrades and online training.

Contractual salary increases and staff raises are also included.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$1,972,191	\$1,932,457	\$2,112,003
Staffing		15	15

City Department: Information Technology
Department Head: Chuck Phelan
Funding: General Fund, 100%

Overview:

Quincy Planning and Community Development Department (PCD) is a unique department within the City because it was established by an Act (Chapter 898) of the Massachusetts legislature in 1973. Under this Act, PCD was bestowed the powers, duties and functions of the planning department, the planning board, the industrial development commission, and of an Urban renewal agency under Chapter 121B of the General Laws.

PCD may act as an agent of the City in any clearance, housing, relocation, urban renewal, rehabilitation, and community development programs and projects. Accordingly, a major responsibility of the PCD is the administration, for the Mayor, of the City's Federal and State Grants on housing, homeless, economic development and community development.

Budget Summary

This budget is a \$149,127 increase that reflects existing planner positions and a research assistant that will no longer be funded by outside sources. Contractual increases and staff raises are included; the contractual line has been increased by \$5,000 and travel in state has been funded at \$5,100.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$237,639	\$304,797	\$453,924
Staffing		7	6

City Department: Planning Department
Department Head: Dennis E. Harrington
Funding: General Fund, 100%

Overview:

The overall mission of the Health Department is to provide services and programs to protect the health, safety and well-being of the residents of the residents of Quincy.

To achieve this goal, we are committed to:

- Enforce all Local and State-delegated public health and environmental regulations for prevention and control of disease.
- Protect residents from environmental hazards to their health.
- Provide programs, clinics, and educational programs designed to prevent and control disease and to continue to improve the quality of the lives of our residents.

Physician Consultation is provided by the Staff Physicians at Manet Community Health Center in Quincy.

Budget Summary

This budget is a \$27,996 increase for contractual salary increases and non-union raises as well as increases in medical supplies (flu shots) and educational supplies.

Department Summary

	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$590,261	\$591,284	\$619,280
Staffing		9	9

City Department: Health
Department Head: Andrew G. Scheele
Funding: General Fund, 100%

Overview:

It is the mission of Elder Services (the Council on Aging) to provide the elder members of our community with uncompromising services to ensure a high quality of life. As the needs of Quincy's seniors differ depending on the particular situation of each individual person, the department strives to provide many different activities and services in an effort to insure that no elder is left out.

Elder Services provides services to maintain a healthy lifestyle; establishes support groups to address specific needs; sponsors fitness and sports events; offers recreational and social gatherings; and provides outreach on many different levels such as legal services, housing assistance, snow removal and referral services to a host of elder care agencies. In response to the growing need of transportation we offer medical and social transportation.

Budget Summary

This budget is a \$52,359 increase that includes \$25,000 in additional programming as well as contractual increases and non-union raises.

Department Summary			
	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$551,424	\$555,366	\$607,725
Staffing		12	12

City Department: Elder Services
Department Head: Thomas F. Clasby, Jr
Funding: General Fund, 100%

Overview:

The mission of Quincy's Thomas Crane Public Library system is to provide materials, information, and services to meet the educational, professional and recreational needs of the community. The library seeks to promote literacy, independent learning, and the life-long enjoyment of reading. Community outreach and collaborative efforts are made to involve new library users of all ages, and to provide community access to information and technology.

Budget Summary

This budget is a \$304,060 increase to restore Old Colony Library Network funding. It also adds a security guard, adds 4 hours to neighborhood library branches per week and restores July and August Saturday hours at the main branch.

Department Summary			
	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$2,341,008	\$2,518,808	\$2,822,868
Staffing		38	41

City Department: Library
Department Head: Mehan Allen
Funding: General Fund, 100%

Overview:

The City of Quincy Recreation Department is the Municipal Department responsible for the employment of leadership to organize and conduct outdoor or indoor leisure activities that are usually on or in facilities under the City’s ownership. The Quincy Recreation Department promotes and organizes citywide programs, activities, and events for Quincy residents, often collaborating with other recreation providers. The Quincy Recreation Department also serves as a provider of recreation materials for the benefit of Quincy residents and organizations.

Leisure activities in the Quincy Recreation Department will help promote the physical health and social development of participants through exposure to high ideals and standards of fair play. Such opportunities will contribute in a meaningful way to the quality of life in our community.

Budget Summary

This budget is a \$30,473 increase to reallocate funding within the department, although there is no increase in staffing.

Department Summary			
	FY12 Actual	FY13 Budget	FY14 Proposed
Expenditures	\$572,545	\$602,573	\$633,046
Staffing		2	3

City Department: Recreation
Department Head: Barry Welch
Funding: General Fund, 100%